

Finance Department Procurement Services Division

March 1, 2023

City of Madison Alabama Brian Kilgore, City of Attorney 100 Hughes Road Madison, Alabama 35758

RE: Utilization of City of Huntsville Light Duty Vehicles Contract with Woody Anderson Ford, Inc.

Dear Mr. Kilgore:

This letter serves as written authorization granting the City of Madison, Alabama permission to utilize the Light Duty Vehicles contract the City of Huntsville, Alabama currently holds with Woody Anderson Ford, Inc. Contract #101-2022-54A was awarded on October 13, 2022 via Resolution No. 22-820 and was amended January 12, 2023 via Resolution No. 23-15. Contract #101-2022-54A is set to expire October 13, 2023.

The pricing structure and vehicles options made available under this contract are detailed in the enclosed resolutions. For your reference, a copy of the bid solicitation is also attached. If you have any questions regarding this contract, you may contact me directly at tamara.yancy@huntsvilleal.gov or LaRissa Schroeder, Procurement Analyst II at larissa.schroeder@huntsvilleal.gov as she manages this contract. Questions regarding vehicle specifications may be directed to Matt Gardner, Fleet Services Superintendent at matt.gardner@huntsvilleal.gov.

Sincerely,

Tamara M. Yancy

Procurement Manager

CC: Richard Wilkinson, Director of General Services and Fleet Services

Matt Gardner, Fleet Services Superintendent LaRissa Schroeder, Procurement Analyst II

The Star of Alabama