

**RESOLUTION NO. 2024-034-R**

**APPROVING THE DISPOSAL OR DESTRUCTION OF CERTAIN  
MUNICIPAL COURT DEPARTMENT RECORDS**

**WHEREAS**, the Municipal Court Clerk has identified certain City records from the Municipal Court Department, more specifically described below, that are eligible for destruction under guidelines established by the Administrative Office of Courts;

- 2013 MC/Misdemeanor Cases
- 2018 Traffic Tickets
- 2021 Deposits and Miscellaneous documents
- 2014 Warrants

**WHEREAS**, the Municipal Court Director has concurred with the disposal or destruction of these records; and

**WHEREAS**, the City Council desires to authorize the Municipal Court Clerk to destroy the records identified as eligible for destruction under such guidelines pursuant to a Notification of Record Disposal Notice submitted to the Administrative Office of Courts.

**NOW, THEREFOR, BE IT RESOLVED**, that the Municipal Court Clerk is hereby authorized to proceed with the destruction of records pursuant to the Notice prepared by Municipal Court Department in accordance with guidelines established by the Administrative Office of Courts.

**READ, APPROVED, AND ADOPTED** this 22<sup>nd</sup> day of January 2024.

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***Ranae Bartlett, Council President***  
**City of Madison, Alabama**

**ATTEST:**

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***Lisa D. Thomas, City Clerk-Treasurer***  
**City of Madison, Alabama**

**APPROVED** this \_\_\_\_\_ day of January 2024

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***Paul Finley, Mayor***  
**City of Madison, Alabama**