



**Philanthropy Partnership Agreement  
Between Madison Senior Center  
And NCL, Inc., Madison City Chapter**

If multiple NCL chapters are interested in serving the same philanthropy, each chapter negotiates its own agreement with the philanthropy partner, and the philanthropy partner determines the services based on their needs. As such, each chapter agrees to respect each other's volunteer services with the philanthropy partner and to respectfully communicate between chapter VP Philanthropy officers only as necessary.

**Philanthropy Contact Name:** Levoneia Ayers    **Philanthropy Contact Title:** Director  
**Telephone #:** 256-772-6258    **Email Address:** levoneia.ayers@madisonal.gov  
**Facility Location:** 1282 Hughes Road    **Website:** <https://www.madisonal.gov/235/Senior-Center>  
Madison, AL 35758

**Philanthropy Partner Liaison:** Vicki Pignataro  
**Liaison Telephone #:** 256-682-6333    **Liaison Email Address:** vickipignataro@gmail.com

**VP Philanthropy:** Maryellen Franklin  
**VP Philanthropy Telephone #:** 937-926-9029    **VP Philanthropy Email Address:** maryzfrank@gmail.com

The National Charity League, Inc., Madison City Chapter (Chapter) is pleased to partner with Madison Senior Center for the 2023-2024 year. Our goal is to develop a mutually beneficial relationship for both organizations. Our Chapter commits to provide valuable hands-on volunteer support of your organization's events and programs.

Ticktockers range from 7<sup>th</sup> through 12<sup>th</sup> grades and have a variety of interests and abilities. Consideration of age-appropriate assignments is appreciated. Volunteer opportunities for mother-daughter joint participation are preferred by our Membership. Our Chapter respectfully requests your commitment to teach our Members about the important work your organization provides in the community.

Our Chapter will assign a specific Patroness to be your Philanthropy Partner Liaison. This Liaison will be your primary contact responsible for communicating specific volunteer opportunities to our Members as well as communicating the needs of our Chapter to your volunteer coordinator and/or leadership team. The Liaison will communicate all volunteer opportunities on our Chapter website, send email reminders, organize our Members for events, and write articles on the partnership for our Chapter newsletter. It is expected that whenever possible, the volunteer coordinator will alert the Liaison in advance of any special events the philanthropy may have so adequate communication and planning may occur. The Liaison and the volunteer coordinator will meet yearly to review the provisions detailed in this Philanthropy Partnership Agreement and plan the year together.



NCL, Inc., Madison City Chapter requests that both parties discuss and agree to the following:

1. The preferred method of communication between the Philanthropy Partner Liaison and the volunteer coordinator is email. If the volunteer coordinator changes or other organizational changes occur which may affect the partnership, Levoneia Ayers will inform the Liaison.
2. The volunteer services provided by chapter members will include: volunteering at the welcome table, Bingo Caller, substitute Meals on Wheels driver, etc. If other volunteer services are requested, the Liaison may need to get approval from our chapter Board of Directors prior to agreeing to any new request.
3. [OPTIONAL] The philanthropy will provide orientation / training to our chapter members on: N/A
4. [OPTIONAL] All volunteer services will be provided at the following location: N/A
5. NCL, Inc. discourages the chapter from handling money for philanthropic organizations due to the risks involved.
6. Chapter members will comply with the following requirements of the philanthropy:
  - a. Dress code is NCL shirt
  - b. Check in is as follows: Each volunteer will complete paperwork, take a photo, and receive a volunteer key fob. Once this process is completed, the volunteer will sign in at the kiosk when they arrive.
  - c. Security procedures are: N/A
  - d. Age restrictions are: N/A
  - e. Other:
7. [OPTIONAL] Both parties agree to draft a master partnership calendar, which will include orientations, training, volunteering opportunities and any special events and/or programs. The calendar may be revised throughout the year with the knowledge of both parties.
8. [OPTIONAL] Both parties agree to provide educational opportunities for each other about their respective organizations as needed.
9. Both parties agree to provide current proof of liability insurance covering volunteer activities.
10. The volunteer coordinator agrees to assess the partnership, openly sharing perceived successes, challenges, opportunities, interest in continuing and/or further developing the partnership or discontinuing the relationship.
11. NCL, Inc., Madison City chapter, agrees to annually review Madison Senior Center to ensure that our philanthropy partnership still meets the needs of our members, our Mission and the community in general.



NCL, Inc., Madison City chapter emphasizes the importance of honoring commitments and is proud of our reputation of providing strong teams of trained and dedicated members to address the needs identified in the community. Our chapter looks forward to building a mutually beneficial partnership with Madison Senior Center. Please print and sign two (2) copies of this document, keeping one for your records, and returning the other copy to Vicki Pignataro, NCL, Inc., Madison City Chapter.

\_\_\_\_\_  
Signature of Agency Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lindsey Arnold  
NCL, Inc., Madison City Chapter President

\_\_\_\_\_  
Date:

Copy of the signed Agreement will be given to Madison Senior Center, as our Philanthropy Partner and will be posted on the Chapter website.