



# City of Madison, Alabama

## Capital Assets

### Disposal Form

*Section 1*

Capital Assets Tag No. 07492 (MPD# 4901)

(Existing Assets Number)

*Section 2*

Date: 11/13/2023

Department: Police

Item Description: DJI Matrice 30T Drone

Serial/Model #: 1581F5BKD225A00B2PU2

New:  Used:

Location: Special Operations

Vendor Name: Adorama

Asset Class: \_\_\_\_\_ Activity Code: \_\_\_\_\_ Fund: \_\_\_\_\_ Acct. No.: \_\_\_\_\_

Date Item Acquired: 06/30/2022 Cost or Donated Value: \$13,999.00

Enhancements: \_\_\_\_\_

This drone crashed. Adorama replaced. New tag acquired for replacement.

The original form must be submitted to the City Clerk-Treasurer's Department for the disposition of assets. Items requested for disposition will be submitted to the City Council for approval. The City Clerk-Treasurer will notify the department head of the disposition method and submit a copy of approved disposition to the Finance Department.

Signature: (Department Head or Designee) \_\_\_\_\_

11/13/2023

Date: \_\_\_\_\_

\*\*\*\*\* TO BE COMPLETED BY CITY CLERK \*\*\*\*\*

(Below this line)

*Section 3*

DISPOSITION METHOD: Surplus Sale: \_\_\_\_\_ Other: \_\_\_\_\_

APPROVAL OF DISPOSITION METHOD:

Approved by Resolution #: \_\_\_\_\_ Date: \_\_\_\_\_

Minutes #: \_\_\_\_\_

SOLD TO: \_\_\_\_\_ Proceeds: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Signature, City Clerk-Treasurer \_\_\_\_\_

Date \_\_\_\_\_

COMMENTS: \_\_\_\_\_

COPY: Requesting Dept.

Finance Dept.