



# V I C K E R S

## Consulting Services, Inc

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888-804-0291 – Fax

## Work Order Request Form

Client: Madison AL

By signing this document, the client is agreeing to amend a previously submitted contract or purchase order to Vickers Consulting Services, Inc., for the purposes of requesting Vickers Consulting Services, Inc., to prepare the following grant application(s) at the stated costs for each application listed:

| Grant Application Name <i>(ex: 2010 AFG)</i> | Project Name <i>(ex: PPE, vehicle type, etc)</i> | Grant Writing Fee |
|----------------------------------------------|--------------------------------------------------|-------------------|
| 2025 AFG                                     | Communications Resubmit                          | \$250             |
|                                              |                                                  |                   |
|                                              |                                                  |                   |
|                                              |                                                  |                   |
|                                              |                                                  |                   |
|                                              |                                                  |                   |

**For all contracts signed prior to 1/15/2024** the resubmit fee will remain \$100 per individual application to update the existing application in consecutive years. Gaps in years working will result in a \$100 per year fee. Modifications to the initial project, regional hosts, and other major alterations will result in additional fees.

**All contracts signed after 1/15/2024** will be charged \$250 per individual application to update and re-submit the existing application in consecutive years. Gaps in years working will result in a \$250 per year fee. Modifications to the initial project, regional hosts and more will result in additional fees. Regional resubmit contracts will be \$100 per department involved.

These modifications are pursuant to Item 11 – Amendment in the original contract stipulating that any and all changes will be made in writing. No other alterations to the original document are implied or altered through the creation of this document. *(A separate sheet(s) showing quantities and pricing for the request is still required, this sheet is just to amend the contract and update the grant writing fee when applicable.)*

|                                                              |                            |      |
|--------------------------------------------------------------|----------------------------|------|
| Primary Authorized Party for Client (print name)             | Authorized Party Signature | Date |
| Secondary Authorized Party for Client (print name)           | Authorized Party Signature | Date |
| **only if required by Client for internal balances           |                            |      |
| Vickers Consulting Services, Inc Representative (print name) | Authorized Signature       | Date |