



HUNTSVILLE
The Star of Alabama
Finance Department
Procurement Services Division

January 20, 2026

City of Madison
Megan Zingarelli, City Attorney
100 Hughes Road
Madison, AL 35758

RE: Utilization of City of Huntsville New Light Duty Vehicles Contract (#5202615A)

Dear Ms. Zingarelli:

This letter serves as written authorization granting the City of Madison, Alabama permission to utilize the New Light Duty Vehicles contract the City currently holds with Woody Anderson Ford. This contract was competitively solicited under Invitation to Bid (IFB) No. 5-2026-15 and was awarded December 4, 2025, pursuant to Resolution No. 24-963.

This contract is currently in its initial term which commenced on December 4, 2025, and set to expire on December 3, 2026. At the City's discretion, this contract may be renewed for two additional one-year terms.

The pricing structure, product and service offerings made available under this contract are detailed in the attached resolution, IFB, and pricing schedule. If you have any questions regarding this contract, you may contact Tomasa Buis, Procurement Analyst II at tomosa.buis@huntsvilleal.gov as she manages this contract. Questions regarding product and services offerings may be directed to John Lang at john.lang@huntsvilleal.gov.

Sincerely,

Tamara M. Yancy
Procurement Manager

CC: Richard Wilkinson, Director of General Services and Fleet Services
Matt Gardner, Fleet Services Manager
Tomasa Buis, Procurement Analyst II

The Star of Alabama

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