

RESOLUTION NO. 2023-385-R

**RESOLUTION TO AMEND CONTRACT WITH LEE COMPANY
TO PROVIDE ADDITIONAL HVAC MAINTENANCE TO
SUNSHINE OAKS AND PALMER PARK**

WHEREAS, on October 11, 2021, in accordance with the Alabama Competitive Bid Law set forth in Title 41 of the *Code of Alabama*, the City of Madison, Alabama, by proper notice, solicited bids for HVAC Maintenance for nine (9) City properties (hereinafter the "Project"); and

WHEREAS, all sealed Bids were timely and properly submitted in response to the Project's Invitation to Bid on or about November 10, 2021; and,

WHEREAS, after review and consideration of all Bids submitted, City staff selected Lee *Company* as the lowest responsible bidder for the Project upon a submitted bid of \$97,884 yearly costs for HVAC maintenance of the nine (9) properties; and

WHEREAS, on or about December 2, 2021, the City entered a contract with *Lee Company* for a period of one (1) year with the parties having an option to renew the contract for up to three (3) total years; and

WHEREAS, upon the recommendation of Facilities and Grounds Director, Gerald Smith, the City seeks to amend the Contract so that *Lee Company* shall also provide additional HVAC maintenance services to the Sunshine Oaks and Palmer Park facilities, and

WHEREAS, the additional cost of HVAC services for the two (2) facilities will increase the cost of the annual contract by \$4,692.00; and

WHEREAS, the amendment to the contract shall not exceed the statutory thresholds to require a new bid nor does the additional cost constitute more than a ten percent (10%) increase to the cost of the contract requiring any additional bid considerations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Madison, Alabama, that the Mayor or his designee shall be hereby authorized to execute an agreement to provide for additional HVAC maintenance to the Sunshine Oaks and Palmer Park facilities in accord with those terms and conditions provided in the "Amended Contractor Services Agreement," subject to the budgetary restrictions set forth by the Council in its duly-adopted budget for the fiscal year; and

BE IT FURTHER RESOLVED that, the Finance Director is hereby authorized to forward payment to *Lee Company* in the amount(s) and manner authorized by the Agreement accepted by passage of this resolution.

READ, PASSED AND ADOPTED this 13th day of November 2023.

Ranae Bartlett, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this 13th day of November 2023.

Paul Finley, Mayor
City of Madison, Alabama