

MADERA COUNTY TRANSPORTATION COMMISSION

EXECUTIVE MINUTES

Date: March 17, 2021
Time: 3:00 pm
Place: MCTC Conference Room

GoToWebinar

Members Present: Chairman, Jose Rodriguez, Council Member, City of Madera
Vice-Chairman, Tom Wheeler, Supervisor, County of Madera
Waseem Ahmed, Council Member City of Chowchilla
Brett Frazier, Supervisor Madera County
Cece Gallegos, Council Member, City of Madera
Robert Poythress, Supervisor, County of Madera

Members Absent: None

Policy Advisory Committee: Above Members, Michael Navarro, Caltrans District 06, Deputy Director

MCTC Staff: Patricia Taylor, Executive Director
Troy McNeil, Deputy Director/Fiscal Supervisor
Dylan Stone, Principal Regional Planner
Jeff Findley, Principal Regional Planner
Evelyn Espinosa, Associate Regional Planner
Nicholas Dybas, Associate Regional Planner
Sandy Ebersole, Administrative Analyst
Sheila Kingsley, Office Assistant

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**

This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that is on today’s agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.

No other public comment.

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

4. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

- A. Madera County Transportation Commission (MCTC) Title VI Program with Limited English Proficiency Plan Update

Action: Adopt Title VI Program with Limited English Proficiency Plan update, Resolution 21-12

- B. Low Carbon Transportation Operations Program (LCTOP) List of Projects FY 2020-2021

Action: Approve Resolution 21-03

- C. Unmet Transit Needs Update

Action: Information and Discussion Only

- D. Letter of Opposition: Office of Management and Budget (OMB) Proposed Change to Metropolitan Statistical Area (MSA) Threshold

Action: Information and Discussion Only

- E. California Transportation Plan 2050

Action: Information and Discussion Only

Transportation Consent Calendar Action on Items A-K.

Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Brett Frazier to approve Transportation Consent Calendar Items A-K. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Yes
Commissioner Brett Frazier- Yes
Commissioner CeCe Gallegos - Yes
Vote passed 6-0

5. TRANSPORTATION ACTION/DISCUSSION ITEMS

- F. Introduction to Metropolitan Transportation Planning Process – MCTC 101, Part 2 of 2

Action: Information and Discussion Only

- G. Funding Opportunities: (1) Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (H.R. 133), and (2) Federal Earmark Process for House

Action: Upon motion by Commissioner Brett Frazier, seconded by Commissioner Cece Gallegos to authorize Executive Director with confirmation from Chair to execute any supporting documentation needed to program or develop grant information to access funds. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Yes
Commissioner Brett Frazier – Yes
Commissioner Cece Gallego - Yes
Vote passed 6-0

- H. SB-1 Sustainable Communities Grant SR 233/Robertson Blvd Multimodal Corridor Study, Final Report Presentation

Action: Upon motion by Commissioner Waseem Ahmed, seconded by Commissioner Robert Poythress to accept the report. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Yes
Commissioner Brett Frazier – Yes
Commissioner Cece Gallego - Yes
Vote passed 6-0

- I. Commuter Rail Update

Action: Information and Discussion Only

MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

6. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Brett Frazier to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Yes
Commissioner Brett Frazier – Yes
Commissioner Cece Gallegos - Yes
Vote passed 6-0

7. ADMINISTRATIVE CONSENT ITEMS

J. Approval of Executive Minutes of the February 17,2021 Regular Meeting.

Action: Approve Minutes of the February 17, 2021 Regular Meeting

K. Triennial Performance Audits

Action: Accept Triennial Performance Audits of MCTC, the County of Madera, the City of Madera, and the City of Chowchilla

Administrative Consent Calendar Action J-K

Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Brett Frazier to approve the Administrative Consent Calendar Items J-K. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Yes
Commissioner Brett Frazier – Yes
Commissioner Cece Gallegos - Yes
Vote passed 6-0

8. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

L. FY 2020-21 Overall Work Program (OWP) & Budget – Amendment No. 3

Action: Upon motion by Commissioner Brett Frazier, seconded by Commissioner Waseem Ahmed to approve OWP & Budget – Amendment No. 3. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Yes
Commissioner Brett Frazier – Yes
Commissioner Cece Gallegos - Yes
Vote passed 6-0

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

9. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

M. FY 2021-22 Measure T Estimate

Action: Information and Discussion Only

N. FY 2020-21 Annual Work Program Amendment No. 1

Action: Approve Annual Work Program Amendment No. 1

Authority - Administrative Consent Items Action M-N

Upon motion by Commissioner Robert Poythress, seconded by Commissioner Tom Wheeler to approve the Administrative Consent Items M-N. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Yes
Commissioner Brett Frazier – Yes
Commissioner Cece Gallegos - Yes
Vote passed 6-0

10. AUTHORITY – ACTION/DISCUSSION ITEMS

None

OTHER ITEMS

11. MISCELLANEOUS

O. Items from Caltrans

Michael Navarro, Caltrans District 06 Deputy District Director, Planning, Local Programs & Environmental Analysis, provided a brief update on State Highway projects in Madera County.

P. Items from Staff

Patricia Taylor, MCTC Director provided the following comments:

- Clarified an earlier statement concerning Item 5.G. The Technical Advisory Committee did discuss potential opportunities for future funding; however, specific projects and project request were not solicited or discussed. Ms. Taylor stated that she would follow-up with agencies staffs following the Policy Board meeting.
- MCTC Policy Board members were reminded to visit the Citizens Business Bank to sign signature cards as a MCTC check signer.
- Time was provided for those who attended the Sacramento Valley Voice trip via Zoom platform to provide feedback concerning the meetings that were held on March 3rd and 10th.
- Nicholas Dybas was introduced to the MCTC Policy Board Member. Ms. Taylor welcomed Mr. Dybas, and requested Mr. Dybas to introduce himself.

Q. Items from Commissioners

This time was reserved for the Commissioners to inquire about specific projects.

12. CLOSED SESSION

None

13. ADJOURNMENT

Meeting adjourned at 5:10 p.m.

Next meeting scheduled for Wednesday, April 21, 2021

Respectfully Submitted,



Patricia S. Taylor
Executive Director
Madera County Transportation Commission