

# MADERA COUNTY TRANSPORTATION COMMISSION

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## EXECUTIVE MINUTES

**Date:** October 20, 2021  
**Time:** 3:00 pm  
**Place:** MCTC Conference Room

### GoToWebinar

**Members Present:** Chairman, Jose Rodriguez, Council Member, City of Madera  
Vice-Chairman, Tom Wheeler, Supervisor, County of Madera  
Brett Frazier, Supervisor County of Madera  
Waseem Ahmed, Council Member City of Chowchilla  
Cecelia Gallegos, Council Member, City of Madera  
Robert Poythress, Supervisor, County of Madera

**Members Absent:** None

**Policy Advisory Committee:** Above Members, Michael Navarro, Caltrans District 06, Deputy Director

**MCTC Staff:** Patricia Taylor, Executive Director  
Troy McNeil, Deputy Director/Fiscal Supervisor  
Dylan Stone, Principal Regional Planner  
Jeff Findley, Principal Regional Planner  
Evelyn Espinosa, Associate Regional Planner  
Nicholas Dybas, Associate Regional Planner  
Sandy Ebersole, Administrative Analyst  
Sheila Kingsley, Office Assistant

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**

### 3. PUBLIC COMMENT

This time is made available for comments from the public on matters within the Board's jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today's agenda. Members of the public may comment on any item that is on today's agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.

No other public comment.

## MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

### 4. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

- A. Release Formal Draft 2022 Transit and Intercity Rail Capital Program (TIRCP) Guidelines

**Action:** Information and Discussion Only

- B. 2021 Annual Listing of Projects with Federal Funding

**Action:** Information and Discussion Only

- C. City of Madera Transit Plan Community Forum

**Action:** Information and Discussion Only

- D. Freeway Service Patrol Service

**Action:** Information and Discussion Only

- E. San Joaquin Valley Regional Planning Agencies Policy Council Letter on CalSTA Climate Action Plan for Transportation Infrastructure (CAPTI)

**Action:** Information and Discussion Only

- F. Highway Infrastructure Program (HIP) Funds Swap Agreement

**Action:** Approve HIP Funds Swap Agreement with Local Agencies

- G. Project Prioritization Study – Final Report

**Action:** Approve Final Report

- H. Virtual Public Workshop – Your Madera 2046 Regional Transportation Plan and Sustainable Communities Strategy, October 25, 2021

**Action:** Information and Discussion Only

**Transportation Consent Calendar Action on Items A-H.**

Upon motion by Commissioner Ahmed, seconded by Commissioner Wheeler to approve Transportation Consent Calendar Items A-H. A vote was called, and the motion carried.

Roll call for votes: Commissioner Poythress – Yes  
Commissioner Rodriguez – Yes  
Commissioner Wheeler -Yes  
Commissioner Ahmed – Yes  
Commissioner Frazier- Yes  
Commissioner Gallegos – Yes  
Commissioner Wheeler - Yes  
Vote passed 6-0

**5. TRANSPORTATION ACTION/DISCUSSION ITEMS**

- A. Draft 2022 California Interregional Transportation Improvement Program (ITIP)

**Action:** Information and Discussion Only

- B. State Legislative Update

**Action:** Information and Discussion Only

- C. Clean California Local Grant Program

**Action:** Information and Discussion Only

**Item C was removed from the agenda for discussion at the next scheduled meeting.**

- D. Letter of Support for FY 2022-23 Caltrans Strategic Partnership Grant Application for Madera County Passenger Rail Station Area Planning

**Action:** Upon motion by Commissioner Frazier, seconded by Commissioner Wheeler to approve and authorize Chair to sign Letter of Support. A vote was called, and the motion carried.

Roll call for votes: Commissioner Poythress – Yes  
Commissioner Rodriguez – Yes  
Commissioner Wheeler -Yes  
Commissioner Ahmed – Yes  
Commissioner Frazier – Yes  
Commissioner Gallegos – Yes  
Vote passed 6-0

- E. Continuation of Teleconferenced Meetings – Resolution 21-15 Amendment No. 1

**Action:** Upon motion by Commissioner Wheeler, seconded by Commissioner Gallegos to approve Resolution 21-15 No. 1. In addition, Commissioners directed staff to contact the clerk of the Madera County Board of Supervisors to inquire about the use of the Board Chambers for the November MCTC Policy Board meeting – utilizing a hybrid format.

Roll call for votes: Commissioner Poythress – Yes  
Commissioner Rodriguez – Yes  
Commissioner Wheeler -Yes  
Commissioner Ahmed – Yes  
Commissioner Frazier – Yes  
Commissioner Gallegos – Yes  
Vote passed 6-0

## **MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION**

### **6. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

Upon motion by Commissioner Frazier, seconded by Commissioner Poythress to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes: Commissioner Poythress – Yes  
Commissioner Rodriguez – Yes  
Commissioner Wheeler -Yes  
Commissioner Ahmed – Yes  
Commissioner Frazier – Yes  
Commissioner Gallegos – Yes  
Vote passed 6-0

**7. ADMINISTRATIVE CONSENT ITEMS**

- A. Approval of Executive Minutes of the September 22, 2021 Regular Meeting.  
**Action:** Approve Minutes of the September 22, 2021 Regular Meeting
- B. Approval of Executive Minutes of the September 30, 2021 Special Meeting  
**Action:** Approve Minutes of the September 30, 2021 Special Meeting
- C. MCTC Employee Manual – October 2021 Update  
**Action:** Approve MCTC Employee Manual Update

**Approval Administrative Consent Calendar Action A-C**

Upon motion by Commissioner Wheeler, seconded by Commissioner Fraizer to approve the Administrative Consent Calendar Items A-C. A vote was called, and the motion carried.

Roll call for votes: Commissioner Poythress – Yes  
Commissioner Rodriguez – Yes  
Commissioner Wheeler -Yes  
Commissioner Ahmed – Yes  
Commissioner Brett Frazier – Yes  
Commissioner Gallegos – Yes  
Vote passed 6-0

**8. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

- A. Award Contract – Housing Related Planning Services  
**Action:** Upon motion by Commissioner Poythress, seconded by Commissioner Gallegos to award contract to Rincon Consultants, Inc. in an amount not to exceed \$242,709. A vote was called and the motion carried.

Roll call for votes: Commissioner Poythress – Yes  
Commissioner Rodriguez – Yes  
Commissioner Wheeler -Yes  
Commissioner Ahmed – Yes  
Commissioner Brett Frazier – Yes  
Commissioner Gallegos – Yes  
Vote passed 6-0

## MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

### 9. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

- A. Self-Help Counties Coalition – 2021 Focus on the Future Conference

**Action:** Information and Discussion Only

- B. Measure T 2021 Draft Strategic Plan

**Action:** Authorize release of Draft 2021 Strategic Plan for comment and review.

#### Approval Consent Calendar Action A-B

Upon motion by Commissioner Wheeler, seconded by Commissioner Fraizer to approve the Consent Calendar Items A-B. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes  
Commissioner Jose Rodriguez – Yes  
Commissioner Tom Wheeler -Yes  
Commissioner Waseem Ahmed – Yes  
Commissioner Brett Frazier – Yes  
Commissioner Cecelia Gallegos – Yes  
Vote passed 6-0

### 10. AUTHORITY – ACTION/DISCUSSION ITEMS

- A. Continuation of Teleconferenced Meetings – Resolution 21-1 Amendment No. 1

**Action:** Upon motion by Commissioner Frazier, seconded by Commissioner Poythress to approve Resolution 21-1 No. 1 In addition, Commissioners directed staff to contact the clerk of the Madera County Board of Supervisors to inquire about the use of the Board Chambers for the November MCTA Policy Board meeting – utilizing a hybrid format.

Roll call for votes: Commissioner Robert Poythress – Yes  
Commissioner Jose Rodriguez – Yes  
Commissioner Tom Wheeler -Yes  
Commissioner Waseem Ahmed – Yes  
Commissioner Brett Frazier – Yes  
Commissioner Cecelia Gallegos – Yes  
Vote passed 6-0

B. Measure T Local Agency Updates

**Action:** Information and Discussion Only

C. Transaction Tax Management Services Consultant

**Action:** Upon motion by Commissioner Gallegos, seconded by Commissioner Frazier to direct staff to enter an agreement with HdL Companies to provide transaction tax management services. A vote was called and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes  
Commissioner Jose Rodriguez – Yes  
Commissioner Tom Wheeler -Yes  
Commissioner Waseem Ahmed – Yes  
Commissioner Brett Frazier – Yes  
Commissioner Cecelia Gallegos – Yes  
Vote passed 6-0

## OTHER ITEMS

### 11. MISCELLANEOUS

A. Items from Caltrans

Michael Navarro, Caltrans District 06, Deputy Director, provided a brief update on State Highway projects in Madera County.

B. Items from Staff

Patricia Taylor, Executive Director thanked her staff and Supervisor Poythress for their assistance in gathering requested information and making their time available to provide specifics related to the SR 99 Madera South widening project. The project was successfully included in the Draft 2022 ITIP, as mentioned in Item 5. A., and work continues.

C. Items from Commissioners

This time was reserved for the Commissioners to inquire about specific projects.

**12. CLOSED SESSION**

**13. ADJOURNMENT**

Meeting adjourned at 4:55 p.m.

Next meeting scheduled for Wednesday, November 17, 2021

Respectfully Submitted,



Patricia S. Taylor  
Executive Director  
Madera County Transportation Commission