STAFF REPORT
Board Meeting of September 20, 2023

AGENDA ITEM: 7-D

PREPARED BY: Troy McNeil, Deputy Director/Fiscal Supervisor

SUBJECT:

Triennial Performance Audit Request for Proposals (RFP)

Enclosure: No

Action: Authorize release of RFP

SUMMARY:

MCTC is statutorily required by Section 99246 of the California Public Utilities Code to designate entities other than itself, a county transportation commission, a transit development board, or an operator to make a performance audit of its activities and the activities of each operator to whom it allocates funds. MCTC staff would like to issue an RFP to procure a performance audit of the Regional Transportation Planning Agency and the operators for fiscal years 2020-21 through 2022-23. During the initial review, the audit should discuss the RTPA's characteristics and functions with the RTPA's management and governing board. RTPA functions may include:

- RTPA Administration and Management;
- Transportation Planning and Regional Coordination;
- Claimant Relationships and Oversight;
- Follow up of prior Performance Audit Recommendations;
- Marketing and Transportation Alternatives; and
- Grant Applications and Management

The audit should be completed by February 2024 and expects that the performance audit will be conducted consistent with the "Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities" issued by the California Department of Transportation (Caltrans). The Commission's Budget allowance for the Audit is $40,000.

FISCAL IMPACT:

No fiscal impact to the approved 2023-24 Overall Work Program and Budget.