



**STAFF REPORT**  
Board Meeting of December 22, 2021

**AGENDA ITEM:** 8-A

**PREPARED BY:** Troy McNeil, Deputy Director/Fiscal Supervisor

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**SUBJECT:**

FY 2021-22 Overall Work Program & Budget – Amendment No. 2

**Enclosure:** Yes

**Action:** Approve OWP & Budget – Amendment No. 2

**SUMMARY:**

Included in your package is Amendment No.2 of the FY 2021-22 Overall Work Program & Budget. The revised Budget is \$2,794,777 (decrease of \$37,736 from previously revised budget). The amendment reflects changes due to lower than expected health insurance and workers compensation costs, adjustments of consultant costs versus staff costs, and adjustments in the assigned work hours for each work element.

The amendment is recognized in the following accounts:

Revenues – (Decrease \$37,736)

- FHWA – decrease \$9,105
- TDA Carryover – decrease \$24,115
- MCTA – decrease \$4,516

Salaries & Benefits – (Decrease \$854)

- Worker’s Compensation – decrease \$142
- Health – decrease \$712

Indirect Costs – (No change)

Other Direct Costs – (Decrease \$36,882)

- Consultant (SB-1 Planning Grant) – decrease \$2,200
- Consultant (Regional Housing Program) – decrease \$44,682
- Planning Grant Match – increase \$10,000

The amendment is reflected in all of the OWP Work Elements except WEs 130, 906, 907, 908: 100 – Regional Transportation Plan; 101 – Performance Measures; 102 – Regional Housing Planning Program; 110 – Regional Planning Database; 110.1 – Household Travel Survey; 111 –

Traffic Monitoring Program; 112 – Traffic Modeling; 113 – Air Quality Transportation Planning; 120 – Goods Movement and Highway Planning; 122 – Project Coordination & Financial Programming; 140 – Other Modal Elements; 150 – Public Participation Program; 150.1 – Public Outreach Coordination; 151 – Alternative Transportation Activities; 200 – Transportation Program Development; 901 – Transportation Funds Administration; 902 – Overall Work Program and Budget; 905 – Project Prioritization Study; 910 – MCTA Administration.

**FISCAL IMPACT:**

A decrease of \$37,736 to the previously approved 2021-22 Overall Work Program and Budget.