Madera County Transportation Commission

STAFF REPORT
Board Meeting of July 23, 2025

AGENDA ITEM: 8-A

PREPARED BY: Troy McNeil, Deputy Director/Fiscal Supervisor

SUBJECT:

FY 2025-26 Overall Work Program & Budget (OWP) – Amendment No. 1

Enclosure: Yes

Action: Approve OWP & Budget – Amendment No. 1

SUMMARY:

Included in your package is Amendment No. 1 of the FY 2025-26 Overall Work Program & Budget. The revised Budget is $4,525,586 (a $197,632 increase from the previously approved budget). The amendment reflects changes due to the following:

- Recognition of recently awarded competitive Sustainable Transportation Planning Grant (Work Element 908);
- Recognition of recently approved contracts for lobbying consultant and Executive Director;
- Added funds to budget to update the MCTC website;
- Changed staff assigned hours to work elements, and
- Adjustments to some of the line-items.

The amendment is recognized in the following accounts:
Revenues – (Increase $197,632)

- SB -1 Sustainable Transportation Competitive – Increase $179,804
- TDA Carryover – Increase $27,000
- SB 125 Transit Funding – Decrease $13,971
- Member Assessment Fees – Increase $9,444
- Reserve – Decrease $4,645

Salaries & Benefits – (Increase $2,632)

- Salaries – Increase $2,139
- 401 (a) – Increase 321

- Medicate – Increase $32
- Workers Compensation – Increase $10
- Health – Increase $130

Indirect Costs – (Increase $18,000)
- Conference/Training/Education – Decrease $1,000
- Telephone/Internet/Website – Increase $6,000
- Website – Increase $13,000

Other Direct Costs – (Increase $177,000)
- Consultant (SB-1 Planning Grant) – Increase $190,000
- Consultant (Lobbying & Intergovernmental) – Increase $9,000
- Consultant (Transit) – Decrease $20,000
- MCTA Conference/Travel – Decrease $2,000

Changes were made to all Work Elements except WE 102.1 – REAP 2.0, WE 104 – Oakhurst Multimodal Mobility Study, WE 106 – Sustainable Communities Strategy Development FY 23-24, WE 106.1 – Sustainable Communities Strategy Development FY 24-25, WE 106.2 – Sustainable Communities Strategy Development FY 25-26, WE 107 – VTRANSFRM Study, and WE 201 – Transit.

FISCAL IMPACT:

An increase of $197,632 to the previously approved 2025-26 Overall Work Program and Budget.