

MCTA 2024 Measure T Expenditure Plan - Implementing Guidelines

Draft Outline – 7/14/25

I. Executive Summary

- A. High-level overview and pie charts of 2024 Measure T Expenditure Plan funding categories; date approved by voters; duration and effective dates; 1.5% limit on administration
- B. Purpose of the Implementing Guidelines
- C. High-level overview of program administration and graphics illustrating an org chart of the Board, staff, committees, and the public
- D. High-level overview of project priorities/strategies/guiding principles

II. Introduction

A. Purpose

These Implementing Guidelines are established to support the administration and execution of the Measure T: Local Transportation Funding Measure and Expenditure Plan for the Madera County region. Measure T was renewed for an additional 20 years when voters approved it in November 2024. The Madera County Transportation Authority (MCTA) is authorized to enact the extension of a ½ cent retail transaction and use tax for 20 years from April 1, 2027, through March 31, 2047, specifically to fund transportation projects and programs throughout the County. These guidelines will ensure the transparent and effective use of Measure T revenues.

Measure T is intended to enhance Madera County's transportation system by:

1. Maintaining and improving local streets and roads
2. Addressing safety, evacuation, and emergency response needs
3. Enhancing pedestrian, bicycle, and transit options
4. Supporting regional transportation improvements
5. Ensuring public oversight and fiscal accountability

B. Program Management

1. Description of the Program Management Process

C. Project Selection Criteria

1. Eligible Projects Must:

- a. Align with 2024 Measure T Expenditure Plan
- b. Be proposed within each jurisdiction's 5-Year Capital Improvement Plan (CIP) and/or the annual budget
- c. Include scope, schedule, cost estimates, and funding sources
- d. Demonstrate Maintenance of Effort compliance
- e. For regional projects, be collaboratively proposed through MCTA

III. Projects, Expenditures, and Implementing Processes

A. 2024 Measure T Renewal Expenditure Plan Programs

1. Programs

- a. Local Streets and Roads Program
- b. Regional Projects Program
- c. Transit Program
- d. Administration Program

2. Annual Revenue (~\$22 Million) Distribution

- a. 80% to Local Streets and Roads (10% reserved for disadvantaged communities)
- b. 14.5% to Regional Projects (e.g., Highways 41, 99, major corridors)
- c. 4% for Transit Projects (including operating and capital expenses)
- d. 1.5% for MCTA Administrative Expenses (1% limit for salaries, benefits, and overhead for staff)

3. Budgeting and Allocation

- 1) MCTA Annual Budget
- 2) MCTA Quarterly Disbursement

4. Program Contents

- a. Purpose
- b. Definitions
- c. Funding Allocation (Process to determine projects)
- d. Eligible Agencies
- e. Eligible Project Categories/Programs
- f. Performance Reporting
- g. Program Implementation
- h. Other Requirements

B. Performance Indicators and Measurements Reporting

1. General Description

C. Reporting Requirements

1. Recipients Must Submit an Annual Report Detailing:
 - a. Funded project summaries
 - b. Funds received and spent
 - c. Project outcomes and status
 - d. Certification of Maintenance of Effort

D. Oversight and Audit

1. Independent Audits
 - a. Annual Independent Audits (required for all funds and administrative operations)
 - 1) MCTA Annual Audit
 - 2) Citizen Oversight Committee Additional Audit, if requested
 - 3) Annual Compliance Audits by Each Local Agency to MCTA
 - b. Audit results (publicly presented and accessible)
2. Amendments and Updates
 - a. Amendment Requirements
 - b. Update Requirements (The MCTA Board may update the Implementing Guidelines to reflect legal, fiscal, or procedural changes while ensuring consistency with the Measure T Ordinance and Expenditure Plan)
3. Citizen Oversight Committee (COC)
 - a. The COC shall:
 - 1) Include one representative from each supervisorial district, plus an alternate
 - 2) Monitor compliance with the Expenditure Plan
 - 3) Review audits and recommend improvements. Issue an annual report
 - 4) Meet at least 4 times a year
 - 5) MCTA would retain an additional independent auditor, if requested (in addition to the Measure T Program auditor retained by MCTA), to review annual procedures and expenditures, and report directly to the COC. MCTA would specify a yearly budget for these potential activities
 - 6) Claim mileage reimbursement

E. Leveraging of Outside Funding Sources

1. Purpose/Benefits
2. Funding Sources
3. Expected Outcomes

F. Regional Collaboration

1. Regional Projects Listed in the MCTC Regional Transportation Plan (RTP)/Sustainable Communities Strategies (SCS)
2. Local Regional Projects Approved by MCTA

5. Measure T Renewal Programs**A. Introduction**

1. General Overview
2. Purpose
3. Program Descriptions
4. Program Contents

B. Programs

1. Local Streets and Roads Program (Example of Program Contents)
 - a. Purpose
 - 1) Major Program Issues to be Addressed (Based on the unique needs of a jurisdiction's communities):
 - a) Local Street and Road Maintenance
 - b) Evacuation Planning
 - c) Safe Routes to School
 - d) Bike and Pedestrian/Active Transportation Definition of Local Streets and Roads
 - b. Definitions
 - 1) General - List all applicable terms
 - 2) Disadvantaged Communities
 - a) Screening from the US Climate and Economic Justice Screening Tool (CEJST) (In a census tract that is (1) at or above the threshold for one or more environmental, climate, or other burdens, and (2) at or above the threshold for an associated socioeconomic burden)
 - b) A Census tract that is completely surrounded by disadvantaged communities and is at or above the 50% percentile for low income
 - c) Use California Climate Investments Priority Populations 2023, Enviro-screen, or other recognized data collectors
 - c. Funding Allocation
 - 1) 80% of Measure T Renewal Funding
 - 2) 10% of the allocation set-aside for Disadvantaged Communities
 - d. Eligible Agencies
 - 1) City of Chowchilla
 - 2) City of Madera
 - 3) County of Madera

- e. Eligible Projects/Programs
 - 1) List Project Categories in Expenditure Plan
 - f. Performance Reporting:
 - 1) Pavement Condition Index (PCI)
 - 2) Safety Indicators (Reduction in Accidents, Fatalities, Injuries, Other)
 - 3) Transportation Demand
 - 4) Traffic Calming
 - 5) Traffic Management
 - 6) Evacuation System Management
 - 7) Storm Damage Management
 - 8) Preventative Bridge Maintenance
 - 9) Interregional Connectivity
 - 10) Community Enhancement
 - 11) Other Applicable Performance Indicators
 - i. Submission of Annual Compliance Audits
 - g. Program Implementation
 - 1) Annually identify specific streets and roads that will be prioritized for repair and/or refurbishment
 - 2) Hold annual public meetings to review the proposed plan prior to adoption by the local jurisdiction and the MCTA Board
 - 3) Annually verify that funds are used for eligible expenses
 - h. Other Requirements
2. **Regional Projects Program**
- a. Purpose
 - b. Definitions
 - c. Funding Allocation – Process to determine a Call for Projects
 - d. Eligible Agencies
 - e. Eligible Projects/Programs
 - f. Performance Reporting
 - g. Program Implementation
 - h. Other Requirements
3. **Transit Program**
- a. Purpose
 - b. Definitions
 - c. Funding Allocation
 - d. Eligible Agencies
 - e. Eligible Projects/Programs
 - f. Performance Reporting
 - g. Program Implementation
 - h. Other Requirements

4. Administration Program

- a. Purpose
- b. Definitions
- c. Funding Allocation
- d. Eligible Agencies
- e. Eligible Projects/Programs
- f. Program Implementation
- g. Other Requirements