



STAFF REPORT
Board Meeting of February 21, 2024

AGENDA ITEM: 7-F

PREPARED BY: Troy McNeil, Deputy Director/Fiscal Supervisor

SUBJECT:

Revised Accounting & Financial Policies and Procedures Manual

Enclosure: Yes

Action: Approve Revised Accounting & Financial Manual

SUMMARY:

The Accounting & Financial Policies and Procedures Manual has been updated to reflect recent changes. The following was updated:

- Short-term lodging rates were updated to be consistent with the approved 2024 allowable state rates;
- Some grammatical clarifications and corrections were made; and
- Some obsolete information was updated or removed.

FISCAL IMPACT:

No fiscal impact to the approved 2023-24 Overall Work Program and Budget.