

MADERA COUNTY TRANSPORTATION COMMISSION

EXECUTIVE MINUTES

Date: September 22, 2021
Time: 3:00 pm
Place: MCTC Conference Room

GoToWebinar

Members Present: Chairman, Jose Rodriguez, Council Member, City of Madera
Vice-Chairman, Tom Wheeler, Supervisor, County of Madera
Brett Frazier, Supervisor County of Madera
Alt. Diana Palmer, Council Member City of Chowchilla
Cecelia Gallegos, Council Member, City of Madera
Robert Poythress, Supervisor, County of Madera

Members Absent: Waseem Ahmed, Council Member City of Chowchilla

Policy Advisory Committee: Above Members, Michael Navarro, Caltrans District 06, Deputy Director

MCTC Staff: Patricia Taylor, Executive Director
Troy McNeil, Deputy Director/Fiscal Supervisor
Dylan Stone, Principal Regional Planner
Jeff Findley, Principal Regional Planner
Evelyn Espinosa, Associate Regional Planner
Nicholas Dybas, Associate Regional Planner
Sandy Ebersole, Administrative Analyst - Absent
Sheila Kingsley, Office Assistant

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**

3. PUBLIC COMMENT

This time is made available for comments from the public on matters within the Board's jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today's agenda. Members of the public may comment on any item that is on today's agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.

No other public comment.

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

4. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

A. 2021 Active Transportation Symposium

Action: Information and Discussion Only

B. 2023 Active Transportation Program Guideline Development Workshops

Action: Information and Discussion Only

C. Clean California Local Grant Program

Action: Information and Discussion Only

D. Caltrans FY 2022-23 Sustainable Transportation Planning Grants Application Guide and Call for Applications

Action: Information and Discussion Only

- E. Correspondence to the California Department of Transportation Confirming the Lifeline funding will not be used in future Congestion Mitigation Air Quality Program Call for Projects
Action: Information and Discussion Only
- F. MCTC Comment Letter on the Caltrans Interregional Transportation Strategic Plan (ITIP)
Action: Information and Discussion Only
- G. 2022 State Transportation Improvement Program (STIP) and 2022 Regional Transportation Improvement Program (RTIP) Update
Action: Information and Discussion Only
- H. Unmet Transit Needs FY 2021-22 Analysis and Recommendations Report
Action: Approve Unmet Transit Needs FY 2021-22 Analysis and Recommendations Report
- I. Social Services Transportation Advisory Council meeting of July 15, 2021
Action: Information and Discussion Only
- J. San Joaquin Valley Regional Planning Agencies Policy Council Letter on Congressional Member Designated Projects.
Action: Information and Discussion Only
- K. Request for Qualifications (RFQ) – On call Agreement
Action: Authorize release of RFQ

Transportation Consent Calendar Action on Items A-J.

Upon motion by Commissioner Wheeler, seconded by Commissioner Poythress to approve Transportation Consent Calendar Items A-K. A vote was called, and the motion carried.

Roll call for votes: Commissioner Poythress – Yes
Commissioner Rodriguez – Yes
Commissioner Wheeler -Yes
Commissioner Ahmed – Absent
Commissioner Frazier- Yes
Commissioner Gallegos – Yes
Alt. Commissioner Palmer - Yes
Vote passed 5-0

5. TRANSPORTATION ACTION/DISCUSSION ITEMS

- A. September Valley Voice Trip, Washington D.C.

Action: Information and Discussion Only

- B. State Legislative Update

Action: Information and Discussion Only

- C. MCTC and MCTA Measure T Renewal Steering Committee Appointments

Action: Upon motion by Commissioner Rodriguez, seconded by Commissioner Gallegos to appoint Supervisor Poythress, representing MCTC, and Supervisor Frazier, representing MCTA, as co-chairs of the Measure T Renewal Steering Committee, and to identify two alternates. A vote was called, and the motion carried.

Upon motion by Commissioner Wheeler, seconded by Commissioner Frazier to appoint Commissioner Gallegos as Co-Chair Frazier's alternate. A vote was called, and the motion carried.

Upon motion by Commissioner Rodriguez, seconded by Commissioner Wheeler to appoint Commissioner Ahmed as Co-Chair Poythress's alternate. A vote was called, and the motion carried.

Roll call for votes: Commissioner Poythress – Yes

Commissioner Rodriguez – Yes

Commissioner Wheeler -Yes

Commissioner Ahmed – Absent

Commissioner Frazier – Yes

Commissioner Gallegos – Yes

Alt Commissioner Palmer - Yes

Vote passed 6-0

- D. 2022 Regional Transportation Plan and Sustainable Communities Strategy Update

Action: Information and Discussion Only

- E. Draft 2020-21 MCTC Projects Prioritization Study

Action: Circulate Draft 2020-21 MCTC Project Prioritization Study

- F. Award Contract – Madera County Zero Emission Vehicle Readiness and Implementation Plan

Action: Upon motion by Commissioner Frazier, seconded by Commissioner Wheeler to award contract to DSK Associates in an amount not to exceed \$186,000. A vote was called and the motion carried.

Roll call for votes: Commissioner Poythress – Yes
Commissioner Rodriguez – Yes
Commissioner Wheeler -Yes
Commissioner Ahmed – Absent
Commissioner Frazier – Yes
Commissioner Gallegos – Yes
Alt Commissioner Palmer - Yes
Vote passed 6-0

MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

6. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Upon motion by Commissioner Frazier, seconded by Commissioner Gallegos to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes: Commissioner Poythress – Yes
Commissioner Rodriguez – Yes
Commissioner Wheeler -Yes
Commissioner Ahmed – Absent
Commissioner Frazier – Yes
Commissioner Gallegos – Yes
Alt Commissioner Palmer - Yes
Vote passed 6-0

7. ADMINISTRATIVE CONSENT ITEMS

A. Approval of Executive Minutes of the July 21, 2021 Regular Meeting.

Action: Approve Minutes of the July 21, 2021 Regular Meeting

B. Transportation Development Act (STA) – Apportionment, Resolution 21-08 Amendment No.1

Action: Approve Resolution 21-08 Amendment No 1.

C. Billing Agreement for Administration of Valley-wide Lobbyist Contracts

Action: Approve Billing Agreement for Valley-wide Lobbyist Contracts

Approval Administrative Consent Calendar Action A-C

Upon motion by Commissioner Wheeler, seconded by Commissioner Fraizer to approve the Administrative Consent Calendar Items A-C. A vote was called, and the motion carried.

Roll call for votes: Commissioner Poythress – Yes
Commissioner Rodriguez – Yes
Commissioner Wheeler -Yes
Commissioner Ahmed – Absent
Commissioner Brett Frazier – Yes
Commissioner Gallegos – Yes
Alt. Commissioner Palmer - Yes
Vote passed 6-0

8. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

A. FY 2021-22 Overall Work Program & Budget – Amendment No. 1

Action: Upon motion by Commissioner Poythress, seconded by Commissioner Frazier to approve the OWP & Budget – Amendment No. 1. A vote was called, and the motion carried.

Roll call for votes: Commissioner Poythress – Yes
Commissioner Rodriguez – Yes
Commissioner Wheeler -Yes
Commissioner Ahmed – Absent
Commissioner Brett Frazier – Yes
Commissioner Gallegos – Yes
Alt. Commissioner Palmer - Yes
Vote passed 6-0

B. Network Security Update

Action: Information and Discussion Only

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

9. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

- A. Measure T Citizens’ Oversight Committee Annual Report

Action: Accept Measure T Citizens’ Oversight Committee Annual Report

- B. Self-Help Counties Coalition – 2021 Focus on the Future Conference

Action: Information and Discussion Only

- C. MCTC and MCTA Measure T Renewal Steering Committee Appointments

Action: Reaffirm Action Item #5-C, taken while sitting as the Transportation Policy Committee, appointing Supervisor Poythress, representing MCTC, and Supervisor Frazier, representing MCTA as co-chairs of the Measure T Renewal Steering Committee, and identified Commissioner Gallegos as Co-Chair Frazier’s alternate, and Commissioner Ahmed as Co-Chair Poythress’s alternate.

Approval Consent Calendar Action A-C

Upon motion by Commissioner Wheeler, seconded by Commissioner Fraizer to approve the Consent Calendar Items A-C. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Absent
Commissioner Brett Frazier – Yes
Commissioner Cecelia Gallegos – Yes
Alt. Commissioner Plamer – Yes
Vote passed 6-0

10. AUTHORITY – ACTION/DISCUSSION ITEMS

- A. Baseline Voter Opinion Survey – Summary Report

Action: Upon motion by Commissioner Wheeler, seconded by Commissioner Frazier to accept the Baseline Voter Opinion Survey – Summary Report

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Absent
Commissioner Brett Frazier – Yes
Commissioner Cecelia Gallegos – Yes
Alt. Commissioner Plamer – Yes
Vote passed 6-0

B. Measure T FY 2021-22 Annual Work Program

Action: Upon motion by Commissioner Gallegos, seconded by Commissioner Wheeler to approve the 2021-22 Measure T FY 2021-22 Annual Work Program. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Absent
Commissioner Brett Frazier – Yes
Commissioner Cecelia Gallegos – Yes
Alt. Commissioner Plamer – Yes
Vote passed 6-0

OTHER ITEMS

11. MISCELLANEOUS

A. Items from Caltrans

Michael Navarro, Caltrans District 06, Deputy Director, provided a brief update on State Highway projects in Madera County.

B. Items from Staff

No Items from Staff

C. Items from Commissioners

This time was reserved for the Commissioners to inquire about specific projects.

12. CLOSED SESSION

13. ADJOURNMENT

Meeting adjourned at 5:15 p.m.

Next meeting scheduled for Wednesday, October 20, 2021

Respectfully Submitted,



Patricia S. Taylor
Executive Director
Madera County Transportation Commission