



STAFF REPORT
Board Meeting of April 20, 2022

AGENDA ITEM: 8-A

PREPARED BY: Troy McNeil, Deputy Director/Fiscal Supervisor

SUBJECT:

Award Contract – Lobbying and Intergovernmental Services

Enclosure: No

Action: Authorize staff to enter a 3-year contract with Khouri Consulting in an amount not to exceed \$63,000 for year 1, \$66,000 for year 2, and \$69,000 for year 3

SUMMARY:

The MCTC Policy Board previously awarded a contract for FY 2021-22 to Khouri Consulting to provide Lobbying and Intergovernmental Services for MCTC for \$60,000. Khouri Consulting has helped establish an MCTC legislative platform by drafting letters to State and Federal legislators on projects and programs that benefit the Madera County region, consulting on legislative and lobbying efforts, coordinating meetings with legislators and stakeholders, and various other lobbying and intergovernmental services. Staff recommends that MCTC retain Khouri Consulting by executing a contract for a 3-year term beginning with FY 2022-23 through FY 2024-25. The proposed cost is \$63,000 for year 1, \$66,000 for year 2, and \$69,000 for year 3. If approved, the member assessment fees would reflect these costs.

FISCAL IMPACT:

No fiscal impact to the approved 2021-22 Overall Work Program and Budget.