



STAFF REPORT
Board Meeting of April 20, 2022

AGENDA ITEM: 7-C

PREPARED BY: Troy McNeil, Deputy Director/Fiscal Supervisor

SUBJECT:

MCTC Employee Manual – April 2022 Update

Enclosure: Yes

Action: Approve MCTC Employee Manual Update

SUMMARY:

A lactation accommodation policy (Section 6009), as required by state law, has been added to the employee manual. Other minor clean up edits included implementation of new laws (e.g., CFRA now includes a parent-in-law, and employment records are required to be kept for a minimum of four years under AB 9).

FISCAL IMPACT:

No fiscal impact to the approved 2021-22 Overall Work Program and Budget.