



STAFF REPORT
Board Meeting of September 23, 2020

AGENDA ITEM: 8-A

PREPARED BY: Troy McNeil, Deputy Director/Fiscal Supervisor

SUBJECT:

FY 2020-21 Overall Work Program & Budget – Amendment No. 1

Enclosure: Yes

Action: Approve OWP & Budget – Amendment No. 1

SUMMARY:

Included in your package is the amended FY 2020-21 Overall Work Program & Budget. The revised Budget is \$2,188,485 (increase of \$200,434 from original budget). The amendment reflects changes due to recognizing the REAP Housing award, the approved Executive Director contract, actual carryover of budgeted contract expenditures from FY 2019-20, and an adjustment for actual costs incurred versus budgeted costs. A new Work Element (102) was added for the Regional Housing Planning Program.

The amendment is recognized in the following accounts:

Revenues – (Increase \$200,434)

- FHWA – decrease \$27
- FHWA PL Carryover – decrease \$70,525
- FTA 5303 Carryover – increase \$12,435
- STIP Planning – decrease \$60
- SB-1 Sustainable Communities Grant Carryover 18-19 – increase \$31,546
- SB-1 Sustainable Communities Grant Carryover 19-20 – increase \$27,033
- SJV REAP Housing – increase \$173,483
- TDA Carryover – increase \$45,524
- TDA Planning – decrease \$7,011
- MCTA – decrease \$11,964

Salaries & Benefits – (Increase \$1,305)

- Salaries – increase \$851
- ICMA 401(a) – increase \$127
- Medicare – increase \$12
- Worker’s Compensation – increase \$1,466
- Health – decrease \$1,151

Indirect Costs – (No change)

- Travel Expenses – decrease \$1,500
- Valley Coordination – increase \$1,500

Other Direct Costs – (Increase \$199,129)

- Board Costs and Other Costs – increase \$2,000
- Consultant (SR 41 Corridor Study) – increase \$6,478
- Consultant (SB-1 Planning Grant) – increase \$62,720
- Consultant (Regional Housing Program) – increase \$164,283
- MCTA Conference/Travel – decrease \$500
- Model Update – decrease \$35,852

The amendment is reflected in the following OWP Work Elements: 100 – Regional Transportation Plan; 101 – Performance Measures; 102 – Regional Housing Planning Program; 110 – Regional Planning Database; 111 – Traffic Monitoring Program; 112 – Traffic Modeling; 113 – Air Quality Transportation Planning; 120 – Goods Movement and Highway Planning; 122 – Project Coordination & Financial Programming; 130 – Public Transportation; 140 – Other Modal Elements; 150 – Public Participation Program; 151 – Alternative Transportation Activities; 200 – Transportation Program Development; 901 – Transportation Funds Administration; 902 – Overall Work Program and Budget; 903 – SR 233 Corridor Study; 905 – Project Prioritization Study; 907 – Board Cost & Other Expenses; 910 – MCTA Administration

FISCAL IMPACT:

The 2020-21 Overall Work Program and Budget will increase by 200,434.