



STAFF REPORT
Board Meeting of January 20, 2021

AGENDA ITEM: 8-P

PREPARED BY: Troy McNeil, Deputy Director/Fiscal Supervisor

SUBJECT:

FY 2020-21 Overall Work Program (OWP) & Budget – Amendment No. 2

Enclosure: Yes

Action: Approve OWP & Budget – Amendment No. 2

SUMMARY:

Included in your package is the amended FY 2020-21 Overall Work Program & Budget. The revised Budget is \$2,146,293 (decrease of \$42,192 from amended budget). The amendment primarily reflects changes due to staff turnover and an adjustment for actual costs incurred versus budgeted costs.

The amendment is recognized in the following budget accounts:

Revenues – (Decrease \$42,192)

- FHWA – decrease \$228
- FHWA PL Carryover – increase \$807
- FTA 5303 Carryover – increase \$370
- STIP Planning – increase \$71
- SB-1 Sustainable Communities Grant Carryover 20-21 – increase \$4,848
- SB-1 Sustainable Communities Grant Carryover 19-20 – decrease \$1
- SJV REAP Housing – decrease \$597
- TDA Carryover – decrease \$44,591
- TDA Planning – decrease \$7,011
- MCTA – decrease \$2,871

Salaries & Benefits – (Decrease \$16,383)

- Salaries – decrease \$7,154
- ICMA 401(a) – decrease \$1,073
- FICA, Employer – decrease \$444
- Medicare – decrease \$104
- Worker's Compensation – increase \$62
- Health – decrease \$7,730
- Unemployment Insurance – increase \$60

Indirect Costs – (No change)

- Computer Software – increase \$1,500
- Travel Expenses – decrease \$1,500

Other Direct Costs – (Decrease \$25,809)

- Consultant (SB-1 Planning Grant) – increase \$3,374
- Consultant (Regional Housing Program) – decrease \$397
- Model Update – increase \$1,905
- Public Participation Program – increase \$16,309
- RTP EIR – decrease \$45,000
- Triennial Performance Audit – decrease \$2,000

The amendment is reflected in the following OWP Work Elements: 100 – Regional Transportation Plan; 101 – Performance Measures; 102 – Regional Housing Planning Program; 110 – Regional Planning Database; 111 – Traffic Monitoring Program; 112 – Traffic Modeling; 112.1 – Model Update; 113 – Air Quality Transportation Planning; 120 – Goods Movement and Highway Planning; 122 – Project Coordination & Financial Programming; 130 – Public Transportation; 140 – Other Modal Elements; 150 – Public Participation Program; 151 – Alternative Transportation Activities; 200 – Transportation Program Development; 901 – Transportation Funds Administration; 902 – Overall Work Program and Budget; 903 – SR 233 Corridor Study; 905 – Project Prioritization Study; 907 – Board Cost & Other Expenses; 910 – MCTA Administration

FISCAL IMPACT:

The 2020-21 Overall Work Program and Budget will decrease by 42,192.