



**STAFF REPORT**  
Board Meeting of May 19, 2021

**AGENDA ITEM:** 10-A

**PREPARED BY:** Troy McNeil, Deputy Director/Fiscal Supervisor

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**SUBJECT:**

Award Contract – Measure T Renewal Implementation Plan

**Enclosure:** No

**Action:** Authorize staff to enter a contract with VRPA Technologies and TBWBH to provide services for the Measure T Renewal Implementation Plan

**SUMMARY:**

At its January 20, 2021 meeting, the Board approved the release of a Request for Proposals to retain a consultant to provide services for the Measure T Renewal Implementation Plan. Staff received three proposals, scored the proposals according to the established criteria, and the results of the scoring are:

1. TBWBH Props and Measures – 92/100 [Proposal of \$256,125 (includes polling)]
2. VRPA Technologies – 90/100 [Proposal of \$299,420 (plus polling, facilitator)]
3. Telegraph – 68.67/100 [Proposal of \$151,325 (plus polling)]

After conducting the RFP process and scoring and evaluating the submitted proposals, MCTC staff realized that the top two firms had complementary strengths and provided services that were both needed. Selecting just one firm would have still required procuring other services and incurring additional costs. Staff negotiated with the top two firms to see if efforts could be combined under one proposal. After concluding the negotiation discussions, staff recommends retaining the firm of VRPA Technologies and TBWBH Props and Measures to provide services for the Measure T Renewal Implementation Plan in an amount not to exceed 469,000. The term of the contract is planned to be from June 1, 2021 until December 31, 2022.

**FISCAL IMPACT:**

No fiscal impact to the approved 2020-21 Overall Work Program and Budget.