

MADERA COUNTY TRANSPORTATION COMMISSION

EXECUTIVE MINUTES

Date: June 23, 2021
Time: 3:01 pm
Place: MCTC Conference Room

GoToWebinar

Members Present: Chairman, Jose Rodriguez, Council Member, City of Madera
Vice-Chairman, Tom Wheeler, Supervisor, County of Madera
Waseem Ahmed, Council Member, City of Chowchilla
Leticia Gonzalez, Supervisor, County of Madera
Cecelia Gallegos, Council Member, City of Madera
Robert Poythress, Supervisor, County of Madera

Members Absent: Brett Frazier, Supervisor County of Madera

Policy Advisory Committee: Above Members, David Padilla, Caltrans District 06, Senior Transportation Planner

MCTC Staff: Patricia Taylor, Executive Director
Troy McNeil, Deputy Director/Fiscal Supervisor
Dylan Stone, Principal Regional Planner
Jeff Findley, Principal Regional Planner
Evelyn Espinosa, Associate Regional Planner
Nicholas Dybas, Associate Regional Planner
Sandy Ebersole, Administrative Analyst
Sheila Kingsley, Office Assistant

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**

This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that is on today’s agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.

No other public comment.

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

4. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

- A. Low Carbon Transportation Operations Program (LCTOP) List of Projects FY 2020-21
Action: Approve Resolution 21-03 Amendment No. 1
- B. Madera County Transportation Commission (MCTC) Regional Early Action Planning (REAP) Housing Planning Grants Program Receipt of Additional Funding – Amendment No. 1
Action: Information and Discussion Only
- C. MCTC 2021 Federal Transportation Improvement Program (FTIP) Amendment No. 1 – (Type 3 – Formal)
Action: Ratify
- D. Congressionally Directed Surface Transportation Project Funding
Action: Information and Discussion Only
- E. California State Broadband Action Plan
Action: Information and Discussion Only
- F. Notice of Availability for the Draft Version of the Fresno-Madera State Route 41 and Avenue 9 Sustainable Corridors Study
Action: Information and Discussion Only

Transportation Consent Calendar Action on Items A-F.

Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Cecelia Gallegos to approve Transportation Consent Calendar Items A-F. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Yes
Commissioner Brett Frazier- Absent
Commissioner Cecelia Gallegos – Yes
Commissioner Leticia Gonzalez - Yes
Vote passed 6-0

5. TRANSPORTATION ACTION/DISCUSSION ITEMS

A. PUBLIC HEARING: 2021 Draft Conformity Analysis Public Hearing Resolution 21-09

Chairman Jose Rodriguez opened the floor for public comments at 3:08 p.m.

Hearing no comments, the floor was closed.

Action: Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Robert Poythress to approve the 2021 Conformity Analysis – Resolution 21-09. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes

Commissioner Jose Rodriguez – Yes

Commissioner Tom Wheeler -Yes

Commissioner Waseem Ahmed – Yes

Commissioner Brett Frazier – Absent

Commissioner Cecelia Gallegos – Yes

Commissioner Leticia Gonzalez - Yes

Vote passed 6-0

MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

6. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Upon motion by Commissioner Robert Poythress, seconded by Commissioner Waseem Ahmed to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes

Commissioner Jose Rodriguez – Yes

Commissioner Tom Wheeler -Yes

Commissioner Waseem Ahmed – Yes

Commissioner Brett Frazier – Absent

Commissioner Cecelia Gallegos – Yes

Commissioner Leticia Gonzalez - Yes

Vote passed 6-0

7. ADMINISTRATIVE CONSENT ITEMS

A. Approval of Executive Minutes of the May 19, 2021 Regular Meeting.

Action: Approve Minutes of the May 19, 2021 Regular Meeting

B. Transportation Development Act (TDA) Fund Compliance Audit Reports for Fiscal Year ended June 30, 2020: City of Madera

Action: Accept TDA Compliance Audit Report: City of Madera

- C. Transportation Development Act (LTF, STA) – Allocation, Resolution 20-08 Amendment No. 3, Resolution 20-09 Amendment No. 3
Action: Approve Resolution 20-08 Amendment No. 3 and Resolution 20-09 Amendment No. 3
- D. ADA Public Notice and Grievance Procedure – Resolution 21-10
Action: Adopt Resolution 21-10 accepting the Grievance Procedure and Form, and the Public Notice as required by the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973
- E. MCTC Voluntary COVID Vaccination Policy and Declination Form
Action: Amend Employee Manual to include Voluntary COVID Vaccination Policy and Declination Form
- F. Social Services Transportation Advisory Council (SSTAC) Member Appointment and Vacancies
Action: Appoint applicant to the Social Service Transportation Advisory Council
- G. Report of Closed Session Item from May 19, 2021, Policy Board Meeting
Action: No action required
- H. Award Contract – Lobbying and Intergovernmental Services
Action: Authorize staff to enter a contract with Khouri Consulting in the amount not to exceed \$60,000

Approval Administrative Consent Calendar Action A-H

Consent Item 7-H was pulled from the Calendar for Discussion. Item 7-H action was amended to authorize staff to enter a contract with Khouri Consulting in the amount not to exceed \$60,000 subsequent to approval of local jurisdictions membership dues.

Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Robert Poythress to approve the Administrative Consent Calendar Items A-H. A vote was called, and the motion carried.

Roll call for votes: Commissioner Robert Poythress – Yes
Commissioner Jose Rodriguez – Yes
Commissioner Tom Wheeler -Yes
Commissioner Waseem Ahmed – Yes
Commissioner Brett Frazier – Absent
Commissioner Cecelia Gallegos – Yes
Commissioner Leticia Gonzalez - Yes
Vote passed 6-0

8. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

None

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

9. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

None

10. AUTHORITY – ACTION/DISCUSSION ITEMS

None

OTHER ITEMS

11. MISCELLANEOUS

A. Items from Caltrans

David Padilla, Caltrans District 06 Senior Transportation Planner, Planning, Local Programs & Environmental Analysis, provided a brief update on State Highway projects in Madera County.

B. Items from Staff

Patricia Taylor, MCTC Director provided the following comments:

- MCTC staff will be applying for the RAISE Grant. A letter of support will be requested from each local jurisdiction, local businesses/agencies, mayors, and Caltrans District 6.
- MCTC Staff will be meeting with the Governor’s office, Caltrans HQs, and CTC staff concerning local transportation projects and the need to finish SR 99. TCAG and MCAG staff will also be in attendance. The meeting is scheduled for June 29-30, 2021.
- Caltrans will be hosting a SR 99 Summit. The Summit is anticipated to be scheduled in September/October.

C. Items from Commissioners

This time was reserved for the Commissioners to inquire about specific projects.

12. CLOSED SESSION

13. ADJOURNMENT

Meeting adjourned at 3:45 p.m.

Next meeting scheduled for Wednesday, July 21, 2021

Respectfully Submitted,



Patricia S. Taylor
Executive Director
Madera County Transportation Commission