



**STAFF REPORT**  
Board Meeting of May 17, 2023

**AGENDA ITEM:** 7-C

**PREPARED BY:** Troy McNeil, Deputy Director/Fiscal Supervisor

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**SUBJECT:**

Extension of On-call Legal Services Agreement

**Enclosure:** No

**Action:** Approve extension of On-call Legal Services Agreement for 3 years

**SUMMARY:**

On September 21, 2016, the Board awarded a contract for on-call legal services to the firm Aleshire & Wynder LLP. The contract began on November 1, 2016 with two three year extensions and will expire on June 30, 2023. MCTC staff have used these on-call services for various legal needs during the past six years. The budget has maintained an annual allocation of \$20,000 for any on-call legal service needs. The work performed by Aleshire & Wynder LLP has satisfactorily met the needs of the Commission. Based upon performance, staff is recommending that the on-call legal services agreement be extended an additional three years. The rates for the proposed renewal are as follows:

		<b>Current Rates</b>	<b>Proposed Rates</b>
<b>Discount General Services (First 40 hours)</b>		\$210	(NA)
<b>Rate after General Rate applied (after First 40 hours)</b>		\$225	(NA)
<b>General Rate</b>	<b>Associate</b>	(NA)	\$245
	<b>Partner</b>	(NA)	\$265
<b>Special Services / Litigation</b>	<b>Partner</b>	\$250	\$290
	<b>Associate</b>	\$225	\$250
<b>Reimbursable</b>	<b>Partner</b>	\$300	\$325
	<b>Associate</b>	\$240	\$275
<b>Paralegal/Litigation Support</b>		\$155	\$155
<b>Document Clerk</b>		\$80	\$105
<b>Bond Financing (Non-contingent)</b>			
	<b>Attorney</b>		\$400
	<b>Paralegal</b>		\$200
	<b>Doc Clerk</b>		\$100

Annual adjustments to the rates will occur at CPI or 4%, whichever is higher.

**FISCAL IMPACT:**

No fiscal impact to the approved 2022-23 Overall Work Program and Budget.