

MUNICODE MEETINGS GENERAL USER TRAINING - HANDOUT

Login / Reset Password

- ⦿ **Microsoft Single Sign-in**
 - For users with Single Sign In, click the "Sign in with Microsoft" button

- ⦿ **First Login**
 - Go to <https://meetings.municode.com>
 - Click the "Forgot password?" link
 - Type in your email address and click RESET
 - *You will receive an email with a temporary password.*
 - Go back to <https://meetings.municode.com/>
 - Login

- ⦿ **Future Logins**
 - Go to <https://meetings.municode.com/> and login

