

# GENERAL APPLICATION FOR WORK LOCATED WITHIN A HISTORIC DISTRICT



- ☒ Minor Work ( Complete Section A and refer to General Directions) **Re-roof**  
☐ New Construction (Complete Section B and refer to General Directions and Item B)  
☐ Demolition (Complete Section B and refer to General Directions and Item C)

**Application Deadline:** Application and materials must be completed and submitted by 4:00 p.m. ten (10) business days before each Commission Meeting. Late applications will be placed on the agenda for the following month. Decision by the Commission will not necessarily occur at the meeting at which the application materials are first received.

## A) MINOR WORK

PROPERTY LOCATION: 7293 Main St 051-550-048-00  
 (Number) (Street) 802572686  
 (Property Tax ID #)

## PROPERTY OWNER

Name: Steve Schunk Email Address: SchunK.steve@gmail.com  
 Address: 7293 Main St Mack Island  
 (Street) (City) (State) (Zip)  
 Telephone: 989 429 6783  
 (Home) (Business) (Fax)

## APPLICANT/CONTRACTOR

Name: Springfield Roofing Email Address: Nick@springfieldsmat.com  
 Address: 6509 M-37 Kingsley MI 49649  
 (Street) (City) (State) (Zip)  
 Telephone: 231-263 5300  
 (Home) (Business) (Fax)

- ☒ Attach a brief description of the nature of the minor work proposed and the materials to be used.  
☒ Attach one or more photograph(s) of the whole building including façade and any relevant elevations showing the area, item or feature proposed to be repaired or replaced. The Building Official or Historic District Commission may require additional information necessary to determine the work to be Minor Work.

If the Building Official determines that the proposed work is not Minor Work, the Building Official shall direct the applicant to complete an Application for New Work and/ or Application for Demolition or Moving work which will then be referred to the HDC.

I certify that the information provided in this Application and the documents submitted with this Application are true to the best of my information, knowledge and belief; and that the property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MLC 125.1501 to 125.1531

## SIGNATURES

Signature

Steve Schunk

Please Print Name

Signature

File No. C23-048-021(H)

Exhibit A  
 Please Print Name

Date 4-17-23

NOTE: All photos, drawings and physical samples, etc., become the property of the HDC/City of Mackinac Island. These may be returned to the applicant upon request after they are no longer needed by the Commission/City. Initials

**RETURN THIS FORM AND SUPPORTING MATERIALS TO:**  
**MACKINAC ISLAND BUILDING OFFICIAL**  
**7358 MARKET STREET, MACKINAC ISLAND, MI 49757**  
**PHONE: (906) 847-4035**

File Number: C23-048-021(H) Date Received: 4-17-23 Fee: \$25-  
 Received By: Pheremy Work Completed Date: \_\_\_\_\_

# MACKINAC ISLAND

PLANNING COMMISSION ★ HISTORIC DISTRICT COMMISSION ★ BUILDING DEPARTMENT



## Historic District Application Checklist

☐ Brief Description of the nature of the work proposed and the materials to be used.\* *Water coming thru cornered roof - re-roof with some Duralast membrane material*

☐ Photographs - Clear photographs of entire project site, streetscape, water view (if applicable), surrounding context and all elevations of the existing structure(s).

Property address should be identified on all photographs.\*

☐ Site Survey/Plan (to scale) – with the following information: Lot dimensions, **existing & proposed** structures, **existing & proposed** setback and yard lines, fences, walls, easements, public rights of way, utilities, driveways, and other relevant information.

☐ Floor Plans & Elevations – Floor plans, building elevations and where relevant to the proposed work, sections, must include dimensions, material notes, window and door details, topography, foundation height, porch details and other relevant information as requested. For additions, the existing structure and proposed addition must be clearly shown.

☐ Include detail on drawings of all materials proposed to be used and their dimensional and property characteristics.

☐ Provide drawings, product literature, specifications, product photographs, or similar, for all new elements. Items include, but are not limited to, windows, doors, siding, trim, columns, railings, louvers, shutters, and roofing.

☐ Identify on drawings where any existing materials and architectural features will be removed or replaced.

**\* Only the first two items are required for Like for Like projects.**

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Revised March 2017



File No C23-048-021(H)

Exhibit B

Date 4.17.23

Initials KJ

































