

# GENERAL APPLICATION FOR WORK LOCATED WITHIN A HISTORIC DISTRICT

- ☒ Minor Work ( Complete Section A and refer to General Directions)
- ☐ New Construction (Complete Section B and refer to General Directions and Item B)
- ☐ Demolition (Complete Section B and refer to General Directions and Item C)

**Application Deadline:** Application and materials must be completed and submitted by 4:00 p.m. on (10) business days before each Commission Meeting. Late applications will be placed on the agenda for the following month. Decision by the Commission will not necessarily occur at the meeting at which the application materials are first received.



## A) MINOR WORK

**PROPERTY LOCATION:** 7810 Main St 051-575-076-00  
(Number) (Street) (Property Tax ID #)

## PROPERTY OWNER

**Name:** Musser Properties LLC **Email Address:** dmusser@grandhotel.com  
**Address:** 2301 Highland Rd Ann Arbor MI 48104-1748  
(Street) (City) (State) (Zip)  
**Telephone:** (Home) (Business) (Fax)

## APPLICANT/CONTRACTOR

**Name:** Richard Chambers **Email Address:** rchambers@grandhotel.com  
**Address:** 1891 Cadotte Ave Mackinac Island MI 49757  
(Street) (City) (State) (Zip)  
**Telephone:** 906-748-0149  
(Home) (Business) (Fax)

- ☒ Attach a brief description of the nature of the minor work proposed and the materials to be used.
- ☒ Attach one or more photograph(s) of the whole building including façade and any relevant elevations showing the area, item or feature proposed to be repaired or replaced. The Building Official or Historic District Commission may require additional information necessary to determine the work to be Minor Work.

If the Building Official determines that the proposed work is not Minor Work, the Building Official shall direct the applicant to complete an Application for New Work and/ or Application for Demolition or Moving work which will then be referred to the HDC.

I certify that the information provided in this Application and the documents submitted with this Application are true to the best of my information, knowledge and belief; and that the property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MLC 125.1501 to 125.1531

DocuSigned by:

Dan Musser

SIGNATURES

Signature

Signature

Dan Musser

Richard Chambers

Please Print Name

Please Print Name

File No. R124-076-052(H)

Exhibit A

Date 8-27-24

initials KP

NOTE: All photos, drawings and physical samples, etc., become the property of the City of Mackinac Island. These may be returned to the applicant upon request after they are no longer needed by the Commission/City.

**RETURN THIS FORM AND SUPPORTING MATERIALS TO:**  
**MACKINAC ISLAND BUILDING OFFICIAL**  
**7358 MARKET STREET, MACKINAC ISLAND, MI 49757**  
**PHONE: (906) 847-4035**

File Number: R124-076-052(H) Date Received: 8-27-24 Fee: \$25  
Received By: KPerery Work Completed Date:

## Historic District Application Checklist

- ☒ Brief Description of the nature of the work proposed and the materials to be used.\*
- ☒ Photographs - Clear photographs of entire project site, streetscape, water view (if applicable), surrounding context and all elevations of the existing structure(s). Property address should be identified on all photographs.\*
- ☐ Site Survey/Plan (to scale) – with the following information: Lot dimensions, **existing & proposed** structures, **existing & proposed** setback and yard lines, fences, walls, easements, public rights of way, utilities, driveways, and other relevant information.
- ☐ Floor Plans & Elevations – Floor plans, building elevations and where relevant to the proposed work, sections, must include dimensions, material notes, window and door details, topography, foundation height, porch details and other relevant information as requested. For additions, the existing structure and proposed addition must be clearly shown.
- ☐ Include detail on drawings of all materials proposed to be used and their dimensional and property characteristics.
- ☐ Provide drawings, product literature, specifications, product photographs, or similar, for all new elements. Items include, but are not limited to, windows, doors, siding, trim, columns, railings, louvers, shutters, and roofing.
- ☐ Identify on drawings where any existing materials and architectural features will be removed or replaced.

**\* Only the first two items are required for Like for Like projects.**

**Note:** All photos, drawings and physical samples, etc., become the property of the HDC/City of Mackinac Island. These may be returned to the applicant upon request after they are no longer needed by the Commission/City.

# Grand Hotel



Grand Hotel  
P.O. Box 286  
Mackinac Island, MI 49757  
  
08/26/2024

File No. R124-076-052(H)  
Exhibit B  
Date 8.27.24  
Initials KP

For Consideration,

The attached application is for minor work on the "McGreevy Cottage" building located at 7810 Main St, contributing to the West End Historic District of the City of Mackinac Island.  
Parcel # 051-575-076-00

The minor work is to repair the existing porch decking, railings, spindles & columns. In addition, there are several window sills around the building that will be replaced. Please see the photos included of the damage and current condition of the building. The repairs and replacements will be "like for like" and will be repainted to match the existing color.

Best,

A handwritten signature in dark ink, appearing to be "Richard Chambers", written in a cursive style.

Richard Chambers

Director of Capital Projects



File No R124-076-052 (H)

7  
8  
1  
0

101

A photograph of a dark, textured surface, possibly a rock or soil sample. A red '2023' stamp is visible in the center. A blue 'RECEIVED' stamp is at the top, and a blue '2023' stamp is at the bottom right.





















