

CITY OF MACKINAC ISLAND

REGULAR CITY COUNCIL MEETING MINUTES

Wednesday, June 25, 2025 at 4:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

Mayor Doud called the meeting to order at 4:00 pm

II. Roll Call

PRESENT

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Anneke Myers
- Lindsey White
- Jason St. Onge
- Kaitlynn Bazinau, Treasurer
- Michael Gruits, Chief of Police
- Erin Evashevski, Attorney, via Zoom from St. Ignace, MI

IV. Additions to / Adoption of Agenda

Motion made by Myers, seconded by Moskwa, to adopt the agenda as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

V. Approval of Minutes

- Minutes of the Truth in Taxation hearing, held on June 11, 2025 were presented.
 - Mayor Doud stated that the minutes stood approved as presented.
- Minutes of the Regular Meeting, held on June 11, 2025 were presented.
 - Mayor Doud stated that the minutes stood approved as presented.

VI. Approval of the Treasurer's Report

- The June 25, 2025 Treasurer's Report was presented.
 - Mayor Doud stated that the Treasurer's Report was to be placed on file as presented.

VII. Approval of Payments for:

Motion made by Corrigan, seconded by Chambers, to approve the bills and payroll as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

IX. Correspondence

- Planning Commission Letter to Stonecliffe regarding the need for a Zoning Variance
 - The Planning Commission issued a letter to the Inn at Stonecliffe regarding a previous application made for three (3) 98-foot sheds to be used as commercial buildings for the sale of artwork.
 - There was a misunderstanding that the requirement of 400 square feet for any building of a business came from the Business License Ordinance.
 - The letter clarified that this is actually a requirement from the City's Zoning Ordinance, and therefore Stonecliffe will need to make application to the Zoning Board of Appeals to obtain a variance in order to bring the sheds in to compliance.
 - At the time of this meeting, the City Clerk's office had not received anything from Stonecliffe in regards to this matter.

Motion made by Moskwa, seconded by Corrigan, to place the letter on file.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

- Todd Anderson email regarding the enforcement of speed limits & electric bike use
Motion made by Moskwa, seconded by Chambers, to place the email on file.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

X. Old Business

- Some members of Council & the Mayor met with Spectrum regarding their take-over of Astrea.
 - Mayor noted that they need to have a tech stationed / living on the island.
 - There was discussion of requiring further backup power in case of a power outage
 - Supposedly not taking on any new customers at this time
 - Dennis Dombroski spoke with Spectrum's head of construction regarding internet connection for the new duplexes at the Forest Way Townhomes – Spectrum will look in to Astrea's drawings and Mr. Dombroski will send a site plan
 - Emma Motz was told that, at this time, the duplexes would be considered new customers and would not be receiving internet connection from Spectrum. Told that the conduit to the townhomes is "maxed out".

XI. New Business

- Forestway Townhome Update – Emma Motz
 - Phase (3) units have all been moved in
 - Working on flipping the other units for further moves / transfers - should all be finalized by mid-July
 - Still have a waiting list still of 29 applicants
 - Currently have a total of 63 residents
 - Looking in to getting an AED for the property
 - Have been working with Mackinac Island EMS on recommendations for what type of machine would be best and with Mary Patay on an outdoor storage box
 - Electric Bike Policy
 - All electric bikes have to be in fireproof / waterproof bags and kept outside – not following this policy can lead to a lease violation.
 - Master Suite additions
 - Additions to both units have been framed in. Siding and roofing nearly complete on both units.
 - Will need to install new upper and lower cabinet next to master suit entry to make enough space for the bedroom door
 - Charging stations
 - Would like to install the same stations behind phases (1) and (2) to mirror what was installed at phase (3)
 - Dennis Dombroski has spoken with Northern Power for a quote and plan
 - Looking in to installing 12 stations with (2) circuits at each station - less labor, less materials - should help reduce costs
 - Finance Update - Total Money in the account - \$745,591.53
- Request to add the Mackinac Island Transportation Authority to the City's server and IT services
Motion made by Myers, seconded by Corrigan, to approve MITA's addition to the City's server and IT services.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Security of the back-up server drive
Motion made by Myers, seconded by Corrigan, to designate Mayor's Assistant Trista France to remove and take the back-up server every day.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Proposal from Architectural Solutions for Landscape Architectural Collaborations at the Forest Way Townhomes
 - Mayor's Assistant Trista France requested to apply to the Mackinac Island Community Foundation for financial assistance with the landscaping, but will need to have some designs and numbers to move forward with the grant process
 - There are also funds still held with KMG that could help cover the cost
 - Working with local landscaping Kathy AndressMotion made by Myers, seconded by Corrigan, to accept the proposal from Architectural Solutions, to proceed with acquiring drawings and numbers for the grant process, and to authorize Mayor's Assistant Trista France to proceed with submitting to the Community Foundations fall grant cycle.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Purchase and installation of security cameras in the downtown area via the Mackinac Island Police Department
 - Looking at installing (2) cameras on either side of Main Street
 - Will have DVR for recording
 - Have also spoken with some business owners to be granted access to their existing cameras
 - Will need agreements from these business owners to access their personal cameras – Chief Gruits will work with Attorney Evashevski on these agreements
 - Will also need an agreement to utilize private internet to run the cameras
 - Chief Gruits will work with Katie Pereny on a Historic District Commission application for the locations of the camerasMotion made by Moskwa, seconded by Corrigan, to approve the purchase of the security cameras and corresponding monitors, and to authorize Attorney Evashevski to draw up the necessary agreements, pending approval from the Historic District Commission.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

- Request to set a Zoning Board of Appeals hearing & meeting regarding a setback variance for the Gilmer residence located at 7575 Main Street
 - Will run in the July 16th and July 23rd papersMotion made by Myers, seconded by Moskwa, to schedule the Zoning Board of Appeals hearing & meeting for August 6, 2025 at 3:30 pm
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Banners & signs for the Waboba Skip & annual Stone Skipping Competition at Windermere Point & Mission Point
 - Dennis Dombroski noted that, overall, he is ok with everything presented, but he is leaving approval of the "feather flags" to the Council
 - Mayor Doud noted that the road in front of Windermere Point is a common staging area for Carriage Tours, so that could be a concern with the flags
 - Steph Castelein of the Mackinac Island Tourism Bureau noted that the flags would be attached to a tent - tied at the top and secured with a sandbag at the bottom
 - Mayor Doud stated that she is not comfortable having the flags at Windermere Point
 - Flags at Mission Point would be for the Waboba ball event and would be placed back by the pickleball court
 - Mark Ware, Mission Point CEO, noted that there are not many horses that go by this location, and that he is not opposed to having the flags there
 - Steph commented that she does notify Carriage Tours and Gough Livery about where the flags will be locatedMotion made by St. Onge, seconded by Myers, to approve the tent and flags at Mission Point and the tent & banner at Windermere Point.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Banners for the 2025 Bayview to Mackinac Yacht Race
 - Dennis Dombroski informed the Council that he is ok with what is presented.Motion made by Moskwa, seconded by Corrigan, to approve the requested banners and locations.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Approval to adopt and execute a Right of Way Easement and City of Mackinac Island Resolution No. 25-009, to allow Cloverland Electric to perform work at the Coal Dock for electrical upgrades
Motion made by Myers, seconded by Chambers, to adopt City of Mackinac Island Resolution No. 25-009 and to authorize the Mayor and City Clerk to execute easement.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Request for approval of a Commercial Fireworks Permit Application for the 4th of July display.
Motion made by Myers, seconded by Corrigan, to approve the permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- New Business License Application for Vintage Glam on the Go, LLC
Motion made by Myers, seconded by Moskwa, to approve the application.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Off-Island Business License Application for Nocturnal Excursions
Motion made by Myers, seconded by Chambers, to approve the application.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Temporary Trailer Permit, submitted by Rick Tromble, to haul household goods to his residence located at 8247 Lakeview Blvd. Trailer will arrive on July 3rd and will be in use for three (3) days.
Motion made by Myers, seconded by Chambers, to approve the trailer permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- (1) vehicle permit, submitted by Z Mix USA, to replace a loader at the Wastewater Treatment Plant construction project. Vehicle will arrive on June 26th and will be on site for 90 days.
Motion made by Moskwa, seconded by Myers, to approve the permit and waive the fee as this is for the Dept. of Public Works.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- (5) vehicle & (1) trailer permit, submitted by Belonga Excavating, for an additional paving location for Mackinac Island Carriage Tours. Location added to the current paving project with Bacco.
Motion made by Myers, seconded by Moskwa, to approve the vehicle & trailer permits.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Vehicle permit, submitted by Mission Point Resort, to pump out port-a-potties on the Great Lawn between and after the yacht races.
Motion made by Myers, seconded by Moskwa, to approve the vehicle permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

- (1) vehicle & (1) trailer permit, submitted by Bayview Yacht Club, to deliver an airstream trailer to the Great Lawn for the awards party. Trailer will arrive on July 15th and will remain on the lawn for one (1) day.
 - Councilman St. Onge noted that he is ok with approving this one, but he does not want to see anything more like this for this year or next year.Motion made by Myers, seconded by Corrigan, to approve the trailer permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- (1) vehicle permit, submitted by Bayview Yacht Club, to move the stage to the Great Lawn for the awards party. Stage will arrive on July 13th and will be on site for four (4) days.
Motion made by St. Onge, seconded by Chambers, to approve the vehicle permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- (1) vehicle permit, submitted by Bayview Yacht Club, to use a forklift to remove port-a-potties from the dray at the State Harbor. Forklift will be in use July 15th to off load and July 22nd to remove.
Motion made by Chambers, seconded by St. Onge, to approve the vehicle permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

XII. Miscellaneous / General Council Discussion / Additional Agenda Items

- Update from Chief Gruits:
 - Have been doing a speed and safety study over the last week
 - Two (2) officers per each shift
 - Considering hiring two (2) additional seasonal officers
 - Would like some language changes made to the Electric Bike Ordinance regarding the absolute removal of throttles
 - Mayor Doud would like to discuss this further at Ordinance Committee with the Chief and Attorney Evashevski in attendance
- Mayor Doud noted that she has appointed Rick Linn to the Board of Review
Motion made by Moskwa, seconded by Myers to approve Mayor Doud’s appointment.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge
- Mayor Doud informed the Council that she will be contacting Veronica D. of Arnold Transit for a boat update to be presented at the July 9th meeting.
- Councilman St. Onge inquired again about choosing one (1) day per quarter that things such as Zoning Board of Appeals hearings / meetings could be held
 - Mayor Doud asked that this be added to the next Ordinance Committee agenda
- Attorney Evashevski commented that she would like to discuss amending the Motor Vehicle Ordinance to add language regarding oversized loads / modular sections – consider adding this to the Zoning Ordinance as well so that it is addressed at the planning stage.
 - This is also to be added to the next Ordinance Committee agenda
- Dave Jurcak – addressed the need for more police presence or some street markings on Cadotte in front of the Grand
 - This will be added to the next Streets Committee agenda

Motion by Myers, seconded Moskwa, to enter in to closed session at 5:35 pm to discuss ongoing litigation and a written confidential attorney opinion.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by Moskwa, seconded by Corrigan, to leave closed session at 6:46 pm

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by Chambers, seconded by Moskwa, to enter in to closed session at 6:47 pm

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

XIII. Adjournment

There being no further business, motion made by Myers, seconded by Moskwa, to adjourn the meeting at 6:47 pm

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge