

## MEETING SUMMARY

### Steering Committee Meeting September 9, 2024

## City of Mackinac Island 2024 Master Plan

A meeting of the City of Mackinac Island Master Plan Steering Committee was held at City Hall located at 7358 Market Street, Mackinac Island, MI 49757 on Monday, September 9, 2024 at 4:00pm. A virtual meeting attendance option was also available via Zoom.

A summary of the meeting discussion is provided to the public to inform and educate the public on the Master Plan development process.

The following Steering Committee members were present:

- Mary Dufina
- Laura Eiseler
- Trish Martin
- Anneke Myers, Chair
- Michael Straus

The following Steering Committee members were absent:

- Peter Olson

Also present:

- Adam Young, Planning Consultant from Wade Trim (via Zoom)
- 0 audience members present

Agenda Items and Summary:

#### 1. August 12<sup>th</sup> Public Open House De-Brief

The Steering Committee discussed and were presented with a summary of results from the August 12 Open House.

#### 2. Discuss Potential Revisions to the Draft Master Plan

After considering comments received during and after the open house, the Steering Committee decided to make the following revisions to the draft Master Plan (dated August 1, 2024):

- Modify the historic districts narrative on pages 8-9 to clarify that Mackinac Island currently has 5 historic districts
- Within the Solid Waste subsection in Chapter 5, add a discussion about promoting recycling programs to reduce single-use waste and a reference to providing more water fountains and water bottle filling stations

- In response to a comment received from a citizen about the Biddle Point pump station narrative on page 49, Allen Burt was asked to review the language. He did and provided revised language to include in the Master Plan.
- Add a reference to Little Traverse Conservancy in the list of organizations on page 56
- Add a new bullet within Policy 2 under Transportation – Evaluate bicycle and pedestrian safety along Cadotte Avenue (“Grand Hill”) and pursue needed improvements, potentially to include a sidewalk or other designated walking area.
- Throughout the Master Plan, the “Hotel/Resort” future land use classification will be re-named to “Hotel/Boardinghouse”
- Within Table 8-2, the existing action – Consider and evaluate the creation of a City Manager staff position – will be expanded to also include a grantwriter and other staff necessary to support City administration and initiatives.
- Add a new action strategy to Table 8-3 – Investigate the feasibility and potential of a property transfer tax to be used for preservation, housing, infrastructure, and/or other similar community improvement initiatives.
- Add new action strategy in Table 8-3 to review the zoning ordinance and consider changes to ensure that the character of Market Street area is protected
- Adam will review all Implementation Matrix tables and consider where the business community (BC) should be added as a partner

### 3. Discuss Next Steps in the Master Plan Review and Adoption Process

Adam summarized the next steps in the planning process, as required by State law, which include:

1. Planning Commission endorses the draft plan
2. City Council authorizes the distribution of the draft plan for review in accordance with the Planning Enabling Act
3. Letters are sent out to surrounding communities and other selected entities informing them of the availability of the draft plan. These entities have 63-days to provide comments in writing.
4. After the 63-day period has expired, the Planning Commission holds a public hearing on the draft plan
5. After the public hearing, the Planning Commission adopts the plan
6. Consistent with past practice, the City Council may pass a resolution of concurrence
7. Letters are sent out to surrounding communities and other selected entities informing them that the plan has been adopted

The Steering Committee would like to have the revised draft of the Master Plan on the Planning Commission’s October 8<sup>th</sup> agenda. Information would need to be sent to the Planning Commission (through Katie Pereny) by September 24<sup>th</sup>. The hope is that the draft would then be on the City Council agenda for October 16<sup>th</sup>. Information would need to be sent to the City Council (through the City Clerk) by October 11<sup>th</sup>. With this timeframe, the public hearing is likely to be held in January 2025.

4. Schedule Next Steering Committee Meeting, if necessary

The Steering Committee will likely not need to meet again, but could convene a future meeting, if necessary.

Public Comments:

- None

The meeting was closed at approximately 5:15 pm.