

Adkison, Need, Allen, & Rentrop, PLLC
39572 Woodward
Suite 222
Bloomfield Hills, MI 48304
248-540-7400, Fax 248-540-7401
Tax ID Number: 38-3224154

City of Mackinac Island
7358 Market Street
PO Box 455
Mackinac Island MI 49757

Attn: Danielle Leach

Page: 1
August 31, 2023
Account No: 3872M

	Balance
HDC General	\$2,480.00
AT & T	\$640.00
HDC - City	\$10,660.00
	<u>\$13,780.00</u>

Credit card payments may be made online through the firm's website at www.anafirm.com. Please note that the firm accepts Visa, Mastercard, American Express and Discover.

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Page: 1
August 31, 2023
Account No: 3872-0000M
Statement No: 134626

HDC General

Fees

			Rate	Hours	
06/08/2023	GR	(NO CHARGE): Emails with Neumann in preparation for presentation on standards for Notice to Proceed for the educational segment for June's meeting. Preparation of handout for commissioners. Send to Kate for distribution.	285.00		
	GR	Receipt and review of Neumann's review of Corner Cottage.	200.00	0.30	60.00
06/09/2023	GR	Receipt and review of Neumann's review letters on Corner Cottage; preparation for HDC meeting, constitutional approval process on AT & T.	200.00	0.20	40.00
06/14/2023	GR	Preparation for and attend (in person) the HDC meeting.	200.00	3.50	700.00
06/16/2023	GR	Revise talking points for Lorna; email regarding same.	200.00	0.60	120.00
06/26/2023	GR	Review minutes of HDC meeting in June and send comments to Katie.	200.00	0.40	80.00
06/28/2023	GR	Email to Hansen regarding outstanding invoices due to the City clarifying what is previously billed with what has not been billed.	200.00	0.50	100.00
06/30/2023	GR	Review OMA and LHDA for notice requirement, publication and mailing. Telephone call with Katie regarding same.	200.00	0.50	100.00
07/06/2023	GR	Receipt and review letters for Gull Building and Bicycle Inn.	200.00	0.20	40.00
	GR	Email from K. Pereny regarding Zoom call.	200.00	0.10	20.00
07/11/2023	GR	Preparation for HDC meeting and attend; post-meeting discussion with Metz and Neumann regarding letter to Council and cancelling Public Hearing.	200.00	2.90	580.00
	GR	(NO CHARGE) Preparation for HDC meeting regarding educational segment.	200.00		
08/08/2023	GR	Preparation for and attendance at HDC meeting.	200.00	1.00	200.00
08/22/2023	GR	Pull process from LHDA on study committee report; telephone call Katie			

HDC General

		Rate	Hours	
to discuss same and allocation of responsibility; various telephone calls re entitled in lieu of Department History notice requirement of the statute in that it is dissolved. Pull together a list of those entities. Telephone call Katie and voicemail and send email to Katie; telephone call Jennifer re when final revision will be available.		200.00	1.80	360.00
08/28/2023	GR	Telephone conference with Quinn Evans re Tracer retention for work. Telephone calls with Katie re same and which building in the historic district.		
		200.00	0.40	80.00
			12.40	2,480.00
		For Current Services Rendered		
		Total Current Work		2,480.00
		Subtotal		<u>\$2,480.00</u>
		Total Due for this Matter		<u>\$2,480.00</u>

AT & T

Fees

			Rate	Hours	
06/06/2023	GR	Email to Katie regarding no Telecom report; review emails; send email report to Katie for file; email to Study Committee urging member attendance at the July 18th public hearing.	200.00	0.90	180.00
06/09/2023	GR	Review Neumann's Architect Review letter; telephone call from Katie. AT & T wants to pay by "purchase order." Telephone call with Kara regarding payment must be made by check; preparation of draft HDC Resolution for Conditional Approval.	200.00	1.60	320.00
06/12/2023	GR	Revise resolution.	200.00	0.50	100.00
08/01/2023	GR	Receipt and review agenda for August meeting.	200.00	0.20	40.00
		For Current Services Rendered		3.20	640.00
		Total Current Work			640.00
		Subtotal			<u>\$640.00</u>
		Total Due for this Matter			<u>\$640.00</u>

HDC - City

			<u>Fees</u>		
			Rate	Hours	
06/01/2023	GR	Email from Dennis, on track with Hubble; email from May regarding public information session; email to May with the suggestion for PR campaign and a committee; e;mail May with list of names for possible letter/testimony at Planning Commission; receipt and review of email from SHPO regarding adding personal to the approval of the proposed Mission District per statute.	200.00	1.20	240.00
	GR	Email regarding next step on Small Point HD; receipt and review of reply email; prepare cover letter with preliminary study report to parties required by statute; send with attachments to all parties. Forward email to J. Metz; receipt and review of email acknowledging receipt from A. Arnold at SHPO; receipt and review of email with question regarding recipients of email.	200.00	1.10	220.00
06/02/2023	GR	Per request from Study Committee for preliminary information: 1. Can a group of residents who are also SC members confer on what information can be provided in advance of a public hearing; 2. Is the student committee limited in doing educational information in advance of the public hearing. Office conference regarding same; email to May with draft email to citizen committee on Mission District.	200.00	2.00	400.00
	GR	Email to A. Arnold regarding question in email.	200.00	0.20	40.00
06/05/2023	GR	Preparation for educational group information dissemination meeting via Zoom.	200.00	1.50	300.00
06/06/2023	GR	Telephone call with Katie, Sam, and Mary that cannot make Planning Commission meeting; no one else has responded. Follow up. Telephone call with Katie regarding application material to cover work without a permit. Cellular work over \$100K. Work on language and application location for notice of these consultant fees required in escrow.	200.00	1.20	240.00
06/08/2023	GR	Preparation for Mission Point citizens' committee Zoom meeting to discuss preliminary relations material on the historic district; email to Finley regarding meeting. Email to Rick and Jennifer regarding meeting; preparation. Attend Zoom meeting in preparation for a public hearing on Mission District.	200.00	2.60	520.00
06/09/2023	GR	Send notice requirements for a new historic district public hearing to Katie. Emails to Mary, Sam, Dennis and Rick on introduction presentation at public hearing on the proposed Mission District.	200.00	1.20	240.00
06/12/2023	GR	Work on revising draft resolution approving AT & T application; email red-lined draft; receipt, review, reply and email clean draft of resolution.	200.00	0.70	140.00
06/14/2023	GR	Review the draft report and email to Metz regarding HDC input on properties in the proposed Mission District that should not be listed as contributing; receipt and review and reply regarding making corrections given HDC input; telephone call from Erin; discussion on Starline fine and City's fine structure.	200.00	1.00	200.00

HDC - City

			Rate	Hours	
06/16/2023	GR	Preparation of topics to be raised at public hearing.	200.00	0.80	160.00
06/20/2023	GR	Email regarding status of sending AT & T bill numbers to the City.	200.00	0.10	20.00
06/21/2023	GR	Receipt and review of email from and to Hansen regarding the receipt of consultant fees and again requesting invoices; preparation of response email regarding two-step process they need to follow per Escrow Resolution. Telephone call with City. Does not want to extend out AT & T 60 days for payment. Will put on HDC agenda for recission; telephone call with Lynn and Hill attempting to get survey of Mission District. Office conference regarding alternative/risk of going without a survey. Offer from Katie that she can handle property description; has tax id numbers.	200.00	2.00	400.00
06/22/2023	GR	Work with office and Katie regarding Notice for Public Hearing on Mission District; review final draft and okay. Email exchanges with Metz regarding required revision to study report regarding non-contributing resources listed as contributing and time-limited need to get correct report submitted.	200.00	1.20	240.00
	GR	Draft proposed Public Hearing notice for study committee; email regarding same; several conferences regarding details of notice; revise and send revised draft; office conferences and with J. Metz regarding map to be attached to the notice.	200.00	2.00	400.00
06/23/2023	GR	Email from Metz regarding status of required changes in Study Report.	200.00	0.20	40.00
	GR	Receipt and review of emails from J. Metz regarding clarifying items on draft map.	200.00	0.10	20.00
	GR	Receipt and review email from J. Metz regarding her mapper will not be available until next week to make revisions; office conference regarding same.	200.00	0.30	60.00
06/26/2023	GR	Email from M. Straus regarding persons who would like to speak at a public hearing. Reply. Send parcel numbers of Mission Point to coordinate notice with Jennifer and Katie; telephone call with Jennifer Metz regarding period of significance, HDC members not liking mid-century buildings in period changing period of significance and what will SHPO say with changes.	200.00	1.50	300.00
	GR	Receipt and review of email from J. Metz regarding changes being made on map and other documents. Notes will be different than what was sent to SHPO to review. Receive and review of proposed revised map; conference regarding submission of documents to SHPO.	200.00	0.30	60.00
06/27/2023	GR	Emails with Metz regarding changing period of significance would lose contributing structures, dropping ratio down to 52% and need to advise SHPO. Email regarding same.	200.00	0.60	120.00
	GR	Receipt and review of revised documents from J. Metz regarding limiting scope of period of historic significance; several conferences regarding next steps on advising SHPO regarding changes in what was previously			

HDC - City

			Rate	Hours	
		sent to them to review.	200.00	0.60	120.00
06/28/2023	GR	Various telephone calls/emails with Metz and to SHPO for conference call. Zoom call with Arnold and Kolokithas at SHPO regarding proposed changes in Study Report to remove mid-century buildings and to change period of the end of historic significance; review statute regarding changes. How best to incorporate as "comment" during comment period to avoid new time clock. Draft instruction memo to K. Pereny; email regarding same; receipt and review of comments; email instructions to K. Pereny with attachments.	200.00	3.40	680.00
06/29/2023	GR	Email to Study Committee regarding buildings recommended to be removed as contributing and scheduling Study meeting. Email to Katie regarding arranging meeting. Telephone call with Katie regarding publication of notice. Review statute for using alternative paper to the Cryer. Telephone call with Katie will go into Town Cryer.	200.00	1.00	200.00
07/07/2023	GR	Email exchange with Kara Hansen regarding conference call on July 10th regarding payment to City.	200.00	0.40	80.00
07/10/2023	GR	Preparation for a conference call with Hansen and AT & T group; receipt and review email looking for "what will be required in a HD." Email to Rick and Katie regarding same. Receipt and review of email from Metz regarding need for explanation of consequences of being in an HD for Public Hearing.	200.00	1.30	260.00
07/11/2023	GR	Email to May regarding outcome of HDC meeting.	200.00	0.40	80.00
	GR	Email Katie to Hansen regarding payment of AT & T needs to go to auditors.	200.00	0.20	40.00
07/12/2023	GR	Emails to Katie regarding letter to AT & T per HDC direction.	200.00	0.40	80.00
	GR	Preparation of draft Council resolution regarding referral of permits to HDC; email to Council with two alternatives. Various telephone calls with Metz, May, Pereny, etc on pros and cons of proceeding with public hearing. Telephone call from A. Doud; review my outlining alternatives as going against HDC; telephone call with Erin regarding same; preparation of recommendation of note proceeding with the public hearing; receipt and review of letter from HDC to Council. Send same to Metz, etc.	200.00	4.00	800.00
07/17/2023	GR	Receipt and review of email from Hansen; email to Hansen, again answering questions on invoice to be paid by AT & T.	200.00	0.40	80.00
	GR	Email from Metz; reply regarding Study Committee meeting, agenda, etc. Telephone call from Metz regarding what is need for the Study Committee, and its agenda. Add to agenda.	200.00	0.80	160.00
07/19/2023	GR	Email from AT & T regarding confirmation of receipt of money and confirmation of balance due; preparation of reply.	200.00	0.60	120.00
07/23/2023	GR	In anticipation of issues likely to be raised at Study Committee meeting			

HDC - City

			Rate	Hours	
		on July 25th, research law on such issues; email to Neumann and Metz regarding likely issues to be prepared to address.	200.00	2.40	480.00
07/24/2023	GR	Continue preparation for Study Committee Meeting, anticipated issues to be raised and how best to address given notice in paper to attend. Research and organize how best to address percentage of contributing v. non-contributing, anticipating argument that district is no longer viable with the reduced number of contributing buildings given change in period of significance from 50 years to end at 1941. Telephone call with Jennifer regarding including as resource material Steve Brisson's book; reference to East End as a recognized historic district area by Brisson.	200.00	2.40	480.00
	GR	Telephone call with questions on percentage of non-contributing buildings in a historic district; review SHPO manual on creating districts; email regarding same with manual and non-contributing buildings when they are completely surrounded by contributing buildings.	200.00	0.40	80.00
07/25/2023	GR	Attend Study Committee meeting on Mission District; revisions to draft report, etc.	200.00	2.00	400.00
07/26/2023	GR	Email from Jennifer regarding Brisson does not like late cut-off date for a period of significance given MRA. Draft language concerning Lesley Court consideration if and when College significance is considered. Email to Jennifer regarding same. Receipt and review revised draft study report. Email suggested edits to the report. Emails with Jennifer and telephone call with A. Doud and Metz speaking.	200.00	2.20	440.00
07/27/2023	GR	(NO CHARGE) Email from Katie regarding the educational topic and reply with what determines a contributing resource.	200.00		
07/31/2023	GR	Work on questions and answers on what happens to my property if within a HD; receipt and review of email from Hansen regarding assurance on receipt of that last check.	200.00	1.60	320.00
08/07/2023	GR	Receipt and review of Aug 2023 revised Mission District Inventory, resources sheets and Study report in preparation for Study Comm. meeting on August 8th.	200.00	1.40	280.00
08/08/2023	GR	Preparation for and attendance at Study Committee meeting.	200.00	1.00	200.00
08/21/2023	GR	Receipt and review and revision to Study Report and inventory in preparation for Study Committee meeting; attend meeting via Zoom.	200.00	1.80	360.00
08/23/2023	GR	Receipt and review and email exchange with Scott Hubble and Dennis re Harrisonville; receipt and review of revised Map and Study Report from Jennifer; email reply to Jennifer suggesting copy goes to each Study Committee member for a last look.	200.00	1.20	240.00
08/28/2023	GR	Email to Jennifer re do I have a final draft for dissemination; telephone call with Katie re I will disseminate required parties; email Office with final documents and cover letter; email from Jennifer made a minor change.	200.00	0.80	160.00

City of Mackinac Island

HDC - City

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August 31, 2023
Account No: 3872-0002M
Statement No: 134626

			Rate	Hours	
08/29/2023	GR	Email response to mailing re SHPO not under MSHDA; advise mailing is per statute plus current entities to receive notice "belts & suspenders"; office conference; have not received revised report; go ahead and send existing report.	200.00	0.80	160.00
		For Current Services Rendered		53.30	10,660.00
		Total Current Work			10,660.00
		Subtotal			<u>\$10,660.00</u>
		Total Due for this Matter			<u>\$10,660.00</u>
		Total Balance Due			<u>\$13,780.00</u>

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