

CITY OF MACKINAC ISLAND
REGULAR CITY COUNCIL MEETING MINUTES

Wednesday, June 26, 2024 at 4:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

Mayor Doud called the meeting to order at 4:00 pm

II. Roll Call

PRESENT

Richard Chambers

Tom Corrigan

Steven Moskwa

Anneke Myers

Alan Sehoyan

Jason St. Onge

IV. Approval of Minutes

- a. Minutes of the Truth in Taxation Hearing, held on June 12, 2024, were presented.
 - Mayor Doud stated that the minutes stood approved as presented
- b. Minutes of the Regular City Council Meeting, held on June 12, 2024, were presented.
 - Councilman Corrigan corrected a note made regarding the BEAD program, and the CCC fiber provider. Minutes noted that the provider would not share the line to be installed for the Saul Tribe of Chippewa Indians, when in fact they **are willing** to share their line with other providers.
 - Mayor Doud stated that the minutes stood approved as corrected.

V. Approval of the Treasurer's Report

- a. The June 16, 2024 Treasurer's Report was presented.
Motion made by Moskwa, Seconded by Corrigan, to accept the Treasurer's Report and to place it on file.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

Councilwoman Myers noted donations from the Young family for the flower baskets and from the Community Foundation for Forest Way Townhomes Ph. 3

Motion by Myers, Second by Moskwa, to send thank you letters for both donations.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

VI. Approval of Payments for:

- a. June 26, 2024 Payroll Spreadsheet & Gusto Report
Motion made by Myers, Seconded by Chambers, to approve the June 26, 2024 payroll and payables, and to pay the Bacco Construction Company from the Capital Funds.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

VII. Additions to / Adoption of Agenda

Motion made by Moskwa, Seconded by Corrigan, to accept the agenda with the following addition

- Michael Gruits Employment Agreement

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

IX. Correspondence

- A letter was received from the Mackinac Island Planning Commission, passing along a letter from Dept. of Public Works Director, Allen Burt, regarding the REU system
 - o The REU system is coming to an end
 - o Limits were placed on how many REUs could be sold each year with the goal of extending the life of the existing plant and allowing time for the DPW to build a new system
 - This was originally a six (6) year plan, but ended up lasting for 20 years
 - o With the system coming to an end, the DPW will no longer play any part if the pacing of growth and development on Mackinac Island

Motion by Moskwa, second to the motion by Myers, to place Director Burt's letter on file.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

X. Old Business

- Broadbands Equity, Access, and Deployment Program – Councilman Corrigan
 - o Per and email from resident Sue Sisson, received by Mayor’s Assistant Trista France, Joel Hancock would like to join the committee to represent the Stonebrook area
 - o Mayor Doud will appoint the members to the Internet Study Committee at the July 10, 2024 Council Meeting
 - Councilman Corrigan will get Mayor Doud a list of people for the committee
 - o Councilwoman Myers noted that she had spoken with the AT&T rep for Mackinac Island and they are very interested in being part of these conversations
 - o Councilman Corrigan reiterated that this committee is being formed so that the City understands what's involved in the process, the permitting involved, supporting providers in applying for funding, getting service map for the island

- The Off-Island Business License Application for High Winds Graphix was presented.
 - o Sales will occur in the lobby at Mission Point on July 21st and 22nd, and will move to the Great Lawn on July 23rd during the awards partyMotion by St. Onge, seconded by Moskwa, to approve the Off-Island Business License Application for High Winds Graphix.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

XI. New Business

- Officer Gruits introduced two (2) new seasonal officers
 - o Hazma Saleem, who has started on nights with Crop. Bradford
 - o Kassandra Kuemin, who will begin in early July

- The Letter of Agreement for David Lipovsky was presented
 - o For the positions of Building Inspector / Official, Plan Reviewer, Zoning Administrator, and Street Administrator
 - o Term of employment to begin as of July 1, 2024
 - o Councilwoman Myers asked the City Attorney to explain language that was added
 - Attorney Evashevski noted the following:
 - Adding language that Mr. Lipovsky would be doing work for the Historic District Commission – this language was left out of Dennis Dombroski’s contract
 - Added section regarding health insurance
 - Added sick leave and funeral leave
 - Added section regarding cell phones – City may purchase Mr. Lipovsky a cell phone if agreed upon
 - Mayor’s Assistant Trista France noted they also fixed the section regarding vacation days, which was updated according to Salaries Ordinance
 - o Councilman St. Onge noted that he would like it recorded that this Council acknowledges and accepts that David Lipovsky is currently under contract with Mackinac Island Public School to be the Project Manager for their upcoming duplex project
 - o Councilman Moskwa inquired if Mr. Lipovsky will be working his first with Mr. Dombroski?
 - It was noted that it was budgeted to have both employees working
 - o Councilman Corrigan inquired if Mr. Lipovsky would be considered a full time employee as soon as he starts
 - Councilwoman Myers & Mayor Doud both noted that, yes, Mr. Lipovsky will be considered a full-time employee as soon as he starts
 - o Councilman Sehoyan inquired how long Mr. Dombroski will stay on
 - Councilwoman Myers noted that Mr. Dombroski would stay for up to one (1) year. Mr. Dombroski is an hourly employee, and hours may begin to lessen over time
 - o Councilwoman Myers also noted that Mr. Dombroski has agreed to stay on to oversee the construction of Phase III of the Forest Way TownhomesMotion by Moskwa, seconded by Corrigan to approve the Letter of Agreement with David Lipovsky for the position of Building Inspector / Official, Plan Reviewer, Zoning Administrator, and Street Administrator.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Banner request from the Bayview Yacht Club for the Bayview to Mackinac race
 - o Dennis Dombroski noted that he was ok with the banner list submittedMotion made by Moskwa, Seconded by Myers, to approve the banner list submitted by Bayview Yacht Club for the 2024 race.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Request for the Mackinac Island Police Department to use the gun range for training
 - o Corp. Bradford informed the Council that he is looking to do two (2) four (4) hour blocks at the beginning and end of the season
 - With staffing it is hard to get to the Mackinaw City range for training
 - o Corp. Bradford noted that he feels keeping current on gun training is important, especially with recent gun related incidents and more violent crimes in the area
 - o The Police Department would announce when training is to be done to make the public aware as well as posting around the area
 - Understand concerns with tourists, residents of the area, and horses
 - o Councilwoman Myers noted that the Council does not have any control over the gun range and that Corp. Bradford will need to speak with the State Park Commission
 - The City did not have any input in the establishment of the gun range.
 - The range has never been used by the Police Department in any way as a practice range
 - Need to keep in mind that May through October Wawashkamo Golf Course and the Equestrian Center are in use, businesses in the area are open, as well as more residents in the area
 - o Corp. Bradford informed the Council that he would be more than happy to do the leg work to get approval from the State Park and Commission as long as the Council is ok with him doing so and ok with the department's use of the range
 - However, if this is not feasible, that is completely understandable
 - o Mayor Doud also suggested discussing this at the next Public Safety Committee

- Discussion of hiring Schwab Contracting to re-roof the Community Hall
 - o Once approval is granted, Mayor's Assistant Trista France can find out when Schwab is available to begin the project
 - o \$279,000.00 project total, to be paid for from the Capital Funds
 - o Roof was last done in 1996 - back side (wing) is in the most need of repair, and only makes sense to do the whole building at once rather than in sections
 - o Councilwoman Myers noted that the roof boards and sheeting were not included in the presented quote
 - Dennis Dombroski noted that at this time he has minimal worry with those materials as there should be minimal replacement needed, maybe need some replacement over the gutters
 - o Councilman St. Onge inquired why the higher bid was accepted over the lower bid
 - Mr. Dombroski noted that, at this price, an extra \$5,000.00 is not a big deal.
 - The City's previous experience with Schwab Contracting on the Courthouse was exceptional and is worth the extra \$5,000.00
 - The Council asked for his & Mike's recommendation, and that is Schwab
 - Councilman St. Onge noted that he is content with the recommendation, but asked Attorney Evashevski if the City was ok to accept the higher bid and not run in to any issues?
 - Attorney Evashevski responded that she would feel more comfortable if she had more time to look in to this.Motion by Moskwa, seconded by Corrigan, to table the quote until the next meeting.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Great Lakes Island Summit Committee (GLIA) – attendance of the 2024 GLIA conference
 - o City budgeted \$500.00, but the committee did not receive grant funds this year
 - o GLIA is looking for an additional \$500.00 to attend the summit
 - o Conference will be held in Hessel, MI this year, and funds will go towards registration fees and hotel rooms.Motion by Myers, seconded by St. Onge, to approve an additional \$500.00 to the GLIA committee for the 2024 conference.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Temporary trailer permit Application, submitted by Endless Summer Band, to haul their equipment to Mission Point's Great Lawn for the Bayview awards party
 - o Trailer will arrive on July 23rd and will be in use for one (1) day.Motion by St. Onge, seconded by Moskwa, to approve the trailer permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Preapproved vehicle permit, submitted by the Grand Hotel, to perform repair work on the front porch.
 - o Lift arrive on June 20th and was in use for one (1) dayMotion by Corrigan, seconded by Sehoyan, to approve the vehicle permit
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Vehicle permit, submitted by Bayview Yacht Club, to use the Mackinac Island Service Company's fork lift to unload port-a-johns at the State Harbor for the Bayview Yacht Race
 - o Port-a-johns will arrive on July 21st and will be removed by July 24th
 - o Forklift use must be done by 7:00 amMotion by St. Onge, seconded by Moskwa, to approve the vehicle permit
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Vehicle and trailer permit, submitted by Bayview Yacht Club, to haul the awards party trailer from the Beaver Dock to the Great Lawn at Mission Point
 - o Mark Ware of Mission Point noted that this is a new trailer this year
 - Trailer will be serving beer and has generator to keep beverages cold
 - Vehicle will be parked at Beaver dock when not in useMotion by Sehoyan, seconded by Moskwa, to approve the vehicle and trailer permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Vehicle permit for a 30-yard dumpster at the Wastewater Treatment Plant
 - o Seem to last about six (6) months on siteMotion by Myers, seconded by Sehoyan, to approve the dumpster and waive the fee.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Off-Island Business License Application for Action Service Construction Company
 - o Councilman St. Onge inquired if a State license was required
 - Mr. Dombroski noted that since the work is commercial, then the license is not required - only required for residential workMotion by St. Onge, seconded by Sehoyan, to approve the business license application.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Two (2) annual vehicle permits for The Inn at Stonecliffe
 - o Replacing the zero turn mower with 2 smaller units
 - Easier storage, easier to get around landscaping, not as lowed
 - o Councilman Moskwa inquired if the mowers would be staying on property or if they will be used at other Stonecliffe properties?
 - Ben Horn noted that the mowers will be staying on property at the InnMotion by Moskwa, seconded by Corrigan, to approve the two (2) annual vehicle permits for the Inn at Stonecliffe.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

Councilwoman Myers noted that she has seen and received some complaints from residents in the area of a utility golf cart constantly moving around the property

- Mr. Horn noted that the golf carts are sometimes used to assist challenged guests from one location on the property to another
- Councilwoman Myers commented that she witnessed general maintenance use during the opening party
 - Has concerns about how annually permitted vehicles are being used around property
 - Vehicles should be used for specific uses and should be used minimally
- Mr. Horn noted that he would review how his permits were submitted and make sure that the equipment is being used as permitted.

- Vehicle permit for Fetting's Landscape to install an irrigation system at Manor V
 - o Walk behind trencher which was discussed previously to install the irrigation system for the new trees at Manor V
 - o Trencher will be hauled to the sight by dray
 - o Work should take about three (3) days, but applying for seven (7) to account for weather and days needed to get the trencher on and off the island

Motion by Sehoyan, seconded by Moskwa to approve the vehicle permit.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

XII. Miscellaneous / General Council Discussion / Additional Agenda Items

- The Employment Agreement for Mike Gruits for the position of Chief of Police was presented
 - o Attorney Evashevski noted that a start date is needed
 - Council agreed that they are ok with Mayor Doud setting the start date
 - o Mayor Doud noted that she has spoken with Officer Gruits, who is pleased with agreement

Motion by Myers, seconded by Moskwa, to authorize Mayor Doud to execute the agreement with Officer Gruits, and to have Mayor Doud determine the effective start date for Officer Gruits as Chief of Police.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Councilman Chambers noted that he was seeing overflow of trash on main street and inquired if Mackinac Island Service Company could add an extra pickup time
 - o City Foreman Mike Ruddle noted that this is the first he had heard of this
 - City crews have been changing cans as they always do and there have been no complaints received
 - o Councilman Chambers noted that he was noticing the overflow in the morning around 7:15 am
 - Foreman Ruddle informed the Council that this is a time before his crew goes out for the first time

XIII. Adjournment

There being no further business, motion by Myers, seconded by St. Onge, to adjourn at the meeting at 4:50 pm.

Margaret M. Doud, Mayor

Danielle Leach, City Clerk