

**MINUTES OF THE REGULAR MEETING OF THE MACKINAC ISLAND CITY COUNCIL,
HELD IN THE COUNCIL CHAMBERS, CITY HALL, 7358 MARKET STREET,
MACKINAC ISLAND, MICHIGAN, ON THURSDAY, DECEMBER 28, 2023, AT 3:00 PM**

Mayor Doud called the Regular Meeting of the Mackinac Island City Council to order at 3:00 pm, followed by the pledge of allegiance.

MEMBERS PRESENT: B. Bailey, R. Chambers, T. Corrigan, S. Moskwa, A. Myers, A. Sehoyan
MEMBERS ABSENT: None
TREASURER: R. Linn
MIPD: D. Topolski

CITY ATTORNEY: E. Evashevski
via Zoom from St. Ignace, MI

Minutes of the Regular City Council Meeting held on December 13, 2023 were presented. Mayor Doud stated that the minutes stood approved as presented.

Treasurer's Report was presented.

Motion by Moskwa, second to the motion by Bailey, to place the Treasurer's Report on file as presented. All in favor. Motion carried.

Payroll and Payables were presented.

Motion by Moskwa, second to the motion by Corrigan, to approve the bills and payroll in the amount of \$85,038.58.

Ayes: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan
Nays: None. Motion carried

Motion by Moskwa, second to the motion by Corrigan, to accept the agenda as presented. All in favor. Motion carried.

A letter was received from Richard Riel regarding the helicopter tours over Mackinac Island. This letter was directed to the Federal Aviation Administration, Regional Administrator, Great Lakes Region, Erik W. Amend, with the City copied.

Motion by Sehoyan, second to the motion by Bailey, to place Mr. Riel's letter on file. All in favor. Motion carried.

Old Business:

Councilman Corrigan inquired if we had received a response to the letter attorney Evashevski sent to Star Line regarding their requirements for purchasing a residential pass.

- Erin noted that she has spoken to Star Line's attorney, Jim Murray and will continue corresponding with him to resolve the matter
- Mr. Murray indicated that Star Line would like the City to define a "resident"
 - o Councilwoman Myers noted that Star Line has already signed a contract that defines a resident
 - o Attorney Evashevski clarified that Mr. Murray was asking for the City to clarify what the requirements were for an individual to receive a residential pass
 - o Councilwoman Myers said she would send Attorney Evashevski a picture of what Star Line has posted for requirements
- Councilman Corrigan will look for the Facebook post that initiated this discussion
- Winter Service Contract, signed by both the City of Mackinac Island and Star Line Mackinac Island Ferry, states that an individual must, "produce satisfactory documentary evidence of such residence by way of a driver's license, voter identification card, utility bill, **OR** similar evidence."
 - o Star Line is now requiring that an individual produces a Mackinac Island Drivers License **AND** another form of identity / residential verification
- City is now requiring from Star Line a definition, in writing, what is "satisfactory" to them

Councilman Moskwa inquired if Astrea had installed a battery back up or generator yet at their Island head end.

- Dennis Dombroski noted that there had been a generator ordered, and with the timeline that was given to him, assumes that it should be on the island and installed soon. However, he has not heard from Astrea recently

Councilman Sehoyan inquired about spreading sand on the Grand Hill

- Would like to see a walkway sanded down the Grand Hill as it has been icy lately and many people are still riding bikes and walking due to not having snow
- Noted that the Grand Hotel had put sand down on the hill and was told it was for pedestrians
 - o City Foreman Mike Ruddle commented that the Grand had sand put down for their trucks, not for pedestrians

Old Business Cont.

- Sand was eventually removed by the City as it was more rock / gravel than sand and was not safe for bikers
- Councilman Bailey noted that he had concerns about the conditions of Grand Hill as well and had had people reach out to him with concerns about road conditions
- Councilwoman Myers suggested that Mr. Ruddle get in contact with the State Park to speak with their plow drivers about how this will work once the plows need to be brought out

New Business:

New state funding regarding Planning and Zoning for housing readiness was discussed

- Councilwoman Myers presented this option with the hopes that it could assist the City in future housing endeavors
- Still waiting to hear back from Adam Young at Wade Trim for more information on a possible grant connected to this program
- State Housing Readiness Incentive Grant Program can assist with reviewing and updating zoning ordinances and other similar initiatives to address housing needs
 - o Possibly work to amend zoning ordinances to support eh development of workforce (“attainable”) housing
 - o Review of zoning ordinances could cost anywhere from \$20,000.00 to \$30,000.00, plus legal fees
 - o Wade Trim services for grant writing – roughly \$2,500.00
- Councilwoman Myers recommends contracting with Wade Trim for their services to review this and complete the grant application
 - o Suggested appointing and ad hoc committee of Councilwoman Myers, Stephanie McGreevy (Community Foundation), and Mike Straus (Planning Commission Chairman) to come up with a plan for grant writing with a focus on zoning review
 - Mayor Doud noted that this will be looked into after more discussion is had with Mr. Young

Motion by Moskwa, second to the motion by Sehoyan, to direct the City Clerk to email Adam Young of Wade Trim to engage his services, in an amount not to exceed \$2,500.00, for review and writing of the State Housing Readiness Incentive Grant Program grant application.

Ayes: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

Nays: None. Motion carried

- Councilwoman Myers requested that herself, Stephanie McGreevy, and Mike Straus be copied on the email to Mr. Young.

Motion by Moskwa, second to the motion by Bailey, to accept the Maintenance Department 2023-year end report and to place it on file.

- Currently have one (1) employee on until the end of January 2024
- Will be posting the job position for Assistant Foreman soon

All in favor. Motion carried.

Motion by Moskwa, second to the motion by Bailey, to accept the memo from Chief of Police Doug Topolski regarding recruiting and retention for police office positions and to place the memo on file. All in favor. Motion carried.

A letter was received from Cpl. Andrew Dziobak regarding the hiring of another full-time police officer.

- Cpl. Dziobak expressed concerns about hiring part time seasonal officers, and suggested bringing Officer Miedzianowski (currently part time) on as a full-time officer
- This was discussed at the last Public Safety and it was the recommendation of the committee to hire Officer Miedzianowski

Motion by Corrigan, second to the motion by Chambers, to hire Officer Miedzianowski as a full-time officer of the Mackinac Island Police Department, effective immediately.

Ayes: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

Nays: None. Motion carried

Motion by Bailey, second to the motion by Chambers, to adopt the amendment to the License and Permit Fees and Rates Ordinance, extending the deadline for discounted early registration for snowmobile permits to January 31, 2024 (originally December 31, 2024).

Ayes: Bailey, Chambers, Corrigan, Moskwa, Myers, Sehoyan

Nays: None. Motion carried

Motion by Moskwa, second to the motion by Myers, to approve an Off-Island Business License Application for SPE, Inc. All in favor. Motion carried.

Motion by Myers, second to the motion by Moskwa, to approve a preapproved vehicle permit, submitted by Nancy Porter, to use a JLG lift to set materials on the roof of the Mighty Mac building for an upcoming roofing project. Lift will be brought to site on December 20th and will be in use for two (2) days. All in favor. Motion carried.

Motion by Moskwa, second to the motion by Corrigan, to approve two (2) vehicle permits, submitted by Power Construction, for new escort vehicles for the earth retention program. A 2014 Chevy Silverado will be brought in on December 26th to replace the current escort vehicle, a 2021 Chevy Silverado. The second vehicle, a 2016 Ford Explorer, will not come to the island unless the current escort vehicle – the 2014 Chevy Silverado – needs to be replaced. Both permits were approved for 30 days. All in favor. Motion carried.

Motion by Myers, second to the motion by Myers, to approve three (3) vehicle permits, submitted by Belonga Excavating, for corral repairs at the Mackinac Island Equestrian Center. Vehicles will arrive on January 4th and will be in use for two (2) to three (3) days. All in favor. Motion carried.

Motion by Moskwa, second to the motion by Chambers, to approve a vehicle and trailer permit, submitted by EUP Drywall, to deliver their work trailer to the alley by Cindy's Riding Stable. Vehicle and trailer will arrive on January 2nd, vehicle will leave once the trailer is placed and dropped off. All in favor. Motion carried.

Motion by Myers, second to the motion by Chambers, to approve four (4) vehicle permits, submitted by Designer Furniture, to move mansion antiques, art, and furnishings to the Inn at Stonecliffe. The vehicles will arrive on January 5th and will be in use for one (1) to three (3) days. All in favor. Motion carried.

- Councilwoman Myers inquired if the Service Company had been contacted about hauling these materials rather than using vehicles
- Ben Horn of Stonecliffe stated that he had spoken with Ray Card at the Service Company, and they declined hauling the items due to their value and packaging
- Councilwoman Myers stated that next time, a letter form Carriage Tours / Service Company cooperate offices needs to be submitted with the permits stating that they will not haul the items

Motion by Bailey, second to the motion by Chambers, to approve a vehicle permit, submitted by North Anchor Property Management, to use a Toyota Tundra to haul high value art and antiques to the Inn at Stonecliffe. Vehicle will arrive on December 28th and will be in use for (7) days. All in favor. Motion carried.

Motion by Moskwa, second to the motion by Bailey, to approve two (2) vehicle permits, submitted by Grand Traverse Refrigeration, for custom GMC tool trucks for the delivery and installation of custom kitchen equipment. Vehicles will arrive on December 28th and will be in use for one (1) to three (3) days. All in favor. Motion carried.

Councilman Moskwa inquired where the City was on hiring a new Building Inspector

- Mayor Doud noted that her office is working on circulating the job posting
- Councilman Moskwa would like to discuss the job description, pay, ect.
 - o This will be discussed further at a committee meeting

There being no further business, motion by Myers, second to the motion by Moskwa, to adjourn the meeting at 3:55 pm. All in favor. Motion carried.

Respectfully Submitted

Margaret Doud, Mayor

Danielle Leach, City Clerk