

CITY OF MACKINAC ISLAND

REGULAR CITY COUNCIL MEETING MINUTES

Wednesday, September 04, 2024 at 4:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

Mayor Doud called the meeting to order at 4:00 pm

II. Roll Call

PRESENT

Richard Chambers

Tom Corrigan

Steven Moskwa

Anneke Myers

Alan Sehoyan

Jason St. Onge

IV. Approval of Minutes

- Minutes of the August 21, 2024 Regular City Council Meeting
 - Mayor Doud stated that the minutes stood approved as presented.
- Minutes of the August 28, 2024 Special Council Meeting
 - Mayor Doud stated that the minutes stood approved as presented.

V. Approval of the Treasurer's Report

- Mayor Doud inquired when the tax deadline was
 - Treasurer Linn noted that the deadline is September 10th

Motion made by Moskwa, Seconded by Corrigan, to approve the treasurer's report as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

VI. Approval of Payments for:

Motion by Myers, Seconded by Moskwa, to approve the payroll and payables as presented.

VII. Additions to / Adoption of Agenda

- The annual City / State Park joint meeting was discussed
 - Meeting has been set for September 27th, 11:00 am, Island House

Motion by Myers, second to the motion by Sehoyan, to set the annual joint meeting with the State Park for Friday, September 27th at 11:00 am at the Island House Hotel.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

Mayor Doud informed the Council that Ellen Putnam donated new curtains for the second floor of the Stuart House.

Motion by Moskwa, Seconded by Chambers, to send Ms. Putnam a thank you letter for her donation.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

Motion made by Moskwa, Seconded by Corrigan, to adopt the agenda as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

IX. Correspondence

- A letter was received from Chief of Police Michael Gruits regarding emergency assistance received from Shepler's Ferry during a medical transport.

Motion made by Moskwa, Seconded by Myers, to thank Shepler's for their assistance and to place the letter on file.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

X. Old Business

- Discussion of winter ferry service with Shepler's Ferry / Hoffman
 - Mr. Shepler presented a Dock Status Report from OHM on the Mackinac Island Ferry Company Main Dock
 - Began dock survey work
 - Began design of phase one (1) substructure repairs
 - Upcoming work
 - Will hold an EGLE / USAVE pre-application meeting
 - Soils & structures to perform soil borings and write the Geotechnical report (seven (7) 100' deep borings)
 - Michels to perform underwater investigation to determine elevation of sound timber pile material for splicing and to determine pile cap repairs and replacement locations
 - Determine construction phasing (phase one (1) – substructure repairs / phase two (2) - ?)
 - Finalize design of substructure repairs from phase one (1)
 - Michels to provide construction cost estimate
 - Begin design of future phases

- Councilman Moskwa inquired about the soil borings and previous soil borings done
 - Arnold Transit had done some borings, but results were not favorable for additional weight
 - Coal Dock has friction piles in use to support the dock
- Motion made by Chambers, Seconded by Corrigan, to place report on file
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

– Winter Ferry Service

- Will be running two (2) Shepler fast boats from November 1st through December 1st, or until ice forms
- Will continue to work on the Huron, but not looking like it will be complete for 2024 / 2025 winter service
- Winter service will be running from Mackinac Island Ferry Company (MIFC) Dock (2) (old Arnold Dock) in St. Ignace, and Dock (1) (MIFC Mackinaw City Main Dock) on island
 - Want to keep consistent with winter service
 - Will have time to work on or change ramps to fit Shepler boats to those docks if needed
 - Schedule will be what was submitted by MIFC for winter service
- Jenny Gezella of Hoffman Marine informed the Council that they will be adhering to the MIFC Winter Service Contract
 - Confident that the Ottawa will be ready for use by December 1st for winter service
 - Have worked out an agreement with Arnold Freight to use the Maverick as a backup winter boat
 - Councilman Sehoyan inquired how many passengers the Maverick can hold
 - Ms. Gezella responded that she believes the boat holds 150 passengers
 - Mayor's Assistant Trista France inquired about winter parking
 - Ms. Gezella responded that their plan is to continue to run it as it has been in the past
 - Councilwoman Myers asked Ms. Gezella for highlights of the work being done on the Ottawa to outfit the boat comfortably for winter service
 - Ms. Gezella responded that Chris Shepler and herself are currently being personally sued and cannot comment on that at this time
 - Council asked Attorney Evashevski her opinion on this
 - Attorney Evashevski responded that she has not read the complaint and cannot give advice on this issue at this time
 - Ms. Gezella informed the Council that, as soon as she and Mr. Shepler can share information, they will provide the Council with an update

– Freight informational Sheet

- Councilman Moskwa thanked Shepler's for waiving the \$4.95 fee for the 2024 season
- Councilwoman Myers voiced that the information provided clarifies what has been discussed
- Councilwoman Myers inquired if groceries are always free with no weight limit?
 - Jason Wiley of Shepler's Ferry responded that that is correct
- Councilman Moskwa inquired about available shuttle service to grocery stores for those who don't have cars
 - Mr. Shepler responded that a deal has been worked out with Family Fare to cover this

Motion by Myers, seconded by Chambers, to adopt the language presented by Shepler's regarding freight and associated charges.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

– Councilman St. Onge inquired if the Council can still be updated on progress of repairs of Ottawa?

- Ms. Gezella responded that Hoffman will continue communication with Attorney Evashevski and Mayor Doud. This is all very new and Hoffman wants to make sure that Mr. Shepler and herself are protected. Will share more as soon as they know more of what can be done

– Councilman Moskwa inquired if the City would be able to see status reports on the boat repairs from the USCG?

- Mr. Shepler responded that the City can contact the USCG directly and obtain the status and repair reports on any of the boats

– Chris Shepler informed Chief Gruits the captains involved in assisting with his recent incident were Greg Baywall & Tommy Markum

- Councilwoman Myers inquired if Shepler's will have an extra boat ready to help with race traffic this coming weekend? Last weekend was very busy and lines were very long
 - Mr. Shepler noted that Shepler's has always been the exclusive carrier for the race this weekend and the race in October, so they are prepared
 - Councilman Sehoian & Councilwoman Myers both reminded Mr. Shepler that they have to keep the regular additional passengers in mind as well
- Councilman Corrigan noted some operational issues at Shepler's
 - Hearing from locals that there does not appear to be any handicap parking near the boat at the St. Ignace Dock. Passengers have been directed to the Star Line dock to use for handicap parking. Some also have family coming who cannot walk far or stand for very long and need handicap parking close to the boat
 - Mr. Shepler responded that all Shepler parking lots have the legally required amount of handicap parking spaces. The available spots could have been filled at the time these people tried to park or inquired
 - Handicap parking spaces are not reservable, they are first come first serve
 - Grocery retrieval
 - Councilman Corrigan was told he could not cross the line to get his groceries off the cart on island side
 - Mr. Shepler responded that this is a safety precaution, but that they will work on having more personnel available to assist in that area

XI. New Business

- Allen Burt, DPW Director, gave an update on the Wastewater Treatment Plant project
 - Whole area granted by the State Park has been cleared for construction
 - Have been performing hydrostatic testing to test for any leaks in the new tanks
 - Different aspects have been put in place to prepare for future extensions
 - 56% of the total concrete has been poured - roughly 2,000 yds
 - Ken Peterson, project foreman, noted that the stock pile of gravel is now gone and has been used for backfill.
 - Excavation for phase II buildings has begun
- Discussion of the following bike rental business sale and transfer of bike licenses
 - Mackinac Island Bike Shop, located at 7421 Main Street, being sold to KSL with the transfer of 263 bike license
 - Transfer of 20 bike licenses from Mackinac Island Bike Shop to Main Dock Bikes located at 7271 Main Street
 - Transfer of 36 bike licenses from Mackinac Island Bike Shop to the newly formed Mackinac Island Mobility and Bicycle Rental Company, located on Hoban Street / Lakeview Hotel "Turret"
- Attorney Evashevski pointed out that the following information that is required when applying for a transfer of commercial rental bike licenses as well as what the Council's decision regarding the transfer is based off of
 - *Application.* Any person wishing to obtain rental bicycle licenses shall make application to the city council by filing with the clerk on or before March 1 of each year, with an application form available from the city clerk providing the following information.
 1. Applicant's name and address. If the applicant is a partnership, limited liability company, corporation or other similar entity, the names of all partners, members, shareholders or owners shall be provided. If the licenses will be managed by any person or entity other than the applicant or its partners, members, shareholders or owners, the name and address of said manager must be included;
 2. Number of licenses requested;
 3. Location of the proposed rental outlet;
 4. Facts relevant to the criteria to be used by the council in issuing licenses, as set out in subsection (c) of this section; and
 5. Any other information the applicant wishes the council to consider.
 - *Considerations in making determination.* In determining whether to issue licenses as requested by an applicant, and in determining the number and any conditions thereon, the council shall consider:
 1. Whether the applicant was licensed in the previous year;
 2. Whether the requested licenses were issued at the applicant's proposed location the previous year;
 3. The adequacy of the physical facilities from which the bicycle rental business would be conducted;
 4. The location of the proposed rental sites, insofar as it pertains to convenience to the public and effect on local traffic conditions;
 5. The adequacy of the applicant's equipment and facilities to repair and maintain the bicycles in good working order;
 6. The applicant's compliance with the terms of this division;

7. The applicant's compliance with all applicable federal, state and local building, plumbing, fire, zoning, safety, sanitation and health laws and ordinances;
 8. The effect of issuance of licenses on the health, welfare and safety of the general public; and
 9. Whether the issuance creates a situation where the applicant, and/or its manager, or any combination thereof, will control more than 24 percent of the total number of rental bicycle licenses within the city. This criteria will not prevent the issuance of renewal licenses to a licensee having more than 24 percent of the total licenses at the time of adoption of this article.
- Mayor Doud noted that there are many factors that need to be considered here. Suggest tabling for further review at this time.
 - Councilwoman Myers commented that she would like to see site plans for the proposed Hoban Street bike rental
 - Mr. Green responded that he will provide a site plan for the area
 - Won't be displaying many bikes outside or doing many rentals. Mostly a storage area for the 36 licenses Mr. Green would like to retain. Will be working on a further plan for what he would like to do with them the license in the future
 - Might consider moving more of the licenses down to Mackinac Cycle depending on how the 20 licenses do there
 - Councilwoman Myers inquired if other things besides bikes will be rented
 - Mr. Green responded that he will be renting mobility scooters, knee scooters, crutches, all things approved by ADA - plenty of space inside to stage and let people try out the items
 - Councilman Sehoyan asked Mr. Green to provide a list of items that he plans to rent
 - Councilwoman Myers pointed out that there is an increased amount of traffic using the alley behind the Lakeview - bikes, pedestrian, hotel shuttles, plus traffic has increased at the Shepler dock
 - Mr. Green noted that he would like to get the transfer to KSL settled as soon as possible - no site plans are changing
 - Councilwoman Myers noted that KSL needs to submit the appropriate application information as required in the City's ordinance
 - Dave Jurcak of KSL commented that he was looking for direction from the Council on the process. KSL will come back with the necessary information to the September 18th Council meeting.

Motion by Moskwa, seconded by Sehoyan, to table the request for the transfer of commercial rental bicycle licenses for two (2) weeks until the September 18th Council meeting.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Temporary trailer permit, submitted by Craig Beeck, to unload cabinetry at My Front Porch. Trailer will arrive on September 5th and will be in use for about 30 minutes.
 - Councilman St. Onge noted that it would be preferable for the trailer to stay hooked to the dray while unloading materials so that the trailer can be moved off the street as soon as possibleMotion made by Moskwa, seconded by St. Onge, to approve the temporary trailer permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Temporary trailer permit, submitted by Bob Hoffman, to haul supplies for his kitchen remodel at the Hoffman Haus located at 8704 Stonecliffe Dr. Trailer will arrive on September 5th and will be in use for six (6) days.
Motion made by Myers, Seconded by Moskwa, to approve the trailer permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- (3) trailer and (4) vehicle permits submitted by O'Boyle & Co. for Phase III of the Forest Way Townhomes. Vehicles and trailers will arrive on September 16th and will be in use for the project duration (roughly 8 months)
Motion by St. Onge, seconded by Moskwa, to approve the vehicle and trailer permits and waive the fees.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- (1) trailer and (5) vehicle permits, submitted by Belonga Excavating, for the construction of Phase III of the Forest Way Townhomes. Vehicles and trailers will arrive on September 16th and will be in use for seven (7) to ten days.
Motion by St. Onge, seconded by Moskwa, to approve the vehicle and trailer permits and waive the fees.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- (5) vehicle permits, submitted by Belonga Excavating, for site prep and foundation excavation work at the Scout Barracks. Vehicles will arrive on September 5th.
 - Myron Johnson informed the Council that the project will be starting next week
 - Will be adding a small addition to the building, redoing restrooms, and adding fire suppression

Motion made by Myers, Seconded by Chambers, to approve the vehicle permits and waive fee
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- (2) vehicle and (1) trailer permit, submitted by Belonga Excavating, for sewer repair at the Dennany residence, located at 6784 Main Street. Vehicles will arrive on September 9th and will be in use for one (1) to two (2) days.
 - Possibly collapsed sewer line on their property, line has been plugged and causing issues.
 - DPW was able to get the line unplugged somewhat, but still having issue which leads them to believe the line may have collapsed.

Motion made by Myers, Seconded by Corrigan, to approve the vehicle and trailer permits.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- (1) trailer and (1) vehicle permit, submitted by Schwab Contracting, for the new City Hall roof. Lift will arrive on September 17th and will be in use for 35 days.
 - Councilwoman Myers inquired where the trailer will be parked
 - Stored in courtyard

Motion made by Myers, Seconded by Moskwa, to approve the vehicle and trailer permit and waive the fees.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

XIII. Adjournment

There being no further business, motion made by Myers, seconded by Moskwa, to adjourn the meeting at 5:18 pm.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

Margaret M. Doud, Mayor

Danielle Leach, City Clerk