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Memorandum

To: City of Mackinac Island Planning Commission
From: Adam Young, AICP, Project Manager
Date: January 22, 2025
Subject: Master Plan - Public Hearing and Adoption

Background

As you know, the State-required public hearing on the draft Mackinac Island Master Plan has been scheduled for your February 11, 2025, Planning Commission meeting. This culminates a more than 1 year-long planning process that featured surveys, stakeholder discussions, town meeting, public open house, and Master Plan Steering Committee meetings.

A draft of the updated Master Plan has been available for public review on the City website since September. At your December and January Planning Commission meetings, you requested several minor revisions to the Master Plan. We have made these revisions and are enclosing an updated draft of the Master Plan, dated January 22, 2025.

The purpose of the public hearing is to hear any final public comments on the draft Master Plan. The Planning Commission should adhere to the following procedure:

1. Open the public hearing
2. Allow for any persons in attendance to speak on the draft Master Plan
3. Acknowledge any written correspondence received on the draft Master Plan
4. Close the public hearing

After the public hearing is closed, during the regular meeting, the Planning Commission would then deliberate and may adopt the Master Plan. If changes to the current version of the Master Plan are deemed necessary, you may adopt the Master Plan with those changes noted. Enclosed is a template resolution of adoption. This resolution would need to be approved by a majority vote of the members of the Planning Commission.

Upon adoption, we will prepare a final adopted version of the Master Plan, incorporating any final changes requested by the Planning Commission. We will then assist the City in the final step of the master planning process, which is to send out one final round of letters to the county and certain other governmental entities notifying them that the Master Plan has been adopted.

If you have any questions, please feel free to reach out to me at 313.961.3651 or ayoung@wadetrim.com.

ACY:lkf
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Enclosures: Draft Master Plan, dated January 22, 2025
Resolution of Adoption