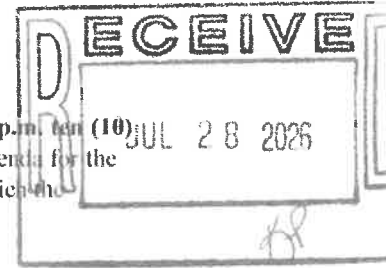


GENERAL APPLICATION FOR WORK LOCATED WITHIN A HISTORIC DISTRICT

- ✓ Minor Work (Complete Section A and refer to General Directions)
- New Construction (Complete Section B and refer to General Directions and Item B)
- Demolition (Complete Section B and refer to General Directions and Item C)

Application Deadline: Application and materials must be completed and submitted by 4:00 p.m. on (10) JUL 28 2026 business days before each Commission Meeting. Late applications will be placed on the agenda for the following month. Decision by the Commission will not necessarily occur at the meeting at which the application materials are first received.



A) MINOR WORK

PROPERTY LOCATION: 7274 Main Street

(Number) (Street)

051-550-036-00
(Property Tax ID #)

PROPERTY OWNER

Name: City of Mackinac Island (Leased by Mackinac Island Tourism)

Email Address:

Address: 7358 Market Street
(Street)

Mackinac Island
(City)

MI
(State)

49757
(Zip)

Telephone:

(Home)

906-847-3702
(Business)

(Fax)

APPLICANT/CONTRACTOR

Name: Emily Kizer

Email Address:

Address: PO Box 451
(Street)

Mackinac Island
(City)

MI
(State)

49757
(Zip)

Telephone: 734-834-0136
(Home)

906-847-3783
(Business)

(Fax)

- X Attach a brief description of the nature of the minor work proposed and the materials to be used.
- X Attach one or more photograph(s) of the whole building including façade and any relevant elevations showing the area, item or feature proposed to be repaired or replaced. The Building Official or Historic District Commission may require additional information necessary to determine the work to be Minor Work.

If the Building Official determines that the proposed work is not Minor Work, the Building Official shall direct the applicant to complete an Application for New Work and/ or Application for Demolition or Moving work which will then be referred to the HDC.

I certify that the information provided in this Application and the documents submitted with this Application are true to the best of my information, knowledge and belief; and that the property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MLC 125.1501 to 125.1531

Signature

SIGNATURES

Signature

Emily Kizer
Please Print Name

Tim Hygh
Please Print Name

File No. C26-036-040(H)

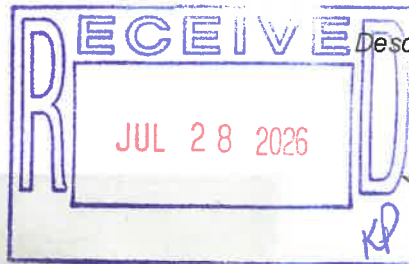
Exhibit A

Date 7-28-26

NOTE: All photos, drawings and physical samples, etc., become the property of the Historic District of Mackinac Island. These may be returned to the applicant upon request after they are no longer needed by the Commission/City.

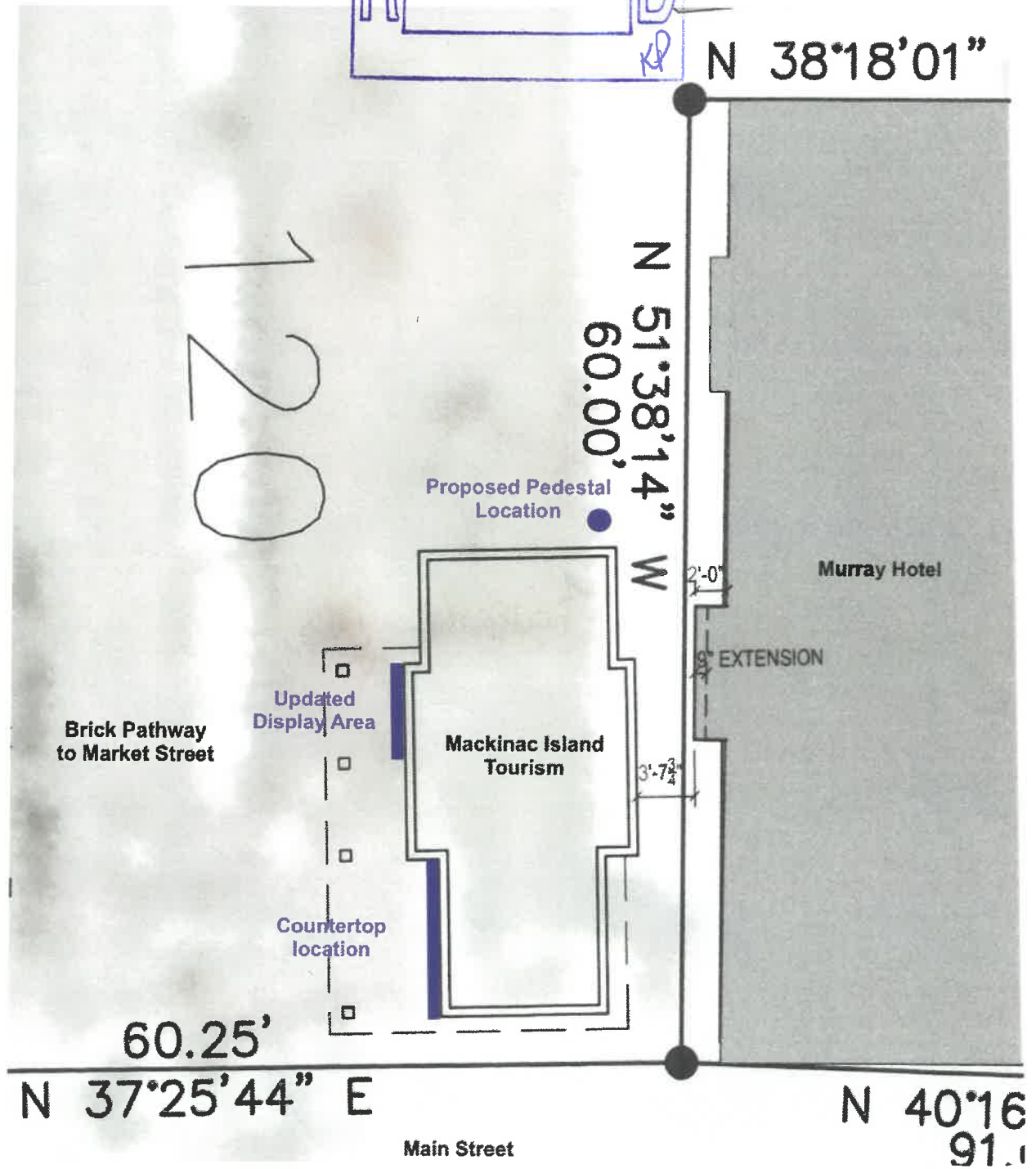
RETURN THIS FORM AND SUPPORTING MATERIALS TO:
MACKINAC ISLAND BUILDING OFFICIAL
7358 MARKET STREET, MACKINAC ISLAND, MI 49757
PHONE: (906) 847-4035

File Number: C26-036-040(H) Date Received: 7-28-26 Fee: \$100
Received By: HPerry Work Completed Date:



Description and Photos: 7274 Main Street
Submitted: July 28, 2026

SITE PLAN



File No. C26-036-040(H)
Exhibit B
Date 7.28.26
Initials KP

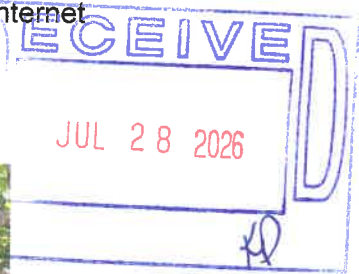
We propose the following changes to the building located at 7274 Main Street:

Add an utility pedestal at the rear of the building for internet service.

The work will be done by a contractor for Spectrum after applying and receiving all appropriate permits and permissions. Approximate pedestal dimensions: 9" x 20"

This installation would allow the Mackinac Island Tourism office to improve their internet reliability with a dedicated service line.

EXISTING: Northeast corner of the MITB office



PROPOSED: NE corner of the building with proposed location of pedestal



File No. C26-036-040(H)
Exhibit C
Date 7.28.24
Initials KP

EXISTING: North side view of MITB office from brick pathway



Update display area on west side of building.

We propose removing one of the existing rack card holders (approximately 43" by 42") on the exterior of the building. In its place, we propose mounting a map of Mackinac Island and two brochure holders for the island visitor guide and map.

Island businesses are utilizing fewer racks cards for advertising purposes compared to years ago. We find we need less space and can improve the overall look of the area if we have fewer empty spaces by removing one of the card display boards.

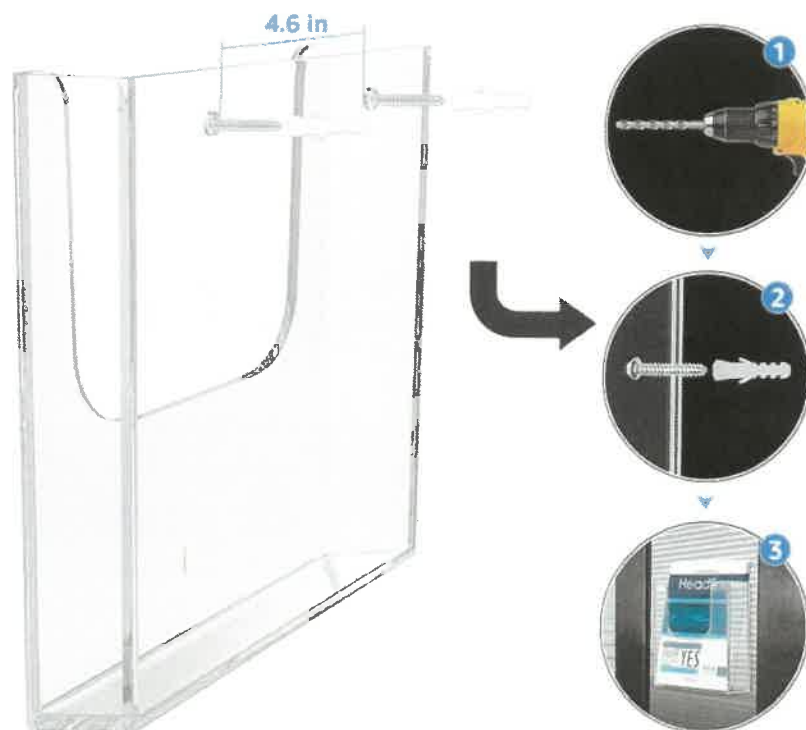
If approved, the map that will be installed will help guests understand the island better while still providing space for Mackinac Island Tourism members to display their advertising materials.

Installation work to be done by MITB Staff and Matt Myers of Mackinac Woodworks.

EXISTING: Two rack card holders



PROPOSED: Mock-up of map/publication holder location.



Example brochure holder, mounted with screws

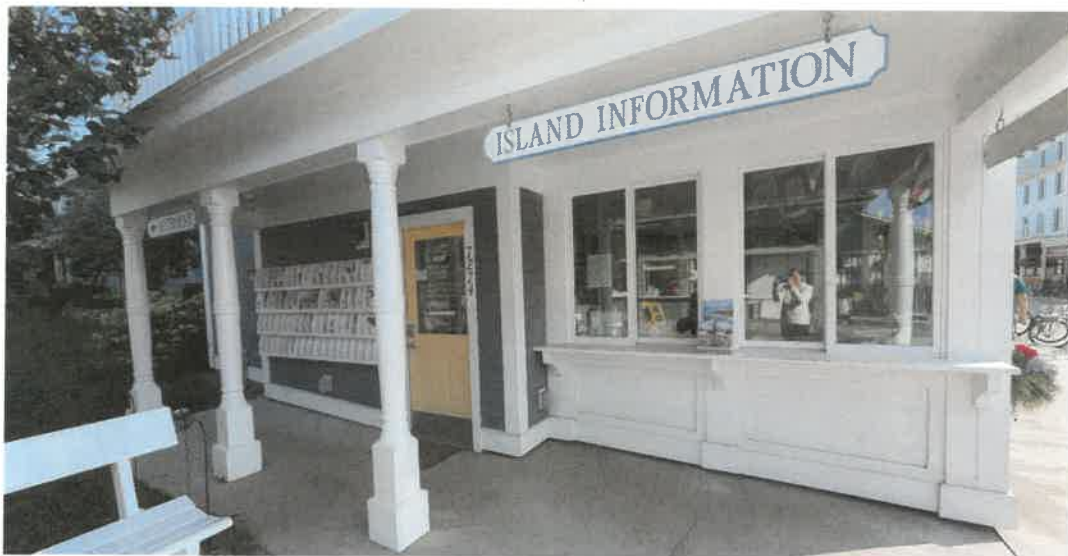
Replace white painted wood countertop with composite countertop.

We propose replacement of the existing white painted wood exterior countertop at the Mackinac Island Tourism office's information booth. With the foot traffic we see every year at the window, the painted surface wears quickly, requiring regular painting in the off season.

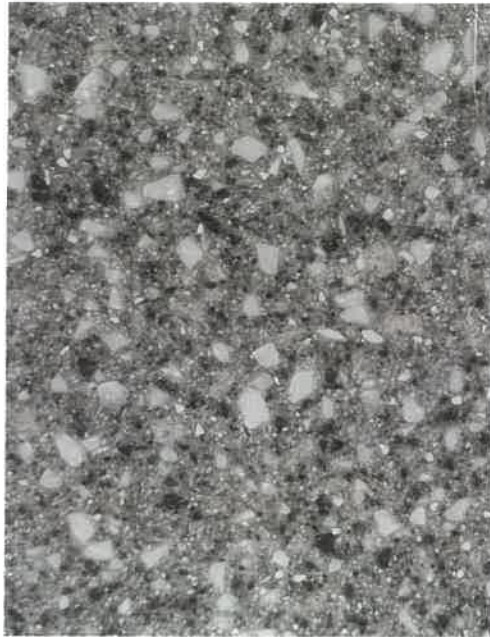
We would like to install a durable composite corian countertop with the same footprint as the existing exterior countertop.

Work to be done by Matt Myers.

EXISTING: Wood countertop painted white



PROPOSED: Corian composite countertop - grey speckle



Sample of proposed corian countertop - speckled grey