LICENSE AND PERMIT FEES AND RATES
FOR THE 2026 LICENSING YEAR
CITY OF MACKINAC ISLAND, MICHIGAN
Ord. No. 634, Eff. April 1, 2026

An ordinance to set and establish those fees and rates for licenses, permits, and other municipal services of which are provided for and required through the enactment of various regulatory ordinances or resolutions.

THE CITY OF MACKINAC ISLAND ORDAINS:

Section 1. PURPOSE OF FEES AND RATES.

For the enhancement of public safety, public service, and general welfare, the use of municipal and public properties and personnel are made available to and are utilized by individuals, or groups of individuals, for the common good in order to ensure that such use and activity is in the best interest of the public. Such provision of services does result in financial obligations upon the City of which are more appropriately assessed upon the user of such service. Those fees and rates herein established and ordained are intended to be reasonable in their assessment in order to recover a portion of cost incurred by the City of Mackinac Island in the provision of these services.

Section 2. FEES AND RATES ESTABLISHED.

For the Licensing Year commencing April 1, 2025, the following schedules and tables with fees and rates are hereby ordained to be assessable and collectable for the described activities or services as so enumerated within;

A. Schedule A – Business and Commerce

New Business (each location)	$400.00
Business Renewal (each location)	$ 55.00
Off-Island Business	$150.00

All business licenses expire on May 1st each year. There will be a late fee of $50.00 for all renewal business licenses that haven't applied within thirty (30) days of expiration each year. All renewal licenses that haven't applied by June 1st each year will pay a new business license fee.

B. Schedule B – Cultural and Recreational

1. Library:

Book Replacement Fee	Replacement cost of the book
Photocopy (per page)	$0.25
Membership Fee (non-resident, per person)	$10.00
Faxes – Outgoing ($1.25 each additional page)	$3.00 - first page
Faxes – Incoming ($1.00 each additional page)	$2.00 - first page

2. Kayak Storage Rental (May 1 – October 31) $ 50.00 each

3. Community Hall Deposit and Rental Fees:

a. For All Functions

Individual – Resident (year-round resident) - Deposit $200.00

Up to 50 People	Fee	$ 50.00
Up to 100 People	Fee	$ 100.00
Up to 200 People	Fee	$ 150.00

Individual – Non-Resident – Deposit $500.00

Up to 50 People	Fee	$2,000.00
Up to 100 People	Fee	$3,500.00
Up to 200 People	Fee	$5,000.00

Non-Profit Group – Deposit $200.00

Up to 50 People	Fee	$ 50.00
Up to 100 People	Fee	$ 100.00
Up to 200 People	Fee	$ 150.00

For-Profit Group – Deposit $500.00

Up to 50 People	Fee	$2,500.00
Up to 100 People	Fee	$4,000.00
Up to 200 People	Fee	$5,500.00

4. Stuart House Admissions

Per Person Rate	Fee	$5.00
Family Rate	Fee	$10.00
12 years of age and under	Fee	Free

C. Schedule C – Public Safety

1. Barn Permits:

Private Barn (1 – 25)	$ 150.00
Commercial Barn (1)	$ 150.00
Commercial Barn (1 – 25)	$ 600.00
Large Commercial Barn (26 – 50)	$ 900.00
XL Commercial Barn (51 – 100)	$ 1,200.00
XXL Commercial Barn (101 – 200)	$ 1,500.00

Snowmobile Fees

Resident Commuter Annual Fee:	
November 1 – December 31 (discount early registration)	$ ~~5.00~~ $10.00
January 1 – April 15 (regular registration)	$ ~~15.00~~ $20.00
Daily Permit Fee	$ 10.00

2. Impounds:

Dog	$ 25.00
Bicycle (plus cost of current / valid license)	$ 40.00
Bicycle (after seven (7) days - charged per day)	$ 10.00
Luggage Cart	$ 25.00
Snowmobile	$ ~~75.00~~ $100.00

D. Schedule D – Transportation & Conveyance

1. Horse Drawn/Use:

Hourly Livery Carriage (each)	$ 215.00
Sightseeing Carriage (each)	$ 240.00
Hotel Bus (each)	$ 240.00
Taxi (each)	$ 240.00
Drive Yourself Carriage (each)	$ 70.00
Single Horse Dray (each)	$ 65.00
Double Horse Dray (each)	$ 105.00
Commercial Saddlehorse (each)	$ 70.00

2. Bicycle:

Commercial Rental Bicycle License (each)	$ 60.00
Commercial Rental Bicycle Replacement License (each)	$ 70.00
Annual License (each)	$ 3.50
Tourist License (each)	$ 2.00

3. Motor Vehicle & Trailer Permits – Fees Charged Per Vehicle, Per Location:

Trailers:	
Pulled behind a dray	$ 30.00
Pulled behind a vehicle	$ 80.00
Modular House Sections	$ 100.00
Commercial Annual Vehicle Permit	$ 50.00
Commercial Golf Cart	$ 50.00
Truck w/dumpster - one (1) delivery & one (1) removal	$ 200.00

Automobile / SUV / 1-Ton / Pick-Up /Conversion Van / Backhoe / Forklift / Skid steer / Man Lift

1 - 3 days use - $250.00	4 - 6 days use - $300.00
7 - 15 days use - $375.00	16 - 30 days use - $475.00

Delivery Truck / / Front-End Loader / Bulldozer / Grader / Crane / Redi-Mix/Pump Truck / Concrete Truck (4 cubic yrd max.) / Single Bottom Tractor-Trailer

1 - 3 days use - $375.00	4 - 6 days use - $425.00
7 - 15 days use - $525.00	16 - 30 days use - $700.00

5-yrd Dump Truck / 10-yrd Dump Truck / Modular House Moving Truck

1 – 3 days use - $475.00	4 – 6 days use - $575.00
7 – 15 days use - $750.00	16 – 30 days use - $950.00

E. Schedule E – Zoning Review/Approvals/Permits

Standard Residential	$ 150.00
Standard Commercial	$ 450.00
Zoning Variance	$ 1,500.00
Ordinance Interpretation	$ 300.00
Rezoning	$ 3,500.00
Lot Split / Combination	$ 800.00
Lot Reconfiguration	$ 800.00
Special Land Use	$1,000.00
Appeal of Decision to Zoning Board of Appeals	$1,500.00
Planned Unit Development	$2,000.00
Non-Profit Organization	One-Half Commercial Rates
Revision Fee	1/3 of original permit cost
Penalty Fee	$ 350.00
(for work performed without a permit or not to the specifics of approved application; addition to the permit fee)	
Architectural Review Fee	100% of cost of review
(if review is required by City ordinance, or no fee if the Commission requests a review, but it is not required by the City ordinance)	

F. Schedule F – Building Construction Plan Review/Inspections/Sign Permits

1. <u>One or Two Family Residential and Accessory Structures (based on gross area):</u>

Each Floor	.35 /sq.ft., $70.00 minimum
Basement	.30 /sq.ft., $70.00 minimum
Piers, Piles, Slab, Crawl Space	.25 /sq.ft., $70.00 minimum
Additions	.35 /sq.ft., $70.00 minimum + Foundation
Remodeling	.35 /sq.ft., $70.00 minimum
Modular Homes:	
State of MI Pre-Inspected Unit	75% of residential fee for finished floor areas only.
HUD Approved Single Wide Mobile Home	$100.00
HUD Approved Double Wide Mobile Home	$200.00
Residential Attached Garage	.30 /sq.ft., $70.00 minimum + Foundation
Utility Building/Private Garage	.30 /sq.ft., $70.00 minimum + Foundation
Deck	.25 /sq.ft., $70.00 minimum + Foundation
Breezeway	Same as additions
Enclosed Porch	Same as additions
Covered Porch	.30 /sq.ft., $70.00 minimum + Foundation
Roof Replacement	$150.00
Window Replacement (1 – 5)	$60.00
Window Replacement (6 or more)	$120.00
Demolition	$250.00
- (no charge for accessory buildings under 200 square foot)	
Residential Storage Shed/Accessory Bldg.	
- Not exceeding 200 sq.ft.	No Permit Required
- Greater than 200 sq.ft. and not on permanent foundation	$100.00
Miscellaneous Residential Construction	$100.00
Moving/Relocation of Existing	

	Structure to Another Property	Same as New Construction
2.	Non-Profit Organization	One-half Commercial Rates

3. Commercial Construction (based on Total Construction Costs) (Including Temporary Hard Sided Structures for Construction Storage and Shop Use)

$1.00 to $1,000.00	$225.00
$1,001.00 to $10,000.00	$225.00, plus $29.00 per $1,000.00 over $1,000.00
$10,001.00 to $100,000.00	$477.00, plus $10.00 per $1,000.00 over $10,000.00
$100,001.00 to $500,000.00	$1,287.00, plus $9.00 per $1,000.00 over $100,000.00
$500,001.00 and $1,000,000.00	$4,487.00, plus $8.00 per $1,000.00 over $500,000.00
$1,000,001.00 and over	$7,987.00, plus $7.00 per $1,000.00 over $1,000,000.00
Temporary Storm/Weather Shelter Attached to Commercial Structure (seasonal)	$100.00 one-time only fee; provided that the design, construction, and placement does not change from originally approved design.
Detached Commercial Related Accessory Structures Less than 120 sq. ft.	No permit required

4.	Appeal to Construction Board of Appeals	$700.00

5. Commercial Signs (See Sign Ordinance)

Including:	$60.00 per sign
*Wall Sign	(A separate/additional Building permit may
*Window Sign	be required for some signs)
*Awning or Canopy Sign	
- New Installation	
- Modification to an existing awning or canopy	

Special Event Signage

- Banners, balloons, campaign posters, etc.	No Permit or Fee Required
- Off-Premise Commercial Sign	Permit & Fee as applicable

For Sale/For Rent Sign

- Private Resident	No Permit or Fee Required
- Commercial Property/Realty Listing	$50.00 annual permit fee
- Directional, Safety, Informational	No Permit or Fee Required

G. Schedule G – Administrative and Other Services

Photocopies and Copies of Public Records	$1.00 per page and current Employee hourly wage for copying documents

Competitive Event Application	
1 – 25	$25.00
26 – 50	$100.00
51 – 100	$200.00
101 – 500	$300.00
501 – 1000	$500.00
1001 & Up	$800.00
Parade Permit	$100.00 application fee
Commercial Fireworks Permit	$100.00 application fee
Sidewalk/Land Use Permit (for temporary occupancy/use, i.e. construction barriers, scaffolding, bracing, etc.)	$40.00 per location, per seven (7) day period
Street/Sidewalk/Curbing Utility Cut	$5,000.00 Performance Bond (cash, cashier's check, or surety bond)
Street/Sidewalk/Curbing Utility Cut Fee	$1,000.00
Sidewalk Repair Application Fee	$ 50.00
Land Division Application Fee	$ 500.00

H. Schedule H – Cemetery

Single Lot, each – Resident	$ 400.00
Perpetual Care, per person, per burial	$ 300.00
Cemetery buy back administration fee (per hour)	$ 50.00

I. Schedule I – Historic District Fees.

Definitions for Fee Schedule:

Resource: A publicly or privately owned historic or non-historic building, structure, object, site, feature or open space within a historic district.

Replacement/Like for Like: Work that does NOT change the detail, size or shape of a resource. Replacement "work" requires Staff Approval only and a Certificate of Appropriateness from the HDC.

Examples: 1. Replacing rotted fence with the same wood is "like for like". 2. Replacing a wood window in the same opening with the same type window is "like for like". 3. Replacing a porch with no changes to material, size or shape is "like for like".

Repair/Alteration: Restoring a decayed or damaged resource to a good or sound condition by any process. A repair that changes the external appearance or detail of a resource constitutes "work" requiring Commission review and Certificate of Appropriateness from the HDC.

Demolition: The razing or destruction, whether entirely or in part, of a resource and includes, but is not limited to, demolition by neglect. Demolition requires a Notice to Proceed from the HDC.

Activity:

STAFF REVIEW	
Staff review of exterior like for like work including building plans	$ 25.00
HISTORIC DISTRICT COMMISSION APPLICATION FEES	
Demolition of a resource	
Entire resource without replacement	$1,500.00
A portion of resource or yard structure	$ 750.00
Without replacement (such as porches, stairs, sheds, gates)	
Repair/Alteration of a Resource *	$ 600.00
Relocation of a resource	$ 750.00
New Construction: Principal	$ 750.00
Revised Plans previously submitted	$ 250.00
New Construction: Accessory resource (such as outbuilding, fence, shed)	$ 100.00
Residential Additions:	
Which changes the exterior appearance of a single story	$ 250.00
Residential Additions: Which change more than a single story	$ 500.00
Miscellaneous Work	$ 100.00
Satellite Dish Placement Fee on Property in a Historic District	$ 100.00
Propane Tank Placement Fee on Property in a Historic District	$ 100.00

Work that is commenced without approval shall be required to adhere to the following graduated fine schedule in addition to the applicable application fee:

- First Offense - $250.00
- Second Offense thereafter - $500.00

This is in addition to those remedies available to the HDC as provided by law.

* A Repair/Alteration may be determined to be demolition requiring one of the exceptions listed in Ordinance No. 443, Section 14, to be met.

Sec. 3. **Repealed.**

All previous ordinances inconsistent with the terms and provisions of this ordinance, including ordinance No. 487, are hereby repealed.

Sec. 4. **Effective Date.**

This ordinance and fees and rates provided herein, shall become effective

Adopted: March 25, 2026
Effective: April 1, 2026

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