

**CITY OF MACKINAC ISLAND  
MINUTES  
CITY COUNCIL**

**Wednesday, January 24, 2024 at 3:00 PM**

**City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan**

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**I. Call to Order**

Mayor Doud called the regular meeting of the Mackinac Island City Council to order at 3:05 pm

**II. Roll Call**

**PRESENT**

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Anneke Myers
- Alan Sehoyan
- Doug Topolski, Chief of Police
- Richard Linn, Treasurer
- Trista France, Mayor's Assistant
- Erin Evashevski, Attorney, via Zoom in St. Ignace, MI

**ABSENT**

- Brian Bailey

**III. Pledge of Allegiance**

**IV. Approval of Minutes**

Minutes of the regular City Council meeting, held on January 10, 2024  
Mayor Doud stated the minutes stood approved as presented.

**V. Approval of the Treasurer's Report**

Approval of the January 24, 2024 Treasurer's Report as presented.  
Motion made by Moskwa, Seconded by Sehoyan.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

**VI. Approval of Payments for:**

- Landfill bags are purchased for the upcoming year and are delivered to the City Shop in the spring.
- Presidio bill - last of implementation and last of 2022 - 2023 for the year. Will get 40% of total back from DPW

Motion made by Moskwa, Seconded by Corrigan.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

**VII. Additions to / Adoption of Agenda**

- To adopt the agenda as presented with no additions.

Motion made by Corrigan, Seconded by Chambers.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

**X. Old Business**

**Councilman Chambers** - inquired about the progress with Shepler's proposed baggage fees.

- Mayor Doud noted that there is a Transportation Committee meeting tomorrow at 1:00 pm to discuss this further
- Councilwoman Myers spoke with Chris Shepler - he and Mr. Wiley were not able to make today's meeting, but will be able to attend tomorrow's committee meeting to discuss further.
- Councilman Chambers inquired how this new fee will apply to resident pass holders.
- Councilwoman Myers noted that Shepler's has provided a document that will hopefully explain things further
  - Mayor's Assistant will send informational sheet from Shepler's out to everyone for review

**Councilman Corrigan** - Inquired if there had been any progress made regarding issues with Star Line's resident winter boat passes

- Attorney Evashevski sent another email on Friday and has not heard anything back

**Councilman Moskwa** inquired if we have heard anything back from the engineering firm regarding the inspection of the Star Line main dock

- Dennis Dombroski & Attorney Evashevski noted that neither have heard anything final back

- Mayor gave final date of January 31, 2024 for final report via Attorney Evashevski to engineer

**XI. New Business**

- a. Approval to adopt the Notice of Intent Resolution for Capital Improvement Bonds for Phase III of the Forest Way Townhomes
  - Updated from the January 10, 2024 meeting to 2.5 million - does not mean the City is held to spend this amount or that the full amount has to be borrowed.
  - Mr. Dombroski noted that he is looking into a stick build option from O'Boyle & Co.
  - Only change from the resolution presented at the last meeting is the total bonding amount and date from January 10th to January 24th

Motion made by Myers, Seconded by Chambers.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- b. Approval to appoint Christine Rollins as the Deputy Treasurer
  - Deputy would not have anything to do with writing or signing checks, so Treasurer does not see a conflict of interest since she is also currently the Deputy Clerk as well

Motion made by Corrigan, Seconded by Chambers.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- c. Discussion and / or action regarding the assignment of the Winter Service Contract and the authority to apply for funding to the Mackinac Island Transportation Authority
  - Purpose is to allow the Mackinac Island Transportation Authority (MITA) to make application to MDOT for FY 2025 funding, not yet assigning lease to MITA for winter service - that will occur October 1, 2024.

Approval to adopt the agreement regarding application for funding and to authorize Mayor Doud to sign the agreement.

Motion made by Myers, Seconded by Moskwa.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- d. Mackinac Island Fire Department 2023 Year End Report
  - Councilman Moskwa noted that it is good to see that we have new recruits
  - Council thanked Chief St. Onge for submitting his report.

Place the report on file

Motion made by Myers, Seconded by Sehoyan.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- e. Discussion and / or action regarding the proposed resolution recommending the adoption of the proposed East End Mission Historic District
  - Councilwoman Myers noted that it is fascinating to read the report and relearn all of the history involved in the area. Thought report was very thorough.
  - Councilman Moskwa commented that the history of Small Point B&B was very interesting as well. This has been an ongoing process, and it is important to find out this information. But does not think that this is the time of year to adopt this as not many people are here to be involved.
  - Councilwoman Myers countered that she does not think this should be held up any further. City has held hearings and comment periods regarding this, and has given ample opportunity for community members to comment. Could possibly accept the report now and hold approval for the resolution until the February 7, 2024 meeting.
  - Councilman Moskwa noted that he spoke to a few people in the proposed district and they did not know about the report or have time to review it.
  - Jennifer Metz of Past Perfect noted that this report is the same document from the public hearing with a few minor date changes as some properties were outside the period of significance for a building on Wendell. Resolution was written by Gary Rentrop and hearings were held for both districts.
  - Councilman Moskwa - reference on description of district - Franklin Street should be Franks Street - noted in report. Ms. Metz noted that she would correct the report

- Mayor Doud noted that the Council should take time to go over these reports and have further discussion at one of the meetings in February.
- Councilwoman Myers voiced her concern that multiple Council members will be gone for the February meetings, and that she would prefer that the Council adopt the resolutions in the next meeting. Also inquired where the council resolutions for adoption were.
- Attorney Evashevski noted that she will speak with Attorney Rentrop to get resolutions for the City Council to adopt.

To accept the Historic District Study Committee's report and resolution for the East End Mission Historic District, and to request that Attorney Rentrop prepare a resolution for the City Council to adopt in two (2) weeks.

Motion made by Myers, Seconded by Corrigan.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- f. Discussion and / or action regarding the proposed resolution recommending the adoption of the proposed Small Point Cottage Historic District

To accept the Historic District Study Committee's report and resolution for the Small Point Cottage Historic District, and to request that Attorney Rentrop prepare a resolution for the City Council to adopt in two (2) weeks.

Motion made by Myers, Seconded by Corrigan.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- g. Approval of a preapproved vehicle permit for By The Bay Glass at the Biddle Point Pump Station.

A Ford Transit Van arrived on January 17, 2024 and was in use for one (1) day to perform improvements at the Biddle Point Pump Station. Fees were waived as this was work for the Department of Public Works.

Motion made by Moskwa, Seconded by Myers.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- h. Approval of a vehicle & trailer permit for Franklin Holwerda Company at the Dept. of Public Works Wastewater Treatment Plant

For a 2018 Chevy Silverado to arrive on February 5, 2024 to perform repairs on the clarifier at the Waste Water Treatment Plant. Work should take two (2) to three (3) days.

Fees were waived as this was work for the Department of Public Works.

Motion made by Myers, Seconded by Moskwa.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- i. Approval for the 90-day extension of a vehicle permit for Harborview Custom Builders at the Inn at Stonecliffe

For Harborview Custom Builders to extend their permitted use of a CAT TL642C Skytrack at the Inn at Stonecliffe for the health, safety, and welfare of the contractors on site and to move heavy objects and safely unload drays. Permitted through April 15, 2024 with no restrictions.

Motion made by Sehoyan, Seconded by Moskwa.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- j. Approval for the 90-day extension of (5) vehicle permits for Hoffman Landscaping at the Inn at Stonecliffe and Manor V

For Hoffman Landscaping to extend their permitted use of two (2) International dump trucks, a Takeuchi front end loader, Takeuchi excavator, and a 3500 Chevy Duelly, at the Inn at Stonecliffe and Manor V for continued landscaping work. Permits were extended until April 15, 2024 with no restrictions applied.

Motion made by Sehoyan, Seconded by Moskwa.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- k. Approval of five (5) vehicle and two (2) trailer permits for Olsen & Olsen Building Contractors at the Milliken Nature Center project at Arch Rock for Mackinac State Historic Parks

For Olsen & Olsen to use City streets to access the Coal Dock for vehicles currently in use at the Milliken Nature Center project at Arch Rock to leave the island, and for one (1) cement mixer to be delivered via the Coal Dock. Coal Dock is being used rather than the State Dock at British Landing due to weather and ice. Vehicles will be leaving on January

29, 2024. Cement truck will be arriving on January 29, 2024 and will be in use through March 4, 2024. Permits fees are waived as this is work is for the State Park.

Motion made by Moskwa, Seconded by Corrigan.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- l. Approval of a preapproved vehicle & trailer permit for Belonga Excavating to move a ground heater to the Inn at Stonecliffe for O'Boyle & Company

For Belonga Excavating to use a pickup truck to move a ground heater trailer to the Inn at Stonecliffe for O'Boyle and Company. Trailer will be delivered on January 29, 2024.

Truck will be in use for one (1) day, trailer use is to be determined.

Motion made by Moskwa, Seconded by Corrigan.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- m. Approval of a preapproved vehicle & trailer permit for Belonga Excavating to move a ground heater to the Milliken Nature Center project at Arch Rock for Spence Brothers

For Belonga Excavating to use a pickup truck to move a ground heater trailer to the Milliken Nature Center project at Arch Rock for Spence Brothers. Trailer will be delivered on January 29, 2024. Truck will be in use for one (1) day, trailer use is to be determined.

Permit fees were waived as this is work for the State Park.

Motion made by Moskwa, Seconded by Myers.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- n. Approval of a vehicle permit for Arnold Freight to plow the driveway at the Post Office on Market Street

- To approve the vehicle permit for Arnold Freight to plow the driveway at the Post Office to ensure mail delivery, but to strike the "safety" need on the permit application. Vehicle was used the morning of January 16, 2014.
- Vehicle was used without a permit or preapproval from the Mayor's Office.
- Vehicle was annually permitted through Arnold Freight for use on the Coal Dock.
- Councilwoman Myers voiced her displeasure with the complete plowing of the driveway. Driveway needs to be available for snowmobiles accessing parking behind the Stuart House. Driveway has never been plowed completely like this.
- Councilman Moskwa noted previous conversation about salting the entire sidewalk, rather than just the walkway, in front of building at a recent committee meeting. Do not think the whole brick area needs to be salted as the salt runs off into the road and melts the snow.
- Attorney Evashevski is looking into the driveway issue.
- Councilwoman Myers inquired about the removal of the snow pile left in front of the City's generator fence.
- Mayor's Assistant noted that this has been addressed and the Post Mistress has been directed to have the snow pile removed.
- Council members agree that the driveway does not need to be plowed down completely.
  - Mayor's Assistant noted that this issue will be going to the upcoming Buildings and Grounds Committee meeting. Post office, per the lease, is in charge of maintaining the driveway.
- A representative from Arnold Freight noted that this was a one-time favor and will not be done again. Arnold Freight has a contract with the Post Office to deliver the mail by a certain time, and the plowing took place to ensure that the mail was delivered on time as the dray couldn't make it to the back door due to snow.
- Councilwoman Myers commented that it is ok if some snow removal needs to happen to ensure the mail delivery, but a phone call needs to be made to the City prior to vehicle movement and use.

Motion made by Sehoyan, Seconded by Moskwa.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan

- o. Approval of a vehicle permit for the delivery of a 30-yard dumpster to the Wastewater Treatment Plant for F&V Construction & the Dept. of Public Works  
For F&V Construction to have a 30-yard dumpster delivered to the Wastewater Treatment Plant project. Dumpster was delivered on January 3, 2024. Permit fee was waived as this was work for the Dept. of Public Works.  
Motion made by Moskwa, Seconded by Myers.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan

**XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

**Councilman Sehoan** inquired why equipment was still sitting at the Hammon lot in Stonecliffe Manor 1.

- Tom Sullivan noted that to his understanding, the house set was not able to happen due to wind / weather.
- Councilwoman Myers inquired how this should be handle. Permits should have expiration dates. House sections were sitting on the State Dock for over a month.
- Attorney Evashevski noted that, presumably, the vehicle permits have gone past the use dates listed on their applications. Council needs more information, but at this point what is on the lot should be considered un-permitted and the companies need to reapply for extensions.
- City Clerk will contact Jack Armstrong & Plutchak Crane to figure out what vehicles have been left on site and what permits need to be extended and paid for.

**Councilman Corrigan** inquired about snowmobile parking in town.

- Believes that in previous years snowmobiles were able to be parked between signed areas on the water side of the street.
- City Foreman Mike Ruddle stated that no parking was allowed on the water side of the street after January 1st.
- Councilman Corrigan inquired why this side of the street had to be blocked off?
- Foreman Ruddle noted that this is what the State Park requested for plowing - its keeps the road larger for emergency vehicles. Have tried swapping sides of the road in the past, but that hasn't worked as people don't pay attention to the signs. With the boat running year-round now, and more people living on the island in the winter, snowmobile parking / traffic does not end up at the Airport or elsewhere.
- Mayor Doud noted that the Police Department moved roughly 20 snowmobiles that were parked in the no parking area.
- Councilman Corrigan stated that there is not enough parking in town. Noted that the suggestion was made to allow parking from 8 am to 6 pm on either side of the street.
- Councilman Sehoan noted that construction workers need a parking area in town. "No overnight parking" won't work.

**XIII. Adjournment**

There being no further business, the meeting was adjourn at 4:00 pm.

Motion made by Myers, Seconded by Moskwa.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan

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Margaret M. Doud, Mayor

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Danielle Leach, City Clerk