



## PUBLIC WORKS COMMITTEE MINUTES

4:00 PM December 16, 2020  
Microsoft Teams Virtual Meeting  
City Hall 2<sup>nd</sup> Floor Large Conference Room

### 1. ROLL CALL

Members Present: Mayor Scott Korthuis; Councilors Gary Bode, Ron De Valois, Jerry Kuiken

Staff Present: Public Works Director Steve Banham, Programs Manager Mark Sandal, Fire Chief Mark Billmire, Sr. Admin. Assistant Miriam Kentner

Public Present: Gary Vis

### 2. ACTION ITEMS

#### A. **Approve Minutes from November 4, 2020**

De Valois motioned to approve the minutes and Kuiken seconded the motion.

**Action**

***The minutes from November 4, 2020 were approved.***

#### B. **Northwood Road Waterline Extension East**

Committee discussed extending the water line west to Northwood Road from a proposed development approximately ¼ mile east of Northwood adjacent to the storage units on Badger Road. This will provide a loop which will aid in providing adequate water pressure and volume for fire protection.

This would be incorporated into a Developer Agreement.

**Action**

***The Public Works Committee concurred to support the water line extension and have staff incorporate this into the Developer Agreement.***

#### C. **Sensus AMI Agreement**

Banham presented a “Software as a Service” (SAAS) agreement from Sensus. The City is working with Sensus to install a City-wide fixed-base meter reading system compatible with existing Sensus meters. This agreement includes a web-based application with sophisticated automation that would reduce manual meter reading time and provide improved leak detection.

**Action**

***The Public Works Committee concurred to recommend forwarding this agreement to Council for review.***

**D. Recommendation to City Council to Award Contract for Lynden Fire Station Renovation**

Banham presented the Lynden Fire Station Renovation Bid tabulation. Bids were opened on December 8, 2020. Roosendaal-Honcoop Construction, Inc., is the lowest responsive and responsible bidder with a bid of \$2,154,325.30 (with alt. 1) including Washington State Sales Tax. Construction is scheduled to start in early January 2021.

**Action**

***The Public Works Committee concurred to forward this to City Council recommending approval to award to Roosendaal-Honcoop Construction, Inc.***

**E. Professional Service Agreement - Welch Ecological Services**

Banham presented the renewal of the 2021 agreement for the Annual NPDES Phase II Stormwater Permit Compliance Support. Banham stated that Welch has done an excellent job assisting the City with reporting, testing and other compliance requirements.

**Action**

***The Public Works Committee concurred to support the renewal of the Welch Ecological Services Agreement.***

**F. Award Two-Year Bids 2021-2022**

Bid Tabulation was presented for:

- 1) Mowing (Flynn Road Detention Pond, Benson Road, Heritage Park)
- 2) Pest Control

**Action**

***These items were for information only. The committee discussed possibly including other properties currently maintained by the crew and staff will research that for future years***

**G. Award Annual Bids for 2021**

Bid Tabulation was presented for:

- 1) Rocks, Gravel, Materials
- 2) Chemicals
- 3) Lab Analysis
- 4) Grease Trap Services for Community Center

**Action**

***These items were for information only.***

**3. INFORMATION ITEMS**

**A. BHC and RH2 On-Call Contracts**

Staff is seeking on-call contracts with BHC and RH2 to provide technical support on new developments as needed. BHC would provide wastewater plant improvements support and RH2 would provide water distribution system modeling. Developers would fund the engineering reviews.

**B. Badger Road Waterline Breaks**

The Public Works crew has responded in the past month to three main breaks in the old A/C waterline on the south side of Badger Road east of Benson. Staff is seeking to bypass the older pipe by constructing a temporary service for Kulshan Veterinary Clinic, the only customer on that section of old pipe. Staff is also reaching out to PeaceHealth to coordinate plans for new waterlines in that area needed for their development.

**C. Water Service to Kon Tree Aire Apartments**

Staff is working with the Department of Ecology and the Department of Health to obtain approval to use the EDB water rights to be able to serve Kon Tree Aire Apartments on Birch Bay Lynden Road. It is the City's understanding that the apartments would pay the price for connection and put their groundwater water rights into a trust. **The Committee asked that staff discuss with DOE the requirement for additional water rights as a condition of service.**

**D. 17<sup>th</sup> Street Extension Latecomer's Agreement for Sidewalk, Water and Sewer Extension**

The improvements included in the Latecomer's Agreement associated with the 17<sup>th</sup> Street Extension project include sidewalk, waterline and sanitary sewer line extensions. Certified letters were sent on December 15, 2020 to the owners of the assessed properties. The owners have 20 days to respond. It appears that the property owners will not require a public hearing and will accept the terms of the Latecomer Agreement which will be drafted and brought by staff to Council for final approval early next year.

**E. PROJECT: Industrial Condensate Pipeline**

Shoreline permits have been submitted to Whatcom County and staff is expecting response back from the Army Corps and other Federal by the end of the year for the JARPA Permit. Construction is planned for 2021.

**F. PROJECT: Jim Kaemingk Trail – Depot to 8<sup>th</sup> Street**

Banham stated staff is working on a bridge design. Staff is also working on reviewing required permits including applying for a Shoreline Permit. for the Jim Kaemingk Trail extension.

**G. PROJECT: Guide Meridian Pump Station (Southwest Corner of Guide Meridian and Bay-Lyn Drive)**

Whatcom County will not require a Conditional Use Permit for the section of the gravity sewer line that will be in the County. The City is going to request SEPA authority for the project. The Guide Meridian Pump Station will be built to provide sewer service to the lower east and west sides of the Guide Meridian (SR-539) for both residential and commercial customers. The cost for this pump station will be recovered through a latecomer assessment which is being developed by staff.

**4. ITEMS ADDED**

**A. Truck Route Bypass**

Bode stated that he feels there is a need for the extension of Drayton Street from 2<sup>nd</sup> Street west to Depot road as an alternative for commercial traffic to obtain easy access to the industrial area and Hannegan Road to the South. The Committee discussed truck movement and the parking and pedestrian traffic associated with the Recreation Center.

**B. Covid-19 Wastewater Testing Status**

The Committee discussed the Covid-19 test results from the testing of the City's wastewater system. Data is continuing to be reviewed and monitored by staff.

The meeting was adjourned at 5:29 p.m.