Memo

To:	Anthony Burrows cc: Linde Schreifels
From:	Linda Handy
Date:	December 13, 2021
Re:	VOID Claims Check #22062

- **TO BE VOIDED & <mark>NOT REISSUED</mark>** (Council review required)

Please void **check #22062** payable to Lynden Interiors LLC (V# 4851) dated 5/19/2021 in the amount of $52.05. This check is being held in the Finance Dept safe. The vendor returned the check to us. Invoice had been paid already using an order number, so the duplicate entry was not caught by Caselle.

Please authorize the check void and cancellation of the AP invoice transaction.

Thank you,

LH

CHECK FILE COPY
City of Lynden

22062

5/19/2021   **52.05**

FIFTY-TWO AND 05/100 DOLLARS

LYNDEN INTERIORS LLC

2017 FRONT STREET
LYNDEN WA 98264

Not Negotiable

VENDOR: 4851 LYNDEN INTERIORS LLC   5/19/2021   Check No: 22062
ACCT NUMBE

INVOICE #	INV DATE	INV AMOUNT
005259	4/09/2021	52.05

TOTAL AMOUNT   52.05

Memo

To: Anthony Burrows cc: Linde Schreifels

From: Linda Handy

Date: December 13, 2021

Re: VOID Claims Check #22157

- **TO BE VOIDED & <mark>NOT REISSUED</mark>** (Council review required)

Please void **check #22157** payable to Frank Nydam (V# 4523) dated 6/8/2021 in the amount of $110.40. This check is being held in the Finance Dept safe. His mileage reimbursement expense form was mistakenly processed with the wrong total – the form calculations were incomplete.

Please authorize the check void and cancellation of the AP invoice transaction.

Correcting payment was already given to Frank Nydam on ck 22242 6/22/21.

Thank you,

LH

CHECK FILE COPY
City of Lynden

6/08/2021 **110.40**

ONE HUNDRED TEN AND 40/100 DOLLARS

FRANK NYDAM

9625 NORTHWOOD RD
LYNDEN WA 98264

Not Negotiable

| VENDOR: 4523 FRANK NYDAM | | 6/08/2021 | Check No: 22157 |

ACCT NUMBE

INVOICE #	INV DATE	INV AMOUNT
NYDAM-MILES5/21	5/10/2021	110.40

| | TOTAL AMOUNT | 110.40 |

CITY OF LYNDEN

FINANCE DEPARTMENT
360-354-2829

Memo

To: Anthony Burrows cc: Linde Schreifels

From: Linda Handy

Date: December 13, 2021

Re: VOID Claims Check #22299

- **TO BE VOIDED & <mark>NOT REISSUED</mark> (Council review required)**

Please void **check #22299** payable to Print Stop (V# 2557) dated 6/22/2021 in the amount of $1,862.67. This check is being held in the Finance Dept safe. The vendor returned the check to us. The ck included payment of two invoices for vendor # 2552 that were posted in error to this account.

Please authorize the check void and cancellation of the AP invoice transaction.

Correcting payments were issued to Print Stop and Platt Electric in per 8/2021.

Thank you,

LH

CHECK FILE COPY
City of Lynden

22299

6/22/2021   **1,862.67**

ONE THOUSAND EIGHT HUNDRED SIXTY-TWO AND 67/100 DOLLARS

PRINT STOP

514 FRONT STREET
LYNDEN WA 98264

Not Negotiable

VENDOR: 2557 PRINT STOP   6/22/2021   Check No: 22299
ACCT NUMBE

INVOICE #	INV DATE	INV AMOUNT
40914	5/24/2021	322.84
Y397736	5/28/2021	994.12
Y398826	5/28/2021	545.71

TOTAL AMOUNT   1,862.67

CITY OF LYNDEN

FINANCE DEPARTMENT
360-354-2829

Memo

To: Anthony Burrows cc: Linde Schreifels

From: Linda Handy

Date: December 13, 2021

Re: VOID Claims Check #22956

- **TO BE VOIDED & NOT REISSUED** (Council review required)

Please void **check #22956** payable to WA State Dept of Ecology (V# 2655) dated 9/21/2021 in the amount of $3,952.00. This check is being held in the Finance Dept safe. The check included duplicate payments of the same permit – different invoice numbers were used which caused Caselle not to catch the duplicate.

Please authorize the check void and cancellation of the AP invoice transaction.

Correcting payment was issued to DOE in per 10/2021.

Thank you,

LH

CHECK FILE COPY
City of Lynden

22956

9/21/2021   **3,952.00**

THREE THOUSAND NINE HUNDRED FIFTY-TWO AND 00/100 DOLLARS

WA ST DEPT OF ECOLOGY

CASHIERING UNIT
PO BOX 47611
OLYMPIA WA 98504-7611

Not Negotiable

VENDOR: 2655   WA ST DEPT OF ECOLOGY   9/21/2021   Check No: 22956
   ACCOUNT #:

INVOICE #	INV DATE	INV AMOUNT
2021-WAR301588	8/27/2021	1,976.00
22-WAR301588	8/27/2021	1,976.00

TOTAL AMOUNT   3,952.00