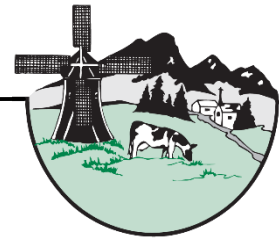


# CITY OF LYNDEN

EXECUTIVE SUMMARY – City Council



<b>Meeting Date:</b>	January 17, 2023	
<b>Name of Agenda Item:</b>	Letter of Commitment for Maintenance Building	
<b>Section of Agenda:</b>	Consent	
<b>Department:</b>	Public Works	
<b>Council Committee Review:</b>	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
	<b>Legal Review:</b>	
	<input checked="" type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input type="checkbox"/> Review Not Required	
<b>Attachments:</b>		
Letter of Commitment, Maintenance Building Schedule		
<b>Summary Statement:</b>		
<p>The City of Lynden is interested in entering into an agreement with Trane for pre-construction services to proceed with the project engineering design necessary to provide the City with a firm fixed price for the scope of work for the following services:</p> <ul style="list-style-type: none"> <li>○ Architecture: Building appearance and layout</li> <li>○ Civil: Designing the parking area, landscaping, runoff management, utilities plan</li> <li>○ Structural: To include seismic and other code requirements</li> <li>○ Mechanical: Heating calculations, plumbing connections, HVAC equipment selections</li> <li>○ Electrical: Connecting building to electric lines, placing power outlets, Lighting, computer networking, other electrical requirements</li> <li>○ Exploring and applying for possible state grants</li> <li>• The drawing set will be to a 30%-40% level (preliminary design)</li> <li>• The design will include load calculations to ensure the equipment can maintain warehouse temperatures in all ambient weather conditions</li> </ul> <p>The Public Works Committee reviewed this letter of commitment at their meeting on January 11 and recommended forwarding to City Council for approval.</p>		
<b>Recommended Action:</b>		
That City Council approve the Letter of Commitment with Trane for pre-construction services, not to exceed \$424,129 plus applicable sales tax, for the Maintenance Building and authorize the Mayor's signature on the letter.		