



PUBLIC WORKS COMMITTEE MINUTES

4:00 PM September 03, 2024
City Hall 2nd Floor Conference Room

CALL TO ORDER

Members Present: Councilors: Gary Vis, and Brent Lenssen

Staff Present: Scott Korthuis, Mayor
John Williams, City Administrator
Jon Hutchings, Public Works Director
Mark Sandal, Program Manager
Jennifer Bell, Senior Administrative Assistant

Public Present: None

ACTION ITEMS

1. Approve Minutes from August 5, 2024

Action

The minutes from August 5, 2024, were recognized and accepted by the Committee.

2. Contract with Ziplly Fiber to Provide High Speed Internet Services to the Water Treatment Plant

Hutchings explained that the Water Plant and Wastewater Treatment Plant need faster internet speed for remote access to monitoring systems for the plants and sewer pump stations. Ziplly Fiber can provide a secure fiber internet service for approximately \$600 per month, which is slightly higher than current service charges with FirstNet, but the new service will also include upgraded wiring between the plants.

Action

The Public Works Committee was in support of contracting with Ziplly Fiber High Speed Internet Services at the Water and Wastewater Treatment Plants.

3. Surplus Systems 2003 Chevrolet 2500

Hutchings stated the 2003 Chevrolet 2500, which was replaced earlier this year with a new van, is no longer needed by Public Works or any other department within the City and proposed the vehicle to be surplus.

Action

The Public Works Committee agreed with the decision to surplus the 2003 Chevrolet 2500.

4. Transitioning City's Small Works, Consultant, and Vendor Roster to Municipal Research Services Center (MRSC) Rosters

Hutchings reminded the Committee about the proposal to transition to MRSC Rosters.

Lenssen was in support as long as City staff is willing to assist businesses that may have any technical issues while signing up.

Action

The Public Works Committee supported the use of MRSC Rosters.

5. Amendment to Department of Enterprise Services Contract for Wastewater Treatment Plant Modified Ludzak-Etinger (MLE) Design and Early Procurement

Hutchings updated the Committee about early procurement delays caused by extensive coordination between the Department of Ecology who is funding the project and Department of Enterprise Services who is overseeing the project for the City. Delays in ordering long-lead electrical equipment and blowers have caused uncertainty about timely delivery and increased concern that the 2025 construction schedule cannot be maintained. As the project absolutely must have the first upgraded oxidation ditch on-line by fall of any project year, schedule uncertainty is a major risk to the City. In addition, cost pressures around increased project scope, material and labor inflation, and a difficult bidding environment need to be addressed.

Public Works wishes to take a slightly different approach to the project moving forward. The changes include: 1) continuing toward 100% design, while mitigating early procurement concerns, 2) identifying portions of construction that can be completed by the City, and 3) securing additional funding. This approach will keep the project moving towards 2026 construction. The current proposed amendment contracts the remaining design work under the existing Ecology design loan.

Action

The Public Works Committee supported forwarding the Amendment to City Council for approval.

INFORMATION ITEMS

6. Projects Update

Sandal informed the Committee of current project status:

- **Cedar Drive Reconstruction** – a few hiccups with old sewer, old street, unexpected asbestos pipe, and need to replace the pipe over the creek.
- **New Maintenance Building** – moving along well.
- **Judson 9th (Phase 2)** – notice to proceed issued beginning September 9th. The contractor has indicated they may submit a proposal to do all work within this year instead of phasing the work as required by the project specifications.
- **Pine Street Bridge** – following up on some Temporary Construction Easements needing to be acquired.
- **Guide Watermain** – easements are being reviewed.
- **Judson 10th (Phase 3)** – planning for design in 2025, and construction in 2026.
- **Recreation Center** – Lenssen asked about status of repairs. Korthuis said less damage than expected. Insulation and wiring still being evaluated. Final cost of repairs is still unknown.
- **Bradley Rd Project** – Lenssen asked if the City is on track to start next year. Sandal confirmed the street portion will be but not the Vinup intersection. Korthuis reported the City received an additional \$350,000 in grant funds from WTA for the sidewalk portion.

NEW BUSINESS:

7. Community Center Renovations Project

Sandal informed the Committee that the Community Center Renovation project is out to bid. The bid opening is scheduled for September 10th, and staff is requesting to forward bids directly to City Council for approval on September 16th. He noted that the pre-bid meeting was well attended. Vis asked if a 50-amp electrical panel could be added to the back of the building during the project. Lenssen suggested the City focus on the future plans for that building when considering other upgrades.

Action

The Public Works Committee supports forwarding bids for the Community Center Renovation project to City Council for approval on September 16th.

8. Impact Fees

Lenssen commented there was good discussion started about various Impact Fees during the Special Council meeting on August 29th. Korthuis said it was also discussed at a leadership team meeting. The Committee wants to continue discussing options for funding projects through impact fees.

ADJOURNMENT: The meeting was adjourned at 5:02pm.

NEXT MEETING: October 9, 2024