

# CITY OF LYNDEN

## EXECUTIVE SUMMARY



<b>Meeting Date:</b>	February 18, 2025	
<b>Name of Agenda Item:</b>	Parks Maintenance Shop Addition Project Contract	
<b>Section of Agenda:</b>	Consent	
<b>Department:</b>		
<b>Council Committee Review</b>		<b>Legal Review</b>
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input type="checkbox"/> Finance	<input type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input checked="" type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
<b>Attachments</b>		
Maintenance Shop Addition Contract (HP Contracting LLC)		
<b>Fiscal Impact</b>		
<b>Amount: \$</b>	<b>Included in the 2025 Budget?</b>	
<b>Source/Fund:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Comments:</b> The Department will be using a combination of Parks funds for the project		
<b>Summary Statement</b>		
<p>The Parks department proposed and reviewed the ability to provide complete the maintenance shop addition project that includes new office space for staff. HP Contracting LLC responded with a proposal for the small works project.</p> <p>The Administration, Public Works, and Parks Departments reviewed the updated proposal and drafted a small works project contract. The Parks Committee recommended forwarding it to full council for approval.</p>		
<b>Recommended Action</b>		
Motion to approve the contract for HP Contracting LLC to complete the project and authorize the Mayor's signature on the agreement.		