

# CITY OF LYNDEN

## EXECUTIVE SUMMARY



<b>Meeting Date:</b>	2/19/2019	<b>Legal Review:</b> <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
<b>Department:</b>	Administration	
<b>Contact Name/Phone:</b>	Pam Brown 360.255.7085	
<b>Council Committee Review:</b>		
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	
<input type="checkbox"/> Finance	<input type="checkbox"/> Public Works	
<input type="checkbox"/> Parks	<input checked="" type="checkbox"/> Other: N/A	
<b>Attachments:</b>		
Draft Minutes- February 4, 2019		
<b>Name of Agenda Item:</b>		
Draft Minutes- February 4, 2019		
<b>Summary Statement:</b>		
See next page.		
<b>Recommended Action:</b>		
For Council review.		

# CITY OF LYNDEN



## CITY COUNCIL MINUTES OF REGULAR MEETING

February 4, 2019

### 1. CALL TO ORDER

Mayor Korthuis called to order the February 4, 2019 regular session of the Lynden City Council at 7:00 p.m. at the Lynden City Hall Annex.

### ROLL CALL

Members present: Mayor Scott Korthuis and Councilors Gary Bode, Ron De Valois, Brent Lensen, Nick Laninga, Kyle Strengholt, and Mark Wohlrab.

Members absent: Gerald Kuiken, absent with notice.

Staff present: HR Manager, Vanessa Bronsema, Police Chief John Billester, Public Works Director Steve Banham, City Clerk Pam Brown, and City Attorney Bob Carmichael.

OATH OF OFFICE - None

### APPROVAL OF MINUTES

*Councilor Strengholt moved and Councilor Wohlrab seconded that the minutes of January 22, 2019 be approved as presented. Motion approved on a 6-0 vote.*

### ITEMS FROM THE AUDIENCE

Scheduled: None

Nonscheduled: None

### 2. CONSENT AGENDA

#### Approval of Payroll Disbursed – January 1-15, 2019

Paychex EFT .....	\$280,926.67
City of Lynden EFT .....	\$65,441.26
Warrant Liability .....	\$55,101.39

**\$398,469.32**

#### Approval of Payroll Disbursed – January 16-31, 2019

Paychex EFT .....	\$274,217.67
City of Lynden EFT .....	\$62,641.93
Warrant Liability .....	\$56,753.91

**\$393,613.51**



CITY COUNCIL  
MINUTES OF REGULAR MEETING

**Approval of Claims – February 5, 2019**

Manual Warrants No.	<u>72252</u>	through	<u>72254</u> & <u>72382</u>		\$245,180.50
EFT Payment Pre-Pays					\$567,078.15
				Sub Total Pre-Pays	\$0.00
Voucher Warrants No.	<u>72383</u>	through	<u>72419</u>		\$107,241.87
EFT Payments					0.00
				Sub Total	\$107,241.87
				Total Accts. Payable	<b>\$919,500.52</b>

***Councilor Bode moved and Councilor De Valois seconded to approve Payroll and Claims which were added to the Consent Agenda at the council meeting. Motion approved on 6-0 vote.***

**3. PUBLIC HEARING**

North Prairie Phase 7, Sanitary Sewer Extension Latecomer's

On January 22, 2019 Council set a Public Hearing date of February 4, 2019 to hear comments on the North Prairie Phase 7, Sanitary Sewer Extension Latecomer's Application.

Developer Bob Libolt submitted a complete Latecomer's application on December 13, 2018. The assessment would only occur if the benefitting properties develop and connect to the City Sewer System within 20 years from the date the latecomer's agreement is recorded. The 34 benefitting property owners were notified about the proposed assessment on December 26, 2018.

Mayor Korthuis opened the Public Hearing at 7:05 p.m. with a presentation from Public Works Director Steve Banham. The following property owners participated in a 35-minute question and answer session with members of the council and staff:

Kalise Hastings	1421 Kamm Road
Ted Linde & Suzanne Linde	1421 Kamm Road
Bill Gorsuch	1420 Kamm Road
Arnold van Dyken	1436 Kamm Road
Darryn Kleyn	8872 Northwood Road
Bob Libolt	125 Rosemary Way

Mayor Korthuis closed the Public Hearing at 7:40 p.m.

***Councilor Bode moved and Councilor De Valois seconded approve the North Prairie Phase 7 Sanitary Sewer Extension Latecomer's Agreement for Mayor's signature and recording. Motion approved on 6-0 vote.***



## CITY COUNCIL MINUTES OF REGULAR MEETING

### 4. UNFINISHED BUSINESS - None

### 5. NEW BUSINESS

#### Police Officers Collective Bargaining Agreement 2018-2021

On October 1, 2018 the City reached a tentative agreement for the labor contract with the commissioned Police Officers represented by the Teamsters Local 231. The Union voted to ratify the contract on January 14, 2019. During the document revision process further changes were made to Article 8 (Sick Leave) to comply with recent changes to Washington State's minimum wage and sick leave law; those changes are captured in the supplemental Memorandum of Understanding (MOU).

The City Council has been provided a "red-lined" version of the documents to see the changes from the previous contract separate from the final documents included here, which are prepared for the Mayor's signature.

Some key components of the contract include:

- Four (4) year term, effective Jan. 1, 2018 – Dec. 31, 2021.
- Inclusion of the supervisory Lieutenant position.
- 14.45% cost of living adjustment (COLA) / wage increase over the life of the contract.
- Employee health care premium contribution of 10% (monthly), with a monthly "cap" removed in 2021.
- \$3,000 per officer for health care premium offset in 2018 and 2019.

The expected cost of the contract over the four-year term is \$460,000 for wages and health insurance benefits. Other benefits, such as retirement contributions, are not included in this estimate.

***Councilor Strengholt moved and Councilor Wohlrab seconded to approve the Collective Bargaining Agreement, including the Memorandum of Understanding for sick leave and authorize the Mayor's signature. Motion approved on 6-0 vote.***

### OTHER BUSINESS

#### Council Committee Updates

Councilor Lenssen reporting for the Community Development Committee, involving the discussion of:

- Lynden's 2-year supply with the current rate of building
- Park & Trail Master Plan and the online survey
- Pepin Creek project costs, consultant costs, where the city can expect funding
- Downtown sidewalks, signs and sidewalk sign boards
- Short-term vacation rentals
- Hearing Examiner
- Design Standards related to new zoning and zoning text changes

HR Manager Vanessa Bronsema will soon confirm a date for the Council retreat. The two dates currently being considered are April 18 and April 23<sup>rd</sup>. She will have more information in a few days.



## 7. EXECUTIVE SESSION

Council recessed into Executive Session at 8:00 p.m. a potential acquisition of real estate. It was anticipated that the Executive Session would last approximately 10 minutes and that a decision would be made.

The Council meeting reconvened at 8:12 p.m.

***Councilor De Valois moved and Councilor Strengholt seconded that Council authorize the Mayor to sign the Purchase and Sale Agreement, Interim Access Easement (30”), the Temporary Construction Easement and the Boundary Line Agreement and sign documents associated with closing with the School District for property needed for City extension of Kaemingk Trail along Fishtrap Creek west of Depot Road after the School District has authorized, signed and provided the documents to the satisfaction of the City Attorney. Motion approved on 6-0 vote.***

## 8. ADJOURNMENT

The February 4, 2019 regular session of the Lynden City Council adjourned at 8:13 p.m.

\_\_\_\_\_  
Pamela D. Brown, City Clerk

\_\_\_\_\_  
Scott Korthuis, Mayor