



PUBLIC WORKS COMMITTEE MINUTES

4:00 PM April 16, 2025 – Special Meeting
City Hall 2nd Floor Conference Room

CALL TO ORDER

Council Members Present: Gary Bode
Gary Vis
Brent Lenssen

Staff Present: Scott Korthuis, Mayor
John Williams, City Administrator
Jon Hutchings, Public Works Director
Mark Sandal, Program Manager
Jessica King, Senior Admin Assistant

Public Present: Tyler Buys
Racquel Muncy

ACTION ITEMS

1. Recommend City Response to Bidder Supplemental Specifications in Wastewater Treatment Plant Demolition Bids

Hutchings handed out copies of Resolution No. 25-1119 – “REJECTING ALL BIDS FOR THE STAGE 2 PREP – WASTEWATER TREATMENT PLANT DEMOLITION PROJECT.”

Hutchings said that the initial legal review suggests that all four bidders appeared as not responsible, because there was insufficient previous experience provided in the supplemental bidder requirements. These requirements ask about experience with this type of demolition project.

Hutchings suggested that the Committee recommend to City Council to approve a resolution to reject all bids and readvertise for bids. The City would take that opportunity to clarify the supplemental requirements.

Bode asked what the time frame would be to rebid. Hutchings said that Public Works would contact the low bidder, then a letter will go to all bidders that they need to rebid if that is approved by Council.

Lenssen asked how the project timeline is affected? Hutchings said it won't be significantly affected.

Vis suggested that this be submitted to Council as a normal agenda item instead of consent agenda item.

Action

The Committee unanimously agreed to forward Resolution 25-1119 rejecting all bids to the Council recommending all bids be rejected and the project readvertised.

INFORMATION ITEMS

2. Proposal to Improve Turning Movements for Trucks at 1st Street and Main

Sandal said he worked with Reichardt and Ebe on the feasibility of truck turning movements specifically for the eastbound lane at the 1st Street and Main intersection.

The Committee asked if there was an increase in TBD funds available for this project. Sandal said there are additional funds from other TBD funded projects that might be reallocated and available to use. Hutchings said there could be a specific budget amendment if needed for this project.

Tyler Buys, project engineer, presented the other options specifically designed to accommodate trucks for turning movements in the intersection.

The Committee discussed different types of turning option configurations for this project.

Sandal said Transpo is looking at the signalization timing of the intersections of the signals in the area to get traffic moving more smoothly at this intersection.

Hutchings said it was important to coordinate both the intersection signalization timing and the turning movement feasibility together into this decision.

Buys asked what the timing of the revision was and if it was feasible to get it to bid by the TBD Fund timeframe? Sandal suggested end of May as the revision date which the Committee agreed to.

Hutchings said the City will need a new revised scope of the project from Reichardt and Ebe.

3. Construction Management Cost Revisions for Pine Street Bridge Project

Sandal said that Reichardt and Ebe revisited financial numbers and were able to reduce the budget of the construction management contract for Pine Street Bridge by approximately \$30,000. Buys stated the reduction opportunity is limited, because the large majority of construction management costs are tied to the bridge portion of the project. The committee recognized this limitation and concurred with the reduction.

4. Fate of Transportation Improvement Board Funding for Berthusen/Main Intersection

The funding package for this project is a combination of State Community Economic Revitalization Board (CERB), State Transportation Improvement Board (TIB) and local Transportation Benefit District (TBD) funds.

Hutchings said that TBD funding is small for the project itself but would be used to repay the CERB loan annual payment of approximately \$300,000 per year beginning in 2027.

The voter approved portion of the TBD program will stop in 7 years unless the citizens vote to approve an extension. This is a concern, given the current burden on that fund. CERB funding requires a local business sponsor which was satisfied by a formal agreement with Canature. Their bankruptcy requires a new local business partner to maintain the CERB Funding. The City needs to either successfully reprogram the CERB funding or decline it. Either outcome will not align with the current TIB grant purpose.

Sandal said the City is considering a "T intersection" which would be some cost reduction compared to a roundabout. He was advised by the TIB Board to send the funds back and then have the City reapply in 2025 with a new scope of the project.

Hutchings said this limits the options of what can be done at this intersection since the funding has been significantly reduced.

Buys said the project is at 60 percent design completion. Hutchings said it would be best to save the current design and review in a year or two.

Action

The Committee unanimously agreed to forward the recommendation to Council to have the funds returned for the Transportation Improvement Board Funding for Berthusen/Main Intersection and authorize the Mayor's signature on the letter.

NEW BUSINESS:

Vis asked if the Homestead grass conditions could be addressed before summertime. Korthuis said this has been addressed.

ADJOURNMENT: The meeting adjourned at 4:36 p.m.

NEXT MEETING: May 07, 2025