

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



February 18, 2020

1. CALL TO ORDER

Mayor Korthuis called to order the February 18, 2020 regular session of the Lynden City Council at 7:00 p.m. at the Lynden City Hall Annex.

ROLL CALL

Members present: Mayor Scott Korthuis and Councilors Gary Bode, Ron De Valois, Brent Lenssen, Nick Laninga, Kyle Strengholt, and Mark Wohrab.

Members absent: Councilor Kuiken absent with notice.

Staff present: Finance Director Anthony Burrows, Parks Director Vern Meenderinck, Police Chief Steve Taylor, Planning Director Heidi Gudde, Public Works Director Steve Banham, City Clerk Pam Brown, and City Administrator Mike Martin.

OATH OF OFFICE - None

APPROVAL OF MINUTES

Councilor De Valois moved and Councilor Wohrab seconded to approve the regular council minutes of February 3, 2020. Motion approved on a 6-0 vote.

ITEMS FROM THE AUDIENCE

Scheduled: None

Unscheduled: None

2. CONSENT AGENDA

Approval of Payroll Disbursed – February 1 through February 15, 2020

Paychex EFT	\$283,034.20
City of Lynden EFT.....	\$63,445.29
Warrant Liability	\$59,940.76
Subtotal	\$406,420.25
Paychex EFT Liability	\$6488.05
Total EFT & Other Liabilities	\$412,908.30

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



Approval of Claims – February 21, 2020

Manual Warrants No.	<u>74719</u>	through	<u>74721</u>		\$8,335.06
EFT Payment Pre-Pays					\$156,778.39
				Sub Total Pre-Pays	\$165,113.45
Voucher Warrants No.	<u>74722</u>	through	<u>74849</u>		\$652,750.11
EFT Payments					\$26,373.60
				Sub Total	\$679,123.71
				Total Accts. Payable	\$844,237.16

Re-appointment of Historic Preservation Commissioners – Patricia Leach, Troy Luginbill and Karin Schulhauser

Set the Public Hearing Date (March 2, 2020) to Consider Extension of the Pepin Creek Moratorium

Whatcom County Jail Use Agreement – Amendment #1

The Amendment adds Kittitas County Jail (and removes Yakima County Jail) as a correctional facility to utilize in the event of overflow at the Whatcom County Jail.

Amending Addendum C of the 2020 Budget

On December 2, 2019 the City Council approved the 2020 Annual Budget complete with addendums. Addendum C to the 2020 Budget lists the Sewer rates by consumer category. A correction to that addendum has been requested by Public Works changing the addendum to set rates for additional Mobile Home units at a monthly base charge of \$28.03 under the Multi-Family Consumer Category.

A mobile home park was recently connected to the City sanitary sewer system and since this is the first park to be connected a rate had not been established and was requested by the Public Works Committee at their January 8th meeting. This new rate would be retroactive to January 1, 2020.

The Public Works Committee reviewed this new rate at their meeting on February 13th and recommended approval by Consent. The Finance Committee reviewed this issue at their committee meeting on February 18, 2020 and gave approval for submittal as a Consent item for the full City Council.



Chamber of Commerce 2020 Events

Councilor Bode moved and Councilor DeValois seconded to approve the Consent Agenda. Motion approved on a 6-0 vote.

Mayor Korthuis thanked the members of the Historic Preservation Commission for their service.

3. PUBLIC HEARING

Resolution No. 1013 Public Hearing for Water System Plan

The City of Lynden has developed an updated Water System Plan referenced in the City's overall Comprehensive Plan (Chapter 5, Section 5.2.1), as required under the State's Growth Management Act.

The primary purpose of the City of Lynden Water System Plan (WSP) is to identify and schedule water system improvements that correct existing system deficiencies and ensure a safe and reliable supply of water to current and future customers. This WSP complies with Washington State Department of Health (DOH) regulations under Chapter 246-290 Washington Administrative Code (WAC), which was revised in 2017 to require water purveyors to update their water system plans every 10 years. The City's previous WSP was prepared in November 2009.

This updated 2019 WSP reflects 2040 population projections and the City's current Urban Growth Area (UGA), which are consistent with the City's Comprehensive Plan and Whatcom County's Comprehensive Plan. The WSP also reflects improvements and changes to the water system since the completion of the 2009 WSP.

The WSP presents a description of the existing water system and service area, a forecast of future water demands, policies and design criteria for water system operation and improvements, the operations and maintenance program, staffing requirements, a schedule of improvements, and a financial plan to accomplish the improvements. It also includes several ancillary elements that include a water use efficiency plan, a water quality monitoring plan, watershed control information, a cross-connection control program and an emergency response plan.



The WSP was submitted to the Department of Health and approval was received on January 15, 2020. The full document is available upon request and is posted to the City's website.

Mayor Korthuis opened the Public Hearing at 7:06.

There were no comments.

Mayor Korthuis closed the Public Hearing at 7:06.

Councilor Bode moved and Councilor DeValois seconded to approve the City's Water System Plan through Resolution No. 1013 and authorize the mayor's signature on the document.

4. UNFINISHED BUSINESS -None

5. NEW BUSINESS

Preliminary Plat Approval – DeJong Long Plat 19-02

The DeJong family and their agent, Jerry Blankers, are requesting preliminary plat approval for the DeJong long plat. This long plat is located north of Aaron Drive near Line Road. The property is approximately 9.44 acres in size and is zoned as residential multi-family, RM-3. The plat does not propose specific housing types but divides the property into 23 lots accommodating a maximum capacity of 102 multi-family units. The proposed street has been designed to meet City standards and the two access points on Aaron Drive. The development of the plat is proposed in two phases. Phase 2 will include lots 12-23 and the completion of the internal street loop (see plat drawings for more detail). The application went to a public hearing before the Planning Commission on January 23 where a recommendation for approval was given with conditions. The conditions which affect the plat design, outside of typical engineering standards, include: a prohibition of driveways along Aaron Drive, the requirement that balconies on second floors, if proposed, be appropriately screened from Aaron Drive, and that the plat continue the establishment of a pedestrian trail at its north property line. The Council is being asked to consider preliminary approval for the DeJong Long Plat. Final plat approval for each phase will return to Council following infrastructure improvements.

Councilor Lenssen moved and Councilor Wohlrab seconded to grant preliminary approval of the DeJong Long Plat 19-02 consistent with Planning Commission Resolution 19-02, and to authorize the mayor's signature on the Findings of Fact of Fact and Conclusions of Law. Motion approved on a 6-0 vote.



6. OTHER BUSINESS

Council Committee Updates

Councilor Wohlrab reporting for the Public Safety Committee which involved discussion of:

- Welcome Chief Steve Taylor
- Chamber of Commerce 2020 Events
- Lynden Watch program
- Fire Dept. Monthly report
- Fire Dept. Hiring of firefighter
- RFQ for fire station remodel
- Fire Marshall responsibilities
- Jail Use agreement with Whatcom County
- Lynden City Park shooting

Councilor De Valois reporting for the Parks Committee which involved discussion of:

- Hiring Maintenance Supervisor in place of 2 seasonal hires
- Hiring 2 seasonal hires
- POW flags required by state law
- Bender Park restroom upgrades
- Replace lawnmower
- King Architects project for Benson Road Barn
- Benson Road land lease
- Park Impact Fees

Councilor Strengholt reporting for the Finance Committee which involved discussion of:

- Payroll and Claims
- Overtime hours for police and fire
- Sales tax is down
- Clothing allowance
- Offering life insurance for city employees
- Dept. of Revenue sales tax data

Mayor reminded council that the Community Development Committee meeting was noticed as a special council meeting due to the possible quorum of council members expected to be in attendance. The meeting is scheduled at 4:00 p.m. in the 1st floor conference room and the



public is invited to attend. The topic of discussion is the Pepin Creek Project which is being referred to as Pepin Lite.

7. EXECUTIVE SESSION

Council did not have an executive session.

8. ADJOURNMENT

The February 18, 2020 regular session of the Lynden City Council adjourned at 7:23 p.m.

Pamela D. Brown, MMC
City Clerk

Scott Korthuis
Mayor

DRAFT