

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



October 18, 2021

1. CALL TO ORDER

Mayor Korthuis called to order the October 18, 2021 regular session of the Lynden City Council at 7:00 p.m., which was held online, via Microsoft Teams.

ROLL CALL

Members present: Mayor Scott Korthuis and Councilors, Gary Bode, Ron De Valois, Brent Lenssen, Nick Laninga, Kyle Strengholt, and Mark Wohrab.

Members absent: Councilor Gerald Kuiken, absent with notice.

Staff present: Finance Director Anthony Burrows, Fire Chief Mark Billmire, Parks Director Vern Meenderinck, Planning Director Heidi Gudde, Police Chief Steve Taylor, Public Works Director Steve Banham, City Administrator John Williams, City Attorney Bob Carmichael, and City Clerk Pam Brown.

OATH OF OFFICE- None

APPROVAL OF MINUTES

Councilor De Valois moved and Councilor Laninga seconded to approve the October 4, 2021, regular council minutes as presented. Motion approved on a 6-0 vote.

ITEMS FROM THE AUDIENCE

Scheduled:

Danielle Groeneweg, Lynden, WA

Danielle, as a representative of the Common Sense Coalition:

- Asked the City to discontinue COVID testing of the city's wastewater.
- Asks that city council meetings be held in person, rather than online.
- Asked who makes the decision at the Lynden Library as to what age a child must be to require a mask.

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- Requested that members of Council attend Lynden School Board meetings to show that they are concerned about their community.
- Invited city council members to attend Common Sense Coalition meetings to get an understanding of what parents in the community think.

Mayor Korthuis asked Danielle Groeneweg for her contact information so that he could give her a call and discuss her remarks.

Unscheduled: None

2. CONSENT AGENDA

Payroll Liability to October 1 through October 15, 2021

EFT & Other Liabilities

Non-L&I Liabilities

Monthly EFT	\$364,959.03
Check Liability	\$11,871.52
Total Non-L&I Liabilities	\$376,830.55
Quarterly Liabilities	\$11,923.80
Total EFT & Other Liabilities	\$388,754.35

Approval of Claims – October 19, 2021

Manual Warrants No.	<u>23039</u>	through	<u>23040</u>		\$2,613.30
EFT Payment Pre-Pays					\$147,087.70
				Sub Total Pre-Pays	\$149,701.00
Voucher Warrants No.	<u>23045</u>	through	<u>23167</u>		\$1,171,528.82
EFT Payments					\$0.00
				Sub Total	\$1,171,528.82
				Total Accts. Payable	\$1,321,229.82

Councilor Bode moved and Councilor De Valois seconded to approve the Consent Agenda. Motion approved on a 6-0 vote.



3. PUBLIC HEARING- None

4. UNFINISHED BUSINESS- None

5. NEW BUSINESS

Ordinance No. 1628- Vacate Application 21-01-Redwood Road

Compass Point Survey, on behalf of the West Lynden Business Park, has applied for the vacate of a portion of Redwood Road right-of-way. The area to be vacated is approximately 48,000 square feet of unimproved property meant for the future construction of Redwood Road. This dedication was originally made with the approval of

the West Lynden Business Park General Binding Site Plan with the intent that it would be constructed at the time of development.

Needs of the industrial market seem to indicate that large scale parcels are desirable. As such, the applicant has requested that the public right-of-way be shifted east so as to not limit the design potential of the parcel. On July 6, 2021 the City Council held a hearing on the item. No public comment was given.

Subsequently staff conducted an analysis of the value of the property to be vacated and the value of the property which will be dedicated. New dedications include both right-of-way and utility easements. Analysis concluded that the area dedicated was equivalent to that being vacated. Staff and the Public Works Committee recommend that no additional compensation be collected from the applicant.

Councilor Lenssen moved and Councilor Bode seconded to approve Ordinance No. 1628 which vacates an unbuilt portion of Redwood Road right-of-way and additionally accept the equivalent dedication of right-of-way and utility easements as depicted in Exhibits B through F and authorize the Mayor's signature on the document. Motion approved on a 6-0 vote.

Final Plat Approval – Kode Kamp Long Plat, Phase I

City Council granted preliminary approval for the Kode Kamp Vista long plat on March 15, 2021. The subdivision of approximately 28 acres is located at the northeast corner of Kamm Road and Northwood Road. Ultimately it divides the property into 92 lots. The first



of two phases of this plat has come forward for final plat approval. Phase 1 includes 65 lots and develops all but the northwest corner of the property.

It should be noted that at the time of preliminary approval the applicant indicated that 5 of the lots would be used for duplexes as they are permitted by the Residential Mixed Density zoning designation. Since then, the applicant has indicated a preference for all lots to be dedicated to single family use and the plat will be noted as such unless the Council objects.

The Council is being asked to consider final plat approval for Phase 1 of the Kode Kamp Vista Long Plat under the following conditions:

1. Completion of all punch list items including fencing critical areas.
2. Submittal and acceptance of required maintenance bonds and any necessary performance Bonds.
3. Payment of final inspection fees for plat construction.
4. Submittal of final as-built drawings.
5. Submittal of final plat mylars.
6. Final development fees paid in full.
7. Condition that all street trees are installed prior to final plat approval of Phase 2.

Councilor Lenssen moved and Councilor Wohlrab seconded to grant final approval of Phase 1 of the Kode Kamp Visa Long Plat subject to the conditions 1-7 listed above, and to authorize the Mayor's signature on the final plat documents. Motion approved on a 6-0 vote.

Introduction of the 2022 Preliminary Budget and the Mayor's Budget Message

The Mayor will read his 2022 Budget message to the Council and present the Council with a copy of this message and the 2022 Preliminary Budget.

Due to the meeting being online the budget packets will be placed in the Council mailboxes at City Hall by Thursday, October 14th and a confirmation email will be sent.

For information only. No action taken.



6. OTHER BUSINESS

Councilor Mark Wohlrab reporting for the Public Safety Committee:

- Review of Fire and Police OT
- Asst. Chief Ryan Yoshimoto was introduced
- Fire Department monthly report reviewed
- Local 106 IAFF contract has been ratified
- Fire Station timeline has been moved back to sometime in November
- Police Department monthly report reviewed
- One lateral police position is being processed
- COVID vaccine mandate deadline

Councilor Bode reporting for the Public Works Committee:

- Redwood Road vacate
- Double Ditch Road/Pine Street traffic counts
- Hourly rates for equipment were reviewed
- Two new public works positions have been budgeted
- Benson Road water line replacement
- Front Street tree trimming schedule
- Roundabout design for Main Street and Berthusen
- Bradley/Line Road re-design review
- Darigold water line project
- KOA stormwater pond/recreational pond
- Darigold employee crosswalk

Councilor Lenssen for reporting for LTAC Committee

- Expenditure overview

Councilor Strengholt reporting for the Finance Committee:

- Split meeting with LTAC and Satellite Agencies
- Review of sales tax data

Councilor De Valois reporting for the Parks Committee:

- Parks exclusion ordinance
- Benson barn scope of work
- Dickinson Park conservation stewardship plan
- Park signs
- Glenning property playgrounds and restrooms
- Benson Park inspection

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- Dickinson house inspection and flooring project
- Dickinson house rental agreement
- October 7, 2021 community meeting re: Dickinson Park
- 8th Street trail project

7. EXECUTIVE SESSION

Council did not hold an executive session.

8. ADJOURNMENT

The October 18, 2021, regular session of the Lynden City Council adjourned at 7:45 p.m.

Pam Brown, MMC
City Clerk

Scott Korthuis
Mayor