



PS Meeting Date:	May 9, 2024	
Name of Agenda Item:	Special Events Code Amendment – LMC 5.30	
Section of Agenda:	Review	
Next Steps Proposed by Staff:		Legal Review:
<input type="checkbox"/> Staff revisions	<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Completed
<input type="checkbox"/> Return to CDC	<input type="checkbox"/> Other Committees	<input type="checkbox"/> Recommended
<input checked="" type="checkbox"/> Schedule for full Council	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Not Required
Attachments:		
<ul style="list-style-type: none"> • Draft of proposed redlines to LMC 5.30 (following April 17 CDC meeting) • Clean version of proposed update to LMC 5.30 (following April 17 CDC meeting) 		
Summary Statement:		
<p>The City Council will be asked to hear and consider a proposed amendment to the Lynden Municipal Code regarding the regulation of Special Events. The amendment would shift language regarding Parades and Special Events from the Criminal Code in Title 9 to Title 5 – Business Licenses and Regulation. The amended language clarifies regulations, permit process, and approval authority for events that may have an impact on a neighborhood and/or on public services. The revised code now includes three tiers of events depending on the impact created by each event.</p> <p>The revision will continue to regulate the activities associated with private “Dance Permits” but would categorize them as Tier 1 or Tier 2 Special Events depending on their characteristics. The revised code does <u>not</u> modify LMC 5.04 which prohibits dancing and the sale of intoxicating beverages at commercial establishments.</p> <p>In association with the code revision, staff has also updated the permit application to ensure that event proposals include the necessary review information such as - insurance, indemnification, and site maps or routes. The application will also allow the various review departments to include conditions for approval if they are required (ie. security plans, barricades, emergency services, etc).</p> <p>The City Administrator and Mayor have had communication with the NW Washington Fairgrounds staff regarding this code update. Staff at the Fairgrounds have agreed to provide the city with regular updates on planned events so that PD, Fire, and City Administration are aware of events at the Fairgrounds even if a permit is not required. Of note, the update requires large event facilities to still secure a permit if more than 500 participants are involved and alcohol is included in the event.</p> <p>The CDC reviewed proposed changes (regarding large event facilities) at their April 17 meeting and are comfortable with the added language. Attached are the redlines and a clean draft for Public Safety Committee review.</p>		
Recommended Action:		
None required.		