



PARKS COMMITTEE MEETING MINUTES

May 19, 2025

1. **ROLL CALL:**

Members Present: Mayor; Scott Korthuis, Councilors; Gary Vis, and Mark Wohlrab

Staff Present: City Administrator John Williams, Parks Director; Brent DeRuyter, and Parks Admin. Assistant/Coord.; Nancy Norris, and Finance Director Laura Scholl

Guest: Rec District Commissioners Greg Faber, Harvey Pelleboer, and Rec. District Coordinator Amanda May

2. **ACTION ITEMS:**

A. Approval of Parks Committee Minutes- April 21, 2025

Wohlrab and Vis approved April 21, 2025, Parks Committee minutes.

3. **INFORMATION ITEMS:**

A. Discussion with Parks and Rec. District Members about future projects

Benson Park Design and other potential projects in 2026-2027. Possible Rec. District projects the Rec District could potentially assist with Schoolyard Park restrooms, Bender Fields field lighting, and Dickenson Park trail development.

Rec. District Coord. Amanda May and Commissioners Faber, and Pelleboer, spoke with the Parks Committee and Finance Director about future project funding and clarity of how the Rec. District funds are allocated and invoiced.

Action: Rec District Coord. Amanda May and Rec. District Commissioners will meet with Finance Director Scholl in June to go over Rec District past and future funding projects and invoicing.

The Rec District proposed to the Parks Committee to reach out to Civil Engineers to submit a project cost proposal on the development of Benson Park.

Action: The Parks Committee approved the Rec. District to move forward, asking other Civil Engineers to submit a bid on the cost proposal for the development of Benson Park.

B. Updates on Parks and Trails

Schoolyard Park

Excavation is completed on the playground area; and volunteers are building the playground starting this coming week.



Still waiting on final drawings/revisions/cost estimates from restroom facility designer Greg Robinson

The city might receive an update on the amount raised by Mt. Baker Rotary for a splash pad by July.

The Parks Department Shop Addition

The Contractor has submitted plans for review and permits and are currently being review by the Planning Dept.

Northwood Lynden Jim

Continuing to assess water pathways and usage for the future water meter at Northwood Lynden Jim Park. The pump controller went out on the well, maintenance is waiting on parts, the hope is to have watering and usage figured out by June.

Depot-8th Street Trail Section

Completed the mitigation planting along both sides of the trail with help of LC Student volunteers with the planting and spreading woodchips around the base of the trees.

C. Bender Fields Structures Update

Civil engineers continue working on final plans for 2 structures between fields 1-4 and 5-8 and money continues to be raised for the structures, netting and turf in future phases. The infrastructure needs to be put in place first, the goal is to break ground the first of August.

D. Parking and Signage updates for all park sites

No back-in parking and towing signage will be added at all parks. Parks will use the towing company that the City Contracts with.

E. Berthusen Gun Club Lease Update- The final draft is ready to be signed.

4. ITEMS ADDED

A. Trail Renovation- WRS will begin the trail renovation in July between City Park and Bender Rd.

B. Bench Donation

Kat Alex applied to put a park bench at Greenfield Park in remembrance of her brother. – Parks Committee reviewed and approved Kat Alex's request for a park bench to be located at Greenfield Park.

Meeting Adjourned 5:32pm

NEXT MEETING- Monday, June 16, 2025