

# CITY OF LYNDEN

## EXECUTIVE SUMMARY



<b>Meeting Date:</b>	December 5, 2023
<b>Name of Agenda Item:</b>	Unified Fee Schedule – Community Development
<b>Section of Agenda:</b>	Discussion
<b>Department:</b>	Community Development Department
<b>Attachments:</b>	
Table of Building Division and Land Use Application Current and Proposed Fees	
<b>Summary Statement:</b>	
<p>The Finance Department has been working with every department to collect the city's fee information into one document so they can be collectively reviewed when needed. As part of this effort the Community Development Department has gathered building permit and land use application fees.</p> <p>The Community Development Department is also proposing a increases in building permit and land use application fees at the beginning of 2024. Most of the fees are increasing by 20% in an effort to catch-up to current rates and expenses. Additionally, existing land use fees are quite low, flat rate fees and a 20% increase results in relatively minor changes (i.e. a \$100 fee becomes a \$120 fee). Land Use application fees were last increased in 2020. Building Permit fees were last increased in 2018 and are currently several cycles behind the fees rates set as guidance by the International Code Council.</p> <p>For the Committee's information and review the fee table for building division and land use applications is attached. Increases are noted in a separate column with notes regarding the increase in the last column.</p> <p>The timeline for review of these potential increases would bring the unified fee schedule to Council at the January 2<sup>nd</sup> meeting as an ordinance for potential approval. Amendments or additions may be needed in the coming months to fully incorporate all of the City's fees into one document.</p>	
<b>Recommended Action:</b>	
Review and provide feedback in preparation for the January 2 <sup>nd</sup> hearing.	