



PUBLIC WORKS COMMITTEE MINUTES

4:00 PM June 05, 2024
City Hall 2nd Floor Conference Room

CALL TO ORDER

Members Present: Councilors Gary Bode, Gary Vis, and Brent Lenssen

Staff Present: Mayor Scott Korthuis, City Administrator John Williams, Public Works Director Jon Hutchings, Programs Manager Mark Sandal, and Senior Admin. Assistant Jennifer Bell

City Consultant: Tim Faber

1. **Approve Minutes from May 15, 2024**

Action

The minutes from May 15, 2024, were recognized and accepted by the Committee.

ACTION ITEMS

2. **Recommendation to Award Bid for Wastewater Treatment Plant Maintenance Building**

Tim Faber, project architect with King Architecture, presented the bid tabulation and recommendation to award the bid to HB Hansen Construction. King Architecture's experience with HB Hansen on other projects has been very good and they are satisfied with their work product. The Committee discussed the options of sending a Letter of Intent to Award now or waiting until after City Council's approval of the bid award and sending a Notice of Award at that time. The Committee concurred to send the Intent to Award Letter now giving the contractor more time to prepare the required documents.

Bode asked about the possibility of adding a sixth bay to the building. Faber stated it would be easier and cheaper to do it now, but the structure could also incorporate some design for future expansion to then add on at a future date.

Action

The Public Works Committee recommended that City Council award the contract for the New Maintenance Facility to HB Hansen Construction in the amount of \$2,397,000, plus Washington State Sales Tax, which includes Base Bid plus Alternate No. 1 at the June 17, 2024, City Council Meeting.

INFORMATION ITEMS

3. **Project Updates**

The Committee briefly reviewed current projects and received progress information for:

- Cedar Drive Reconstruction – tentative start of June 17th

- High School Parking Lot – tentative start after school year complete July/Aug
- Bradley Rd project – discussed status of land acquisition
- 1st Street Overlay / Hannegan – tentative start July 8th, night work scheduled for 15 working days, no work during the Raspberry Festival weekend
- Jim Kaemingk Trail Extension, Phase 3 – starting June 10th, completion estimated for July 8th
- Judson 9th – waiting for the Department of Ecology’s approval of the project’s report, plans and specifications. Ecology is taking a long time to do this.

4. 4th Street Parking Lot

Sandal informed the committee of reports of vehicles damaging the wall of On Rice, 312 Front Street, which borders the east side of the 4th Street parking lot. The committee concurred that reducing the parking stall length will cause vehicles to stick out further into the drive lane potentially reducing the number of usable stalls. The Committee asked that staff investigate options such as creating head-in only parking, or marking spaces as compact.

5. WWTP Expansion Update

Hutchings informed the Committee that several contractors attended the pre-construction walk-through last week. These contractors will work as subs for Trane. Trane will submit GMAX bids by mid-July. The upgrade design work is 60-70% complete. Hutchings also stated the City is seeking additional funding for this project.

6. Update on Vegetation Maintenance at Depot and Bender

Hutchings presented a copy of a letter that was sent out to the owner of Homestead. The City is working to identify who’s responsible for various maintenance surrounding Homestead properties.

7. Update on Parkview Apartments Loading Zone

Hutchings reported to the Committee that Community Development, the Planning Commission, and the City Council approved the design as constructed. Vis asked if the crosswalk could be moved further east away from the Bender Road intersection for safety. Public Works will investigate options.

8. Ziplly Fiber Infrastructure Improvements Follow-Up

Hutchings informed the Committee that Ziplly is operating under an old statewide franchise agreement. He stated that City legal is reviewing this further.

9. Request to Change July 3rd Meeting Date

Hutchings requested the summer meeting dates to be changed to the following: July 1st, Aug 5th, and Sept 3rd. The Committee concurred with the request.

NEW BUSINESS:

10. Downtown Business Association – Sign update

Williams informed the Committee that the cost of the proposed wayfinding signage for downtown businesses came in very high. They are considering other options before proceeding.

11. Downtown Restroom Sign Request

Vis asked the Committee to consider installing directional signs to the downtown

restrooms. He stated the Chamber can assist in purchasing the signs for the City to install.

12. Sidewalk Repair Request

Bode requested Public Works evaluate and fix if needed the sidewalks on Front Street between 7th to 10th. Hutchings will follow-up.

13. Forge Fitness Programming Inquiry

Bode informed the Committee he heard Forge Fitness is not honoring some of the programs like “Silver Sneakers” and is wondering if there is anything in the contract regarding these programs. Williams and Hutchings will follow up.

14. Request for Codes Enforcement

Lenssen informed the Committee that he’s received complaints regarding a private property on Main Street with many derelict cars. He asked what the City could do about it. Several other properties around town were also mentioned in the same regard.

15. Pepin Creek

Vis suggested the Committee discuss the future of the Pepin Creek area. Korthuis recommended discussion of this topic at a regular City Council meeting. Hutchings stated the timing of that conversation is important because a lot of decisions are about to be made. Korthuis stated this could also impact the Comprehensive Plan Update.

ADJOURNMENT: The meeting was adjourned at 5:19 pm.

NEXT MEETING: July 1, 2024