



CDC Meeting Date:	September 18, 2024	
Name of Agenda Item:	Hearing Examiner Rules Update	
Section of Agenda:	Discussion	
Next Steps Proposed by Staff:		Legal Review:
<input type="checkbox"/> Staff revisions	<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Completed
<input type="checkbox"/> Return to CDC	<input type="checkbox"/> Other Committees	<input type="checkbox"/> Recommended
<input checked="" type="checkbox"/> Schedule for full Council	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Not Required
Attachments:		
Existing Hearing Examiner Procedural Rules, Draft of Updated Hearing Examiner Rules		
Summary Statement:		
<p>The City of Lynden began utilizing the services of a Hearing Examiner in 2021. The authority of the office can be found in LMC 2.09 which outlines, among other things the creation of the office, the matters over which he or she has jurisdiction and procedures. LMC 2.09.050 states that the City Council shall approve rules and regulations for the procedural matters related to the duties of the office of the hearing examiner.</p> <p>The City's Hearing Examiner, Rajeev Mujumdar, has requested that the Council review and approve a revised rules document. This amendment stems from his gathered experiences serving as hearing examiner for Lynden and elsewhere including Whatcom County and Island County. The proposed rules are very similar to the City's existing rules but with some consolidation of document sections, a few sections which have been expanded, and, in some instances a revision to ensure the hearing examiner receives materials well in advance of a hearing date.</p> <p>Staff has reviewed the proposed update and aside from one erroneous reference to Island County, does not have any concerns about the revisions. After committee review, the revised rules would move to Council for adoption.</p>		
Recommended Action:		
Review revised rules. Report any concerns and recommend for full Council.		