

CITY OF LYNDEN



CITY COUNCIL MINUTES OF REGULAR MEETING

August 5, 2019

1. CALL TO ORDER

Mayor Korthuis called to order the August 5, 2019 regular session of the Lynden City Council at 7:00 p.m. at the Lynden City Hall Annex.

ROLL CALL

Members present: Mayor Scott Korthuis and Councilors Gary Bode, Ron De Valois, Jerry Kuiken, Brent Lenssen, Nick Laninga, Mark Wohlrab and Kyle Strengholt.

Members absent: None

Staff present: Finance Director Anthony Burrows, Fire Chief Mark Billmire, HR Manager Denise Bosman, Parks Director Vern Meenderinck, Planning Director Heidi Gudde, Police Officer Russ Martin, Public Works Director Steve Banham, City Clerk Pam Brown and City Administrator Mike Martin.

OATH OF OFFICE - None

APPROVAL OF MINUTES

Councilor Wohlrab moved and Councilor Bode seconded to approve the regular council minutes of July 15, 2019. Motion approved on a 7-0 vote.

Mayor Korthuis introduced HR Manager Denise Bosman to Council and welcomed her to the city.

ITEMS FROM THE AUDIENCE

Scheduled: None

Nonscheduled:

Cynthia S. Ripke-Kutsagoitz, 7062 Guide Meridian #30, Lynden

Cynthia Ripke-Kutsagoitz addressed council members regarding her frustration with the articles in the Lynden Tribune and the people that speak hatred toward the country's president. She stated that the next time she encounters someone threatening violence towards the president she will report it to the Lynden police department.

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Jerilyn Klix-Luna, 408 Cascade Way, Lynden

Jerilyn Klix-Luna addressed council regarding the letter she received from the city at the end of May about parking and storing travel trailers on private properties. She spoke in favor of allowing residents to park and store their travel trailers on their private property as long as those trailers do not impede the public right of way. She also stated that some of her neighbors felt the same way but did not come to speak because they had not yet received a letter and they did not want to draw attention to themselves.

Councilor Wohlrab asked Ms. Klix-Luna to communicate to her neighbors that council is interested in hearing about their concerns and that they would not be targeted by expressing those concerns. Mayor Korthuis encouraged Ms. Klix-Luna ask her neighbors to join her in attending the next Community Development meeting and begin to discuss these issues and hopefully come up with some creative solutions.

2. CONSENT AGENDA

Approval of Payroll Disbursed – July 16-31

Paychex EFT	\$307,710.07
City of Lynden EFT	\$65,008.33
Warrant Liability	\$57,761.70
	\$430,480.10
Paychex EFT Liability	\$6,715.85
Total EFT & Other Liabilities.....	\$437,195.95

Approval of Claims – August 6, 2019

Manual Warrants No.	<u>73503</u>	through	<u>73505</u>		\$57,271.01
EFT Payment Pre-Pays					\$103,569.44
				Sub Total Pre-Pays	\$160,840.45
Voucher Warrants No.	<u>73506</u>	through	-		\$78,729.85
EFT Payments					0.00
				Sub Total	\$78,729.85
				Total Accts. Payable	239,570.30

Councilor De Valois moved and Councilor Kuiken seconded to approve the Consent Agenda. Motion approved on a 7-0 vote.



3. PUBLIC HEARING - None

4. UNFINISHED BUSINESS

Ordinance No. 1587- ROW Relocation for 17th Street Project

The City of Lynden is considering a modification to the vacation of the right-of-way easement for the extension of 17th Street resulting from the settlement between Marina Timmermans and the City of Lynden. This settlement agreement was originally executed in October of 2013.

An alteration under consideration is to shift the proposed right-of-way approximately 8-foot to the west, to the benefit of the property owner, to create a larger and more developable portion of property east of the proposed street.

As such, the owner of the property underlying the proposed vacated easement and the City have agreed to exchange the vacated easement for a similar easement of equal value located slightly west of the easement being vacated.

A public hearing on this issue was held before the City Council on July 17, 2019.

Councilor Bode moved and Councilor Laninga seconded to approve Ordinance No. 1587, vacating a portion of right-of-way and approving the corresponding agreement for a right of way grant from Marina A. Timmerman's, the underlying property owner, to facilitate the 17th Street Extension project and authorizing the mayor's signature on the documents. Motion approved on 7-0 vote

5. NEW BUSINESS

Public Defender (Westergreen) Interim Contract- This item pulled from the agenda.

Budget Amendment

The Police Department was remodeled and occupied in 2005/2006. The east and south-facing exterior walls of the building were designed and installed with 4 ft x 4 ft painted plywood panel siding. The panels are now failing; showing signs of peeling, warping and rotting.

Local contractor, Tim Koetje, President of Axiom Construction & Consulting LLC, was contacted and provided a bid for Aluminum Composite Panel siding at well below the current rate for materials and installation. Aluminum Composite Panels carry a 20-year warranty and will likely last for the life of the building.

The project will be funded through Capital Outlay as well as the Capital Reserve Fund.



Councilor Lenssen moved and Councilor Strengholt seconded to approve the 2019 budget amendment for Police Department exterior siding and authorize the Mayor's signature on the Axiom Proposal. Motion approved on 7-0 vote

Consideration of the Preliminary Plat Approval - Young's Long Plat and Development Standards Variance #19-01

On July 11, 2019, the Planning Commission held a public hearing at the request of Joan Kayser, on behalf of the Jack and Josephine Young Living Trust for the subdivision of 3.35 acres located at 8323 Double Ditch Road. The proposed long plat includes 7-single family lots. As the property is located within the RS-100 zoning designation, only single-family homes will be permitted.

As part of the Long Plat request, the applicants are also requesting a Development Standards Variance to allow a cul-de-sac which exceeds the maximum cul-de-sac length of 450 feet.

At the April 13th meeting the Planning Commission recommended approval of the long plat request.

Councilor Lenssen moved and Councilor De Valois seconded to grant preliminary plat approval of the Young's Long Plat and Development Standard's Variance #19-01, and to authorize the Mayor's signature on the Findings of Facts and Conclusion of Law. Motion approved on 7-0 vote

6. OTHER BUSINESS

Council Committee Updates

Councilor Lenssen reporting for the Community Development Committee, involving the discussion of:

- Parking agreement for the residential units being built above the liquor store
- Interlocal agreement for countywide planning policies
- Costs for the Wayfinding sign proposal and the best way to fund the project
- Bars and taverns
- Sidewalk obstructions and special use permits

Councilor Lenssen reporting for the Public Safety Committee, involving the discussion of:

- Interim Public Defender contract
- Ambulance for fire department
- Recruitment for Assistant Fire Chief position for anticipated funding available in 2020
- Chief Knapp 3-year plan



Councilor Bode reporting for the Public Works Committee, involving the discussion of:

- Residential units above the liquor store- construction easement & potential parking agreement
- Erdman property
- Bike racks for downtown areas
- Lighted school zone signs and sidewalks along Line Road

Councilor Laninga stated that he received a report from someone that he received two ballots in the mail, each with a different tracking number. That person did report the situation to the auditor's office and was not satisfied with the answers. Councilor Laninga knows of another instance where another family had received four additional ballots.

7. EXECUTIVE SESSION

Council did not hold an executive session.

8. ADJOURNMENT

The August 5, 2019 regular session of the Lynden City Council adjourned at 7:40 p.m.

Pamela D. Brown, MMC
City Clerk

Scott Korthuis
Mayor